



# NATIONAL LAW INSTITUTE UNIVERSITY

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Ref. No. - 319 -/NLIUB

Dated: 18/01/2023

## NOTIFICATION

Subject: - For providing Printing Material for Twelfth Convocation.

Sealed quotations are invited by the Registrar on behalf of the University for the Work of Providing Invitation Card with Envelop, Convocation Booklet, Flex Banner 4x2, 6x4 and News Letter for the 12<sup>th</sup> Convocation of the National Law Institute University, Bhopal. The agency shall quote their rates inclusive of materials charge, labour and taxes complete in all respect in the prescribed format as given below. The agency shall submit their sealed quotation in the envelope and mention the name of work. The agency shall enclose the copy of PAN No and GST No along with quotation on before 25.01.2023 during office hours up to 12.00 P.M in the office of National Law Institute University, Kerwa Dam Road, Bhopal- 462 044. The agency shall send their quotation by post and the same shall be received on or before 25/01/2023 up to 12.00 P.M. The University shall not be responsible for any postal delay. The agency shall download the prescribed format from our website: [www.nliu.ac.in](http://www.nliu.ac.in)



(Assistant Registrar)

**SCOPE OF WORK:**

1. Invitation Card with Envelop
2. Convocation Booklets
3. Flex Banner 4x2 and 6x4
4. News Letter



S.NO	DESCRIPTION	200 QTY.	300 QTY	500 QTY	AMOUNT
1	<b>Invitation Card with Envelop</b> 8x5 inch folded textured paper for invitation card and envelop with multi colour printing, graphic designing and UV embossing with transportation.				
2.	<b>Convocation Booklets</b> Cover page 300 GSM art paper four colour printing with glossy lamination Inner page 170 GSM art paper black and white printing with transportation 44 pages				
3.	<b>Flex Banner rate per (sq.ft.)</b> 4x2, 6x4 Star Flex Printing Framing Pasting and Installation				
4.	<b>News Letter</b> All pages 170 gsm art paper, 40 pages colour printing with glossy lamination with center pin binding.				
5.	<b>Speech Address Booklet</b> 12+4 pages with size 8.5x5.5 inch for cover pages multi color glossy lamination for inner page black and white with center pin binding.				

**Terms and conditions: -**

1. Agency shall quote their rates inclusive of GST.
2. Payment 100% after completion of work.



(Signature of bidder)