NATIONAL LAW INSTITUTE UNIVERSITY

Kerwa Dam Road, Bhopal - 462044

TENDER DOCUMENTS

FOR

Construction Open Stage on the Campus of NLIU, Bhopal

NATIONAL LAW INSTITUTE UNIVERSITY

Kerwa Dam Road, Bhopal - 462044

TENDER NOTICE- 05/NLIU

Online tenders are invited for following work(s) as per tender specifications. The Bid Seals will be received online on the portal https://mptenders.gov.in upto date & time as per key dates. The tender will be opened in the office of the undersigned as mentioned in tender time schedule (key dates): -

s. No	Tender Specification No. (e-Tendering)	Particulars	Tender Cost (Rs.)	EMD (Bid Security) (in Rs.)	Due date of opening of Bid*
1	TN-05/NLIU	Tender for Construction of Open Stage at NLIU Campus, Bhopal MPPWD SOR 2022 rate	2,000/-	10,000/-	11.01.2023

*For updated/extended due dates for submission and opening of tender, please refer to the online key dates.

NOTE: -

(1) Other details can be seen in the complete tender documents which shall be made available on e-portal http-://mptenders.gov.in and can be downloaded from the portal.

(2) Tender documents can be purchased only online from e-portal https://mptenders.gov.in by making online payment for prescribed non-refundable tender document cost using online Payment Gateway Services integrated in to the e-Procurement System. In case of applicability of Service & gateway charges, the same shall be borne by the bidder. Manual purchase of tender is not allowed.

(3) The bid data should be filled in and the bid seals of all the envelopes and the documents which are to be uploaded by the bidders should be submitted online within time schedule (Key Dates).

(4) The relevant portion of tender which tenderer have to fill online would be available on above website as per date mentioned in the tender document. The university reserves the right to reject any or all the tender or accept any tender in full or part as considered advantageous to the university, whether it is lowest or not, without assigning any reason whatsoever it may be.

(5) Since the online bidders are required to sign their bids online using class III Digital Certificates only, hence they are advised to obtain the same at the earliest. For further information, bidders are requested to contact NLIU, Bhopal-462 044, Telephone.No.0755-696965,

(6) bidders intending to participate in the Tender are required to get themselves trained on the e-Procurement System.

(7) The bidders are required to invariably upload the documentary evidence of submission of **EMD/TENDER COST in Envelope- A** without which online offer i.e. **Envelope – B (Technical Bid)** & **C (Financial Bid)** shall not be opened.

(8) No offer will be accepted without valid Earnest Money Deposit. If on opening of tender, it is revealed that EMD amount is inadequate/ any other discrepancy is noticed, the offer shall be rejected.

(9) The corrigendum or addendum to the bidding documents, if any, as well as any change in due date(s) of opening of tender will be published on the website: https:/(mptenders.gov.in & also on university website http://www.nliu.ac.in and will be published in newspapers. Hence, participant bidders are advised to regularly visit the websites for latest information in this regard. The university shall not be responsible in any way for any ignorance of the bidders about the corrigendum or addendum or change in the due dates (s).

(10) No physical submission of Bid is required. The date of opening of Technical Bid shall be the date of opening of tender for all the purpose.

(11) A pre bid meeting (if specified in the bid document) will be held on the date mentioned in Section-II, ITB Clause 23.5 B "key dates" at conference hall, Convention Centre, Kerwa Dam Road, Bhopal. Any change in above date/time/venue shall be published on university website; http://www.nliu.ac.jn and also on e-procurement portal of GoMP https:/./mptenders.gov.in.

(12) The Tender document will be available on portal https:// mptenders.gov.in on or before from **19.12.22. to 09/01/2023 at 5.0 pm and the date & time of received of tender on 10/01/2023.** The interested bidders are advised to regularly visit the portal for purpose.

(13) If any of the above happen to be a holiday, the next working day will be due date.

ESTIMATED COST EXCLUSIVE GST@18% - Rs. 5,66,592/-

Online Item Rate Tenders are invited from the contractors who are registered in any MPPWD/CPWD or any other Government Department in the appropriate class for the work of Renovation of Fountains of the NLIU, Bhopal.

Cost of Tender Documents Rs. 2,000/- (NON-REFUNDABLE) should be deposited. Tender Documents without 'Cost of Tender Document' will be summarily rejected. Tender Documents without requisite EMD will be summarily rejected.

Eligibility Criteria -

Contractors/ Fabricators who fulfil the following requirements shall be considered as eligible bidder:

1. Centralized Registration in any MPPWD/CPWD or any other Government Department in the appropriate class
2. Work Order for Similar nature of work at least TWO works
3. GST No.
4. PAN No.
5. EPF No.

The tender document (consisting of a schedule of quantities of various types of items to be executed, the set of terms and conditions of the contract and other documents, if any) can be downloaded from the university **website** www: **nliu.ac.in or mptenders.gov.in from 19/12/2022 to 09/01/2023 at 5.0 pm**. *The University shall not be responsible for any delay/difficulties/inaccessibility of downloading facility for any reason whatsoever. In case of any discrepancy between the documents downloaded from the internet. No claim on this account will be entertained.*

Tender should be submitted as per the prescribed format within the specified date and time failing which the offer shall be summarily rejected. Bid Validity period is 120 Days from submission of bid. Bid will be opened on 11/01/2023 at 5.0 pm. The University reserves the right to reject any tender without assigning any reason thereof.

Eligibility Criteria

Contractors/ Fabricators who fulfil the following requirements shall be considered as eligible bidder:

1. Centralized Registration in any MPPWD/CPWD or any other Government Department in the appropriate class
2. Work Order for Similar nature of work at least (02)
3. GST No.
4. PAN No.
5. EPF No.

The tender document (consisting of a schedule of quantities of various types of items to be executed, the set of terms and conditions of the contract and other documents, if any) can be downloaded from the university **website** www: **nliu.ac.in or mptenders.gov.in on or before from 19/12/2022 to 09/01/2023 and the date & time of received of tender on 10/01/2023.** *The University shall not be responsible for any delay/difficulties/inaccessibility of downloading facility for any reason whatsoever. In case of any discrepancy between the documents downloaded from the internet. No claim on this account will be entertained.*

Tender should be submitted as per the prescribed format within the specified date and time failing which the offer shall be summarily rejected. Bid Validity period is 120 Days from submission of bid. Technical Bid will be opened on **11/01/2023.** The University reserves the right to reject any tender without assigning any reason thereof.

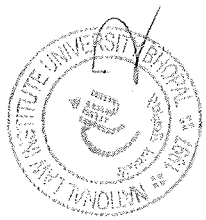
Registrar
On behalf of NLIU, Bhopal

INSTRUCTIONS TO THE BIDDER

1. Attention of the tenderer is directed to the conditions of tender and general conditions of the contract of NLIU. The Contractor must read the terms & conditions before submission of the tender.
2. The Tenderer shall visit and inspect the site and obtain all information on his own responsibility and at his own cost, which may be necessary for the purpose of quoting and submitting the tender. No excuse or ignorance as to site conditions and local information shall be accepted after awarding the contract. All costs, charges & expenses that may be incurred in connection with the preparation of his tender shall be borne by him and the University accepts no liability whatsoever therefore. Failure by the tenderer to have done all the things, which in accordance with his condition he is deemed to have done shall not relieve the successful tenderer of the responsibility for satisfactory completion of the work as required. If there is any clarification required, the tenderer shall submit the queries in writing 03 (Three) days before the last date & time of submission of the tender, to the Registrar, NLIU, Kerwa Dam Road, Bhopal. Access to the site will be granted, if necessary, to the party with the prior permission of the University.
3. The time for completion of work is **45 days** & will be reckoned from the date of issue of Work Order.
4. The Earnest Money received shall be refunded to the unsuccessful bidders without any interest, after the finalization of the party. The Earnest Money Deposit (EMD) of the successful tenderer shall be refunded after 06 months from the date of completion of work.
5. Earnest Money Deposit (EMD) will be forfeited in the following cases -
   If the tenderer withdraws/modifies his tender during the period of Bid Validity.
   a. If the tenderer does not accept the correction of arithmetical errors of his tender.
   b. If the tenderer after awarding of work, does not start the work within the stipulated time period as per Letter of Acceptance / Work Order.
6. **Eligibility Criteria**

Contractors who fulfil the following requirements shall be considered as Eligible Bidder:

a) Centralized Registration in any MPPWD/CPWD or any Govt. Department in appropriate class
b) GST No. Copy enclosed
c) PAN No. Copy enclosed
d) Cost of tender Rs. 2,000/- (Non-refundable)
e) EMD of Rs.10,000/-
f) Work Order for Similar nature of work at least two works
g) EPF No



(a) **Submission of Bid**

The bids shall be submitted in three **separate sealed envelopes**:

1. ***Envelope-A :*** will comprise of -
   - **Cost of Tender Documents** Rs. 2,000/- (NON-REFUNDABLE). Tender without 'Cost of Tender Document' will be treated as cancelled.
   - **EMD** of requisite amount of Rs. 10,000/-. Bid without EMD would be summarily rejected.

2. ***Envelope-B : Technical Bid*** will comprise of -

   1. Self-certified copies of Centralized Registration in any MPPWD/CPWD or any Govt. department,
   2. Work Order of similar nature of work at least TWO works.
   3. GST No,
   4. PAN No,
   5. EPF No

3. **Envelope – 3**: will comprise of -
   Financial Bid

Tender Documents will be received on date and time as indicated in NIT / further corrigenda. Bids that are not in the above format will be rejected.

1. The bidder shall have to submit self-certified copies of valid PAN, Centralized Registration in any MPPWD/CPWD or any other Govt. Department, Work Order of similar nature of work at least two works, GST registration details and EPF No.
2. All Rates, Prices, Amounts and Sums quoted by the bidder shall be in Indian currency only. The language used throughout shall be English.
3. All Rates, Amounts & Sums shall have to be quoted in indelible ink and written both in figures and words. If the rate quoted in words does not tally with the rate quoted in figures, then the rate which corresponds to the lesser amount shall be considered.
4. Any overwriting / correction/applying correction fluid shall be avoided and in case any correction is made the same must be initialized and stamped.
5. Tender must be submitted with the rates for all the items of work involved and any incomplete tender documents will not be considered. The items for which the rates are not quoted will be considered as **'Zero'** & the agency shall complete that item of work without any claim.
6. No alteration shall be made by the party in the quotation and no conditional tender will be entertained. Tenders with a split rate will not be considered.
7. The bid shall remain valid for a period of 120 **days** from the date of opening of the bid. If before the expiry of the validity period or issue of work order, whichever is earlier, the bidder amends/modifies/withdraws his bid, making it unacceptable to the University, then the Earnest Money Deposit shall be liable to forfeiture at the option of the University.
8. The Rates quoted by the party should be inclusive of GST & duties, freight, the cost for loading & unloading etc. and must hold good till the completion of work and shall not be subjected to escalation due to an increase in local market rates of materials and labour. No claim on this account whatsoever shall be entertained at any stage including the extended period, if any.

9. The Intending bidders will have to produce documentary evidence in original in support of their credentials before the competent authority whenever demanded verification. If any information furnished by the bidder is found false/fabricated then his bid will be rejected and treated as cancelled, even if the same is detected at any stage after signing of the contract and would lead to termination of the contract besides the forfeiture of Ernest Money Deposit (EMD) and liabilities towards prosecution under appropriate law. In such cases, the bidder/tenderer will be debarred from participation in the future tendering process.

10. Should there be any doubt or obscurity as to the meaning of any of the tender documents or if any further information is required, the tenderer must address his enquiry in writing in duplicate to Registrar, National Law Institute University, Kerwa Dam Road, Bhopal – 462044.

11. The Bids shall be received on date and time stipulated in the Notice Inviting Tender or Corrigenda otherwise. Tenders that are received after the date and time specified will not be considered.

12. The Technical Bids will be opened on the specified date and time.

13. The University reserves the right to accept or reject any or all the offers including the lowest without assigning any reason. The Institute does not bind itself to accept the lowest offer.

14. Payment shall be made after the completion of work and the EMD of the successful bidder shall be merged into the Security Deposit and the same shall be refunded after 06 months from the date of completion of work.

15. No advance payment will be made, any offer linked with advance payment is likely to be ignored. Payment shall be made after the completion of works.

16. After winning the order, if you fail to complete the work your EMD will be forfeited and you will be blacklisted from participating in any future bid/tender.

17. The decision of acceptance of tender will lie with the competent authority of NLIU, who does not bind himself to accept the lowest tender and who reserves the right to himself to reject or partially accept any or all quotations received, without assigning any reason.

18. A penalty of 1% of the total order value will be imposed per week for late completion of work or a maximum of @10% of the value of work.

19. Financial bids of those bidders shall be opened who qualified in the Technical Bids.

20. Water & electricity charges shall be made at 1% (½% for water and ½% for electricity) of the bills.

21. The Employer shall be entitled to make any variation of the quality or quantity of the works or any part thereof that may, in his opinion, be necessary and for that purpose, or if for any other reason it shall, in his opinion be desirable, he shall have power to order the contractor to do and the contractor shall do any of the following:

a) Increase or decrease the quantity of any work up to plus-minus 20% included in the contract.

ADDITIONAL CONDITIONS OF CONTRACT

1 The quantities indicated are approximate and may vary at the time of execution. The University will exercise absolute discretion for operating all or some items of the schedule.

2 Contractor has to remove all the debris from the site of execution and dispose of them at suitable places shown by the Engineer or his authorised representative at the site.

3 All temporary arrangements, staging, working platforms etc. are to be provided by the tenderer at his own expense to the satisfaction of the University. The University will not, however, be liable to pay any compensation due to accident, injury to the contractor's workmen or any account whatsoever.

4 Irrespective of rates quoted by the bidder, the contractor shall be solely responsible for payment of *Minimum Wages* as stipulated by the Government from time to time.