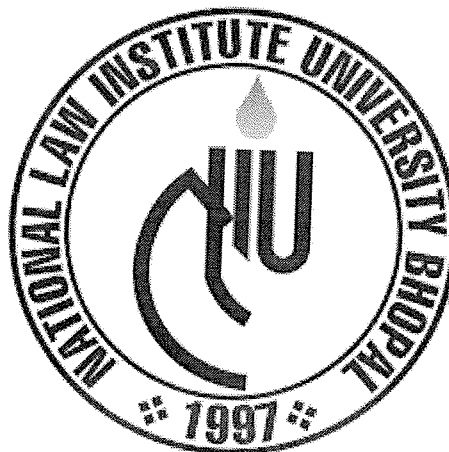


NATIONAL LAW INSTITUTE UNIVERSITY
Kerwa Dam Road Dam, Bhopal

Invites

Application for

**EMPANELMENT OF CONTRACTORS OF
CIVIL/ELECTRICAL WORKS**



NATIONAL LAW INSTITUTE UNIVERSITY

Kerwa Dam Road, Bhopal - 462044

TENDER NOTICE- 08 Dec-2022/NLIU

Online tenders are invited for following work(s) as per tender specifications. The Bid Seals will be received online on the portal <https://mptenders.gov.in> upto date & time as per key dates. The tender will be opened in the office of the undersigned as mentioned in tender time schedule (key dates): -

S. no	Tender Specification No. (e-Tendering)	Particulars	Tender Cost (Rs.)	EMD (Bid Security) (in Rs.)	Due date of opening of BID*
1	TN-08-Dec - 2022/NLIU	Tender for empanelment for Civil & electrical contractor(s) at NLIU Campus for the repair and maintenance work.	10,000/- (Non-Refundable)	Nil	18-01-2023 upto 05:00 PM.

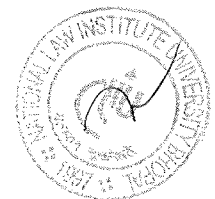
*For updated/extended due dates for submission and opening of tender, please refer to the online key dates.

NOTE: -

- (1) Other details can be seen in the complete tender documents which shall be made available on e-portal <http://mptenders.gov.in> and at NLIU website www.nliu.ac.in and can be downloaded from the portal.
- (2) Tender documents can be purchased only online from e-portal <https://mptenders.gov.in> by making online payment for prescribed non-refundable tender document cost using online Payment Gateway Services integrated in to the e-Procurement System. In case of applicability of Service & gateway charges, the same shall be borne by the bidder. Manual purchase of tender is not allowed.
- (3) The bid data should be filled in and the bid seals of all the envelopes and the documents which are to be uploaded by the bidders should be submitted online within time schedule (Key Dates).
- (4) The relevant portion of tender which tenderer have to fill online would be available on above website as per date mentioned in the tender document. The university reserves the right to reject any or all the tender or accept any tender in full or part as considered advantageous to the university, whether it is lowest or not, without assigning any reason whatsoever it may be.
- (5) Since the online bidders are required to sign their bids online using class III Digital Certificates only, hence they are advised to obtain the same at the earliest. For further information, bidders are requested to contact NLIU, Bhopal-462044, Telephone.No.0755-696965, Bidders intending to participate in the Tender are required to get themselves trained on the e-Procurement System.

- (6) The bidders are required to invariably upload the documentary evidence of submission of TENDER COST in Envelope- A without which online offer i.e. Envelope- B (Technical Bid).
- (7) No offer will be accepted without valid Tender Cost. If on opening of tender, it is revealed that Tender Cost amount is inadequate/ any other discrepancy is noticed, the offer shall be rejected.
- (8) The corrigendum or addendum to the bidding documents, if any, as well as any change in due date(s) of opening of tender will be published on the website: <https://mptenders.gov.in> & also on university website <http://www.nliu.ac.in> and will not be published in newspapers. Hence, participant bidders are advised to regularly visit the websites for latest information in this regard. The university shall not be responsible in any way for any ignorance of the bidders about the corrigendum or addendum or change in the due dates (s).
- (9) No physical submission of Bid is required. The date of opening of Technical Bid shall be the date of opening of tender for all the purpose.
- (10) A pre bid meeting (if specified in the bid document) will be held on the date mentioned in Section-II, ITB Clause 23.5 B "key dates" at conference hall, Convention Centre, Kerwa Dam Road, Bhopal. Any change in above date/time/venue shall be published on university website; <http://www.nliu.ac.in> and also on e-procurement portal of GoMP <https://mptenders.gov.in>.
- (11) The Tender document will be available on portal <https://mptenders.gov.in> on or before **27.12.22. to 17/01/2023 at 05.00 pm** and the date & time of received of tender on **18/01/2023**. The interested bidders are advised to regularly visit the portal for purpose.

If any of the above happen to be a holiday, the next working day will be due date.



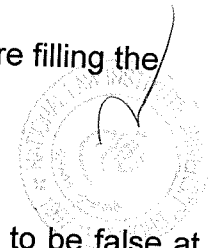
EMPANELMENT OF CONTRACTOR/AGENCY

National Law Institute University, Bhopal is in the process of empanelling of contractor(s) in the field of Civil Works and Internal & External Electrical works.

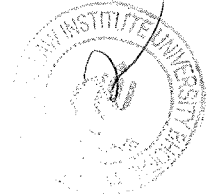
Online Applications are invited for empanelment from reputed contractors having valid registration with CPWD/MES/PSUs/Nagar Nigam/ Govt. Sector/State PWD, in appropriate class.

Contractors shall apply for empanelment in prescribed format. The tender document is also available on our website "www.nliu.ac.in" and mptenders.gov.in. The tender document available on the website is for information only in order to make aware of all the details of the tender for prospective bidders. This can be used for purpose of submitting the tender along with prescribed fee which is non-refundable.

1. Intending contractors are requested to furnish details about their firm, technical experience, competence and evidence of their financial standing as per enclosed proforma for considering their names for empanelment.
2. The Contractors should have minimum 5 years of experience in the respective field. **The contractors applying should have valid electrical licence issued by electrical inspectorate of CPWD/PWD/MES/NAGAR NIGAM.**
3. NLIU may approach the contractors clients, corporations, organizations, etc. to verify their general reputation / competence.
4. Selection of Contractor will be based on the ability and competence required for good quality jobs to be performed by them. The judgement /assessment made by the NLIU in this regard after scrutiny of applications and supporting documents shall be final, conclusive and binding.
5. NLIU reserves the right to accept or reject any application without assigning any reason.
6. If the space provided in the proforma is insufficient for giving full details, the same may be given on a separate sheet of paper. Information furnished to NLIU will be kept as strictly confidential.
7. Decision of NLIU regarding selection of contractor for empanelment shall be final and binding and no further correspondence shall be entertained. Contractor empanelled shall be informed separately.
8. Intending Contractor are requested to read the proforma carefully before filling the particulars.
9. Incomplete applications shall be rejected.
10. If any information/details furnished by the selected contractor is found to be false at any time in future OR if any information affecting empanelment is willingly/unwillingly withheld OR concealed and comes to the knowledge/notice of the NLIU at any point of time, the empanelment of contractor shall be cancelled immediately.
11. Wherever required, only certified copies should be submitted.



12. Cost of the application form is Rs.10000.00 which is not refundable & to be paid online mode. Application without the application fee shall be liable to be rejected outright.
13. Application form is not transferable.
14. Empanelment of the firm, if selected, will be valid only for 03 years (01+01+01year).If the performance of the contractor found satisfactorily during the contract period.
15. The application shall be submitted strictly in the format as mentioned along with the supporting documents.
16. The application shall be signed by the person/s on behalf of the organization having necessary Authority/ Power of Attorney to do so. Each page of the application shall be signed as token of acceptance of the contents mentioned therein and copy of Power of Attorney / Memorandum of association (Wherever applicable) shall be furnished along with application.
17. Completed empanelment document shall be submitted on or before 18.01.2023 up to 05:00PM. The application shall not be accepted by post / courier.
18. It is necessary that Agency/Contractor must have office at Bhopal or a full-fledged branch office at Bhopal if its head/registered office is at somewhere else.



6
BIO – DATA OF THE AGENCY

1. Name of the firm :

1 a) Address (Head Office) :

Telephone No. :

Office :

Residence :

Mobile :

Fax :

E-Mail :

1 b) Address (Local Office) :

Telephone No. :

Office :

Residence :

Mobile :

Fax :

E-Mail :

2.a) Whether proprietary/partnership/ :
Pvt. Ltd. / Public Ltd. (certificate
of registration to be enclosed as
Annexure-I).

b) Name of the Proprietor, :
Partners, Directors

I)

II)

c) Year of establishment :

3. Registration with Tax Authorities :

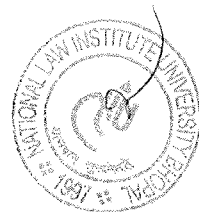
i) Income-tax (PAN) No. :

ii) GST No. :

iii) EPF Reg. No. :

iv) ESI Reg. No. :

(copies of certificates of registration with relevant authorities).



4. Names of the Bankers with address & telephone numbers:

Sr no.	Name of the Bank	Branch	Since when banking	Contact Person & Tel. No.

5. Enclose solvency certificate of the : Enclosed / Not enclosed amount as mentioned at Point No.18(4) (Certificate to be enclosed as Annexure III).

Note: The solvency certificate should be addressed to NLIU and not older than six months from the date of advertisement.

6. Furnish copies of audited balance-Sheet and Profit & Loss A/C. for the last 03 years. : Enclosed / Not enclosed

7. Registration with Govt. / Public Sector / University (certificates of Registration to be enclosed as Annexure-V.

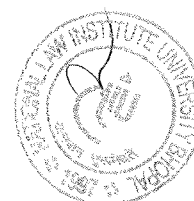
Name of the Organization	Year since empanelled

8. Give details if involved in litigation at present in similar type of contracts:

Sr. No.	Name of Project	Name of Employer	Nature of work	Work order dated	Date of completion of work	Value Rs.

9. Details of civil suit, if any, that arose during execution of contract in the past 03 years.

10. Specify maximum value of single value project executed during the last 05 years.



11. Name & relation, if any, with the **staff member of NLIU**. Please give his/her present posting & contact no.

12. Details of work executed during the last 5 years:

Type of work	Work executed for (name of the Institution / Body)	Nature of work (in brief)	Location	Value Rs.	Duration of work with date of Commence and completion	If work left incomplete or terminated (give reasons)

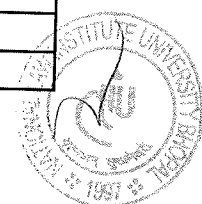
Note: Copies of work orders along with photocopies of relevant satisfactory completion certificate obtained from the client shall be enclosed. Please note without the copies of certificates, your application is liable to be rejected.

13. Details of work in hand (photo copies of performance certificate, work orders issued by valued clients, preferably University, Govt., Semi-Govt. Bodies should be enclosed).

Type of work	Work executed for (name of the Institution / Body)	Nature of work (in brief)	Location	Value Rs.	Duration of work, stipulated time	Present stage of work

14. LIST OF NAME/S OF PROPRIETOR / PARTNERS & EMPLOYEES

Name	Qualifications	Experience	Particulars of work done	Employed in your firm since	Value of work done



15. Turnover in last 03 years:

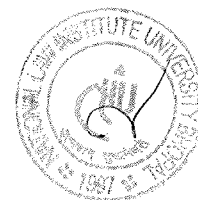
Sr. No.	Year	Turnover (Rs. in lacs)	Income-tax paid	GST paid Rs.	
1					
2					
3					

16. List of equipment(s) / machinery owned:

Sr. No.	Name of equipment	Year of manufacture	Nos. available

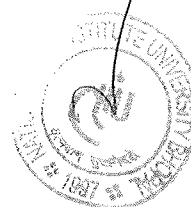
17. GROUP FOR WHICH REGISTRATION IS SOUGHT - OUT OF THE FOLLOWING CATEGORIES

Sr. No.	Name of the activity	Work for which empanelment is sought
4	Civil work Civil repairs including repair & maintenance of buildings. UPTO 1.0 Crore	
5	Electrical work including Internal & external electrical work. UPTO 50 Lacs.	



18. PRE-QUALIFICATION CRITERIA FOR CIVIL and ELECTRICAL WORKS:

Sr. No	Criteria	Weightages	Self rating marks
1	For CIVIL Works - Should have executed one similar work of 80% of the indicated value for which registration is sought during last 3 years OR - Should have executed two similar works of 50% of the value indicated for which registration is sought during last 3 years OR - Should have executed three similar works of 40% of the value indicated for which registration is sought during last 3 years.	35	
2	Average turnover for the last three years shall be as mentioned below. <u>For CIVIL Work</u> Civil Work turnover – 3 crores last three years.	25	
3	Certificate of registration of Company .	5	
4	Certificates of registration with Income Tax, GST Registration, EPF Registration.	10	
5	Copies of work orders similar nature of work last three years along with completion certificate.	5	
6	Copies of income-tax returns / assessment orders for previous 05 years.	10	
7	Certificates of Centralized of Registration with CPWD/ MPPWD/MUPLUN/NAGAR NIGAM	10	
TOTAL		100	



Sr. No	Criteria	Weightages	Self rating marks
1	For ELECTRICAL Works - Should have executed one similar work of 80% of the indicated value for which registration is sought during last 3 years OR - Should have executed two similar works of 50% of the value indicated for which registration is sought during last 3 years OR - Should have executed three similar works of 40% of the value indicated for which registration is sought during last 3 years.	35	
2	Average turnover for the last three years shall be as mentioned below. <u>For ELECTRICAL Work</u> Electrical Works turnover – 1.5 crores last three years.	20	
3	Certificate of registration of Company/ Valid Class-A Electrical Licence (mandatory).	10	
4	Certificates of registration with Income Tax, GST Registration, EPF Registration.	10	
5	Copies of work orders similar nature of work last three years along with completion certificate.	5	
6	Copies of income-tax returns / assessment orders for previous 05 years.	10	
7	Certificates of Centralized Registration with CPWD/ MPPWD/MUPLUN/NAGAR NIGAM	10	
TOTAL		100	

NOTE: Criteria mentioned above is just minimum requirement. The NLIU at its discretion may upgrade the criteria. No complaint on this account will be entertained. Employer scoring 75 marks & above will only be considered for pre-qualification & **they themselves will have to fill in marks for self-rating as stated in the above table.**

Note: In absence of any of the above enclosures, your application is likely to be rejected.



DECLARATION

1. I / We have read the instructions appended to the proforma and I / We understand that if any false information is detected at a later date, any future contract made between ourselves and National Law Institute University, Bhopal on the basis of the information given by me / us can be treated as invalid by the NLIU and I / We will be solely responsible for the consequences.
2. I / We agree that the decision of NLIU in selection of Contractor(s) shall be final and binding on me / us.
3. All the information furnished by me is correct to the best of my knowledge and belief.
4. I / We agree that I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets.
5. I / We agree that I / We have not applied in the name of sister concern for the subject empanelment process.

Place :
Date :

SIGNATURE
NAME & DESIGNATION
SEAL OF ORGANISATION.

