



**UNIVERSITY ORDINANCES**

**ORDINANCES OF THE NATIONAL LAW INSTITUTE  
UNIVERSITY, 2023**

**Kerwa Dam Road, Bhopal – 462 044**



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## UNIVERSITY ORDINANCES

### ORDINANCES OF THE NATIONAL LAW INSTITUTE UNIVERSITY, 20232 (I of 2023)

*In exercise of the powers conferred by Section 27 (2) of the Madhya Pradesh National Law Institute University Act, 2018 (Act No. 6 of 2018) and subject to the provisions of Statutes, the Executive Council on the recommendation of the Academic Council hereby makes the following Ordinances regarding the Program, admission of students, fees, qualifications requisite for any degree, diploma or certificate and grant of fellowship, conduct of examination, appointment of examiners and their terms and conditions and other matters required by the Statutes.*

#### CHAPTER – I PRELIMINARY

##### 1. SHORT TITLE AND COMMENCEMENT

- (1) These Ordinances shall be called the Ordinances of the National Law Institute University, 2023.
- (2) All Orders made and actions taken under the Resolutions of General Council, Executive Council, Academic Council, the Rules and Regulations made under the provisions of the Rashtriya Vidhi Sansthan Vishwavidyalaya Adhiniyam, 1997 (Act No. 41 of 1997) shall continue and shall be deemed to be made or taken under the Madhya Pradesh National Law Institute University Act, 2018 (Act No. 6 of 2018).
- (3) These Ordinances shall apply to all the employees and students of the University who are currently enrolled or will be enrolled in any Program.
- (4) These Ordinances shall come into force on such date as the General Council may appoint.

##### 2. DEFINITIONS

- (1) The expressions used but not defined in these Ordinances and defined in the Madhya Pradesh National Law Institute University Act, 2018 (Act No. 6 of 2018) and the Statutes of the National Law Institute University, 2020, have the meaning assigned to them in the said Act and the Statutes.
- (2) In these Ordinances, unless there is anything repugnant in the subject or context,
  - (a) “Academic Distinction” includes life time achievement award in legal education or legal profession, best law teacher or researcher of the year or any other distinction as may be recommended by the Academic Council.
  - (b) “Academic Integrity” means the intellectual honesty in proposing, performing and reporting any academic activity or research that contributes to the existing body of knowledge.
  - (c) “Academic Week” means a week identified in the Academic Calendar of the University as academic week.
  - (d) “Academic Year” means an Academic Year consisting of two Semesters of not less than 90 teaching days each, plus an appropriate period for conduct of



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examination and as notified by the Dean of the Faculties in the Academic Calendar in accordance with these Ordinances.

- (e) “Chief Warden” means the teacher of the University appointed by the Vice Chancellor as the Chief Warden of all hostels of the University.
- (f) “Clinical Courses” means the courses as prescribed by the Rules of Legal Education, 2008.
- (g) “Committee” means the Academic Committee as may be appointed by the Bodies of the University or the Vice-Chancellor.
- (h) “Compulsory Courses” means the course prescribed as compulsory subjects by the Rules of Legal Education, 2008 and such other courses as may be decided by the Executive Council on the recommendation of the Academic Council.
- (i) “Course” means Compulsory Courses, Honors Courses, Elective Courses and Clinical Courses.
- (j) “Elective Courses” means the optional courses notified before the commencement of each Semester.
- (k) “Examination” means the Examinations as prescribed by these Ordinances.
- (l) “Faculties” means the aggregate of Department of Studies.
- (m) “Faculty Advisor or Faculty in-Charge” means the teacher appointed by the Vice-Chancellor as Head of students’ associations and cells.
- (n) “Indian Nationals” means the citizen of India, NRI, OCI Card Holder or PIO Card Holder.
- (o) “Non-Resident Indian (NRI)” means a candidate who is herself or himself a nonresident Indian as defined by the Income Tax Act, 1961 or is herself or himself is an OCI Card holder/PIO Card holder.
- (p) “NRI Sponsored” means a candidate who is sponsored by a first-degree blood relation or second-degree blood relation who is an NRI/OCI Card Holder/PIO Card Holder.

*Explanation:* First degree blood relation means the mother, father, real brother, real sister, or children as the case may be. Second degree blood relation means the mother or father of parent, real sister or real brother of either parent, step sister/step brother as the case may be.

- (q) “Person with Disability (PWD)” means a person as defined by the Rights of Persons with Disabilities Act, 2016 (No. 49 of 2016).
- (r) “Program” means a program of study leading to award of certificates, diplomas, or degrees of graduation or postgraduation offered to students in a prescribed manner over a period of one to five years through regular, online or distance mode or in any combination thereof.
- (s) “Qualifying Examination” means:
  - i. in case of admission to B. A. LL. B. (Hons.) Program, the 10+2 Examination or its equivalent.
  - ii. in case of admission to B. Sc. LL. B. (Hons.) [Cyber Security] Program, the Intermediate/Higher Secondary Board Exam (10+2) in science stream or its equivalent.



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- iii. in case of admission to LL. M. Program, the B. A. LL. B. (Hons.) Examination or its equivalent.
  - iv. in case of admission to MCLIS Program, Graduate Degree in any Discipline or its equivalent.
  - v. in case of admission to Ph.D. in Law Program, LL.M. Examination or its equivalent.
  - vi. in case of admission to Ph.D. in Cyber Law and Information Security Program, the MCLIS Examination or its equivalent.
  - vii. in case of admission to Ph.D. (Interdisciplinary), LL.M. Examination or its equivalent.
  - viii. in case of admission of Graduate Insolvency Program, B. A. LL. B. (Hons.) or its equivalent; Postgraduation in Economics, Commerce, Management, Insolvency, or Finance with at least 50% marks in the aggregate; Chartered Accountant; Company Secretary; or Cost Accountant.
  - ix. in case of admission to any other Program, the qualifying examination as may be prescribed by the Executive Council on the recommendation of the Academic Council.
- (t) “Semester” means a semester consisting of not less than 90 teaching days plus an appropriate period for conduct of examination and as notified by the Dean of the Faculties in the Academic Calendar in accordance with these Ordinances.
- (u) “Statutes” means the Statutes of the National Law Institute University, 2022.
- (v) “Warden” means an employee of the University appointed by the Vice Chancellor as the Warden of any hostel.

## CHAPTER – II PROGRAMS OFFERED BY THE UNIVERSITY

### 3. PROGRAMS

- (1) Following shall be the Programs offered by the National Law Institute University (NLIU):
- (a) B. A. LL. B. (Hons.)
  - (b) B. Sc. LL. B. (Hons.) [Cyber Security]
  - (c) LL.M.
  - (d) Master in Cyber Law and Information Security (MCLIS)
  - (e) Ph.D. in Law
  - (f) Ph.D. in Cyber Law and Information Security
  - (g) Ph.D. (Interdisciplinary)
  - (h) Graduate Insolvency Program (GIP)
  - (i) Post Graduate Diploma
  - (j) Any other Program as may be approved by the Executive Council on the recommendation of Academic Council.



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- (2) B. A. LL. B. (Hons.), B. Sc. LL. B. (Hons.) [Cyber Security] LL.M. and MCLIS shall be full-time Program.
- (3) Ph.D. Program shall be a full time Program or part time Program.
- (4) Graduate Insolvency Program (GIP) shall be a full-time Program in accordance with the scheme prescribed or approved by the Insolvency and Bankruptcy Board of India.
- (5) Post Graduate Diploma shall be full time or part time and may be offered through regular, online or distance mode.
- (6) The Programs shall be conducted as prescribed by these ordinances.

### 4. DURATION OF PROGRAMS

- (1) The minimum and maximum duration of Programs shall be as under:

Sl. No.	Name of Program	Minimum Duration	Maximum Duration
1.	B. A. LL. B. (Hons.)	Five Academic Years	Seven Academic Years
2.	B. Sc. LL. B. (Hons.) [Cyber Security]	Five Academic Years	Seven Academic Years
3.	LL.M.	One Academic Year	Two Academic Years
4.	MCLIS	Two Academic Years	Three Academic Years
5.	Ph.D.	In accordance with the provisions of the University Grants Commission (Minimum Standards and Procedure for award of M.Phil./Ph.D. Degrees) Regulation 2018 as amended and notified from time to time. The Vice Chancellor shall have the power to extend the maximum duration of the Ph.D. Program on the recommendation of the Principal Guide and Dean of the Faculties.	
5	Post Graduate Diploma and any other Program	As may be fixed by the Executive Council on the recommendation of the Academic Council.	

- (2) Every Academic Year shall comprise of two Semesters.

### 5. TEACHING IN THE UNIVERSITY

- (1) The courses taught in every Semester in every Program shall be such as may be approved by the Academic Council on the recommendation of the Board of Studies.



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- (2) The Board of Studies may recommend any course in any Program in addition to the courses prescribed by Bar Council of India and the University Grants Commission (UGC) as the case may be.
- (3) In B. A. LL. B. (Hons.) and B. Sc. LL. B. (Hons.) [Cyber Security] six courses each shall ordinarily be taught in I, II, III, IV, V, and VI Semesters and five courses each shall ordinarily be taught in VII, VIII, IX, and X Semesters. In other Programs, ordinarily five courses each shall be taught in every Semester. In case of Ph.D. Program number of courses shall be such as may be prescribed by the University Grants Commission (Minimum Standards and Procedure for award of M.Phil./Ph.D. Degrees) Regulation 2018 as amended and notified from time to time.
- (4) Every compulsory course and honors course shall have four credits each and every elective course shall have three credits each and classes of clinical courses shall be conducted in accordance with the provisions of Rules of Legal Education, 2008 as amended and notified from time to time.
- (5) The duration of a class shall ordinarily be one hour.
- (6) The teachers shall follow discussion and disputation method of learning in the class in all courses to build the analytical, critical and creative thinking of the students. In law courses case method shall be the principal method of learning and teaching. Teachers shall play the role of intellectual midwife for the students and help them bring out their best. Students shall be required to come prepared for the classes and shall be encouraged to ask as many questions as possible. Both students and teachers shall be guided by the principles of liberty, equality and fairness in the classroom and outside the classroom.
- (7) Reading material shall be provided to the students not later than the first week of the Semester. Additional reading material and reading list may be provided during the course of the Semester. Students shall have the liberty to suggest the teachers for inclusion of relevant and contemporary reading material or exclusion of irrelevant and outdated reading material. However, the decision of the course teacher as to inclusion or exclusion shall be final.
- (8) Where a teacher is employing audio-visual material for teaching, a copy of the said material shall be sent to the students by email at least one day before the class.
- (9) Where a teacher is using power point presentation, the discussion will not be confined to mere reading of the points on the slide but efforts shall be made to generate discussion and debate in the class.
- (10) Class room shall be used as the platform for creating new and useful ideas. Students and teachers shall strive to create new knowledge in every class.
- (11) Students shall maintain a daily diary annotating new knowledge acquired or created in every class.
- (12) Teachers shall strive to teach towards the topic instead of teaching away from it by bringing the discussion closer to real life situations with suitable illustrations and stories.
- (13) Provisions of this Section shall not apply to Graduate Insolvency Program (GIP) and shall be governed by the scheme prescribed or approved by the Insolvency and Bankruptcy Board of India.



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### 6. The UGC (Credit Framework for Online Learning Courses through SWAYAM) Regulation, 2016

- (1) The students of B. A. LL. B. (Hons.), B. Sc. LL. B. (Hons.) [Cyber Security], LL.M. and MCLIS courses shall have the option to opt for the SWAYAM courses in lieu of the courses prescribed by the University.  
*Provided* the total number of courses opted by a student shall not be more than 20% of the total number of courses prescribed by the University.
- (2) The credit / score obtained by student for the SWAYAM courses shall be mentioned on the mark sheet and transcript with a note indicating that such credit / score has been obtained for SWAYAM courses.

### 7. ATTENDANCE REQUIREMENT

The attendance requirement for the examinations of B. A. LL. B. (Hons.), B. Sc. LL.B. (Hons.) [Cyber Security], LL.M., MCLIS Programs and Ph.D. Course Work shall be as under:

- (1) The attendance requirement shall not apply to project submission and Viva-Voce examination of projects.
- (2) No student of any of the degree program shall be allowed to take end semester test in a subject if the student concerned has not attended minimum of 70% of the classes held in the subject concerned as also the moot court exercises, tutorials and practical training conducted in the subject taken together.

*Provided* that if a student for any exceptional reasons fail to attend 70% of the classes held in any subject, the Dean of the University or the Principal of the Centre of Legal Education, as the case may be, may allow the student to take the test if the student concerned attended at least 65% of the classes held in the subject concerned and attended 70% of the classes in all the subjects taken together. The similar power shall rest with the Vice-Chancellor or his authorized representative in the absence of the Dean of Law.

*Provided further* relaxation in attendance may be granted, for any exceptional reasons, only if: (i) a student has attended 70% of the classes in all the subjects taken together and, (ii) has also attended at least 65% of the classes held in the subject concerned. A student who does not fulfil the conditions prescribed in either (i) or (ii), her/his application for relaxation in attendance shall not be entertained.

*Explanation:* Exceptional reasons shall include serious medical illness of the student or the demise of first degree relative of the student. Students seeking relaxation of shortage of attendance on medical grounds shall submit the application duly signed and supported by a Certificate from registered medical practitioner, or in cases of hospitalization - from the respective Hospital along with the Discharge Summary. The Medical Certificate must certify that the student was incapacitated and was not



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fit to attend classes. Application for relaxation shall be submitted to the Students Section within 06 (Six) days of resuming the classes.

- (3) Students having at least 70% classes in the aggregate in a Semester and having less than 70% attendance but more than 65% attendance in individual courses if not allowed by the Vice-Chancellor/Dean of the Faculties, shall be required to attend the library for such number of hours as may be necessary to make up the attendance and shall comply with such requirements as may be notified by the University. If such a student makes up her/his attendance she/he shall be eligible to appear in the Repeat Examination of the said Semester failing which she/he shall automatically become an ex-student and shall be required to take readmission in the said Semester in the immediately following academic year. *Provided* such students shall not be eligible for the award of any scholarship, fellowship or medals. *Provided further* that such student, if readmitted, shall be required to deposit all the fees and charges of the semester in which she/he has been readmitted as applicable in the said academic year.
- (4) Students who fail to fulfill the aforesaid attendance requirement shall automatically become ex-student and shall be required to take readmission in the said Semester in the immediately following academic year. *Provided* such students shall not be eligible for the award of any scholarship, fellowship or medals. *Provided further* that such student, if readmitted, shall be required to deposit all the fees and charges of the semester in which she/he has been readmitted as applicable in said academic year.

### 8. ATTENDANCE MAKE-UP REQUIREMENTS

- (1) Students having at least 70% classes in the aggregate in a Semester and having less than 70% attendance but more than 65% attendance in individual courses if not allowed by the Vice-Chancellor/Dean of the Faculties, shall be required to make an application to the Registrar for attending the library on or before such date as may be notified by the Registrar in this regard.
- (2) The Registrar with the approval of the Vice-Chancellor/Dean of the Faculties shall issue a notification in this regard specifying the requirements necessary to make up the attendance.

### 9. RECORD AND DISPLAY OF ATTENDANCE STATUS

- (1) On the last day of every month teachers will submit the attendance record to the Students' Section.
- (2) The Students' Section shall collate the attendance course wise and Semester wise of all the courses taught in a given Semester and shall maintain a permanent record of the same.
- (3) The monthly record and Semester record of attendance collated by the Students' Section shall be placed before the Registrar who shall after due scrutiny of the record place the same before the Vice-Chancellor for his approval.



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- (4) After the approval of the Vice-Chancellor, the attendance status of every student shall be notified by the Students' Section in the first week of the following month on the Notice Boards, University website and email of the student.
- (5) Within two days of the notification of the attendance status, students shall have the right to make an application to the Registrar if they find any error in the calculation of their attendance status. The Registrar shall refer such applications to the Students' Section for clarification and shall dispose of such applications expeditiously.
- (6) At the end of every Semester, Students' Section shall publish the final attendance status of every student, as well as the list of eligible candidates to appear in the Term Examination at least two days prior to the commencement of the scheduled Term Examination.
- (7) At the end of every Semester, Students' Section shall prepare a draft certificate mentioning the Academic Year, Program Name, Semester, Course Name, Teacher's Name with Designation, Total Number of Scheduled Classes and Total Number of Held Classes and place the same before Dean of the Faculties for his signature. Where the Dean of the Faculties is the Course Teacher, the Draft Certificate shall be placed for the signature of the Vice-Chancellor. Such Certificates shall be issued by the Registrar to every teacher at the end of every Semester.

### **CHAPTER – III ADMISSION OF STUDENTS**

#### **10. MODE OF ADMISSION FOR INDIAN NATIONALS**

- (1) Admission to B. A. LL. B. (Hons.), B. Sc. LL. B. (Hons.) [Cyber Security] and LL.M. Programs shall be made through Common Law Admission Test (CLAT) or as per the resolution of the Academic Council on the recommendation of the Vice Chancellor.
- (2) Subject to the provisions of the University Grants Commission (Minimum Standards and Procedure for award of M.Phil./Ph.D. Degrees) Regulation 2018 as amended and notified from time-to-time, the admission to Ph.D. Program shall be made as under:
  - (a) Candidates to the Program shall be admitted through 'All India Entrance Test' consisting of 'Written Test' carrying 150 marks and 'Personal Interview' carrying 50 marks conducted by the University.
  - (b) The Question Paper of the 'Written Test' shall be a combination of descriptive and problem-based questions. The question paper shall consist of five questions each from Jurisprudence, Constitutional Law and Legal Research Method carrying ten marks each. The duration of the 'Written Test' shall be of three hours.
  - (c) Candidates who fail to appear either in 'Written Test' or 'Personal Interview' shall not be eligible for admission.
  - (d) The Vice-Chancellor shall have the power to appoint paper setters and examiners for the conduct of 'Written Test'.



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- (e) The 'Personal Interview Board' shall comprise of Dean of the Faculties, an external expert in law, and three senior teachers of the University as the Vice Chancellor may appoint.
  - (f) Minimum qualifying marks in the combined result of 'Written Test' and 'Personal Interview' shall be 50% of the total marks of 'All India Entrance Test'.
  - (g) Eligible candidates shall be admitted to the Course strictly according to combined merit of 'Written Test' and 'Personal Interview'.
  - (h) The honorarium of paper setter, examiners, members of personal interview board, invigilators and other office staff shall be such as may be fixed by the Vice-Chancellor on the recommendation of Dean of the Faculties.
- (3) Admission to MCLIS Program shall be as under:
- (a) Candidates to the Program shall be admitted through 'All India Entrance Test' consisting of 'Written Test' carrying 150 marks and 'Personal Interview' carrying 50 marks conducted by the University.
  - (b) 'Written Test' Question Paper shall be objective type consisting of 150 questions. Each question will carry one mark and negative marking of 0.25 marks for each incorrect answer will be applied. The duration of the 'Written Test' shall be two hours.
  - (c) Candidates who fail to appear either in 'Written Test' or 'Personal Interview' shall not be eligible for admission.
  - (d) The Vice-Chancellor shall have the power to appoint paper setters and examiners for 'Written Test'.
  - (e) The 'Personal Interview Board' shall comprise of two senior teachers of the University and an external expert in cyber security, as the Vice-Chancellor may appoint.
  - (f) Eligible candidates shall be admitted to the Course strictly according to combined merit of 'Written Test' and 'Personal Interview'.
  - (g) The honorarium of paper setter, examiners, members of personal interview board, invigilators and other office staff shall be such as may be fixed by the Vice-Chancellor on the recommendation of Dean of the Faculties.
- (4) Mode of admission to Graduate Insolvency Program (GIP) shall be such as may be approved by the Academic Council on the recommendation of the Vice-Chancellor.
- (5) The admission to Post Graduate Diploma Programs and any other Program shall be such as may be approved by the Executive Council on the recommendation of the Academic Council.

## 11. MODE OF ADMISSION FOR FOREIGN NATIONALS

- (1) Five seats each shall be earmarked for Foreign Nationals in B. A. LL. B. (Hons.), B. Sc. LL. B. (Hons.) [Cyber Security], LL.M., MCLIS, Ph.D. and any other full time Course.



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- (2) Foreign Nationals shall be exempted from CLAT and All India Written Test conducted by the University.
- (3) Foreign Nationals shall be admitted if they possess the qualification equivalent to qualifying examination applicable to the respective Program.
- (4) The Vice-Chancellor shall appoint an Equivalence Committee to examine the eligibility of the Foreign Nationals.
- (5) The Vice-Chancellor shall constitute a Personal Interview Board comprising of Dean of the Faculties, an external expert and such other teachers of the University as the Vice-Chancellor may deem fit.
- (6) The admission of Foreign Nationals shall be according to the merit of marks obtained in the personal interview.
- (7) Foreign candidates will be admitted directly on the basis of their performance in the personal interview, overall academic record and command over English language.
- (8) The candidate must have studied English language as one of the compulsory subjects in qualifying examination.
- (9) The Admissions Committee constituted by the Vice-Chancellor shall organize an English language competence test.
- (10) Preference will be given to the candidates from SAARC countries and other developing countries.
- (11) Foreign candidates shall apply directly to the University in the prescribed format available on the University Website along with the supporting documents to the Registrar, National Law Institute University, Kerwa Dam Road, Bhopal, Madhya Pradesh, India, Pin Code – 462 044, on or before the prescribed date.

### 12. ELIGIBILITY FOR ADMISSION

- (1) Eligibility for admission to B. A. LL. B. (Hons.), B. Sc. LL. B. (Hons.) [Cyber Security] and LL. M. Programs shall be such as may be determined by the Consortium of National Law Universities established on 19 August, 2019.
- (2) Eligibility for admission to Ph.D. Program shall be such as may be prescribed by the University Grants Commission (Minimum Standards and Procedure for award of M. Phil./Ph.D. Degrees) Regulation 2018 as amended and notified from time to time.
- (3) Eligibility for admission to MCLIS Program shall be as under:
  - (a) The candidate must have obtained a bachelor's degree in any discipline with at least 50% of marks in aggregate or equivalent grade from a recognized University, and
  - (b) The candidate must have qualified the All-India Entrance Test conducted by the University for admission to the Program.
- (4) Eligibility for admission to Graduate Insolvency Program (GIP) shall be such as prescribed or approved by the Insolvency and Bankruptcy Board of India.
- (5) Eligibility for admission to Post Graduate Diploma and any other Programs shall be such as may be approved by the Executive Council on the recommendation of the Academic Council.



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### 13. SEAT DISTRIBUTION AND RESERVATION

- (1) The number of seats and reservation in all programs shall be such as may be fixed by the Executive Council on the recommendation of the Academic Council from time to time.
- (2) Subject to the provisions of subsection (1), seat distribution and reservation of seats in B. A. LL. B. (Hons.), B. Sc. LL. B. (Hons.) [Cyber Security], LL.M., MCLIS, and Ph. D. Programs shall be as under:
  - (a) Seat distribution and reservation in B.A.LL.B.(Hons.) Program:

Category	Number of Seats	Category	Number of Seats
Scheduled Cast (16%)	16 <sup>1</sup>	Scheduled Tribe (20%)	20 <sup>1</sup>
Other Backward Classes* (14%)	14 <sup>1</sup>	General	52 <sup>1</sup>
NRI/NRI Sponsored	18 <sup>2</sup>	Supernumerary Quota (J&K )	02 <sup>3</sup>
Supernumerary Quota (EWS)	12 <sup>4</sup>		

\* Only those OBC candidates can claim reservation under this category whose parental income is less than the prescribed sum for creamy layer. Such candidates have to produce requisite certificate from competent authority to the effect that their parents at present do not come under creamy layer category.

<sup>1</sup> 50% Seats are horizontally reserved for candidates having domicile certificate of State of Madhya Pradesh in the respective category

<sup>2</sup> Eligibility for admission under NRI/NRI Sponsored Category, the candidate must be:

An NRI/OCI Card Holder/PIO Card Holder himself or herself,

**OR**

Sponsored by a First Degree Blood Relation or Second Degree Blood relation who is an NRI/OCI Card Holder/PIO Card Holder.

Only those will be eligible who have given option as an NRI/NRI sponsored in the CLAT application form.

<sup>3</sup> Reserved for candidates from the State of Jammu and Kashmir.

<sup>4</sup> Reserved for candidates from the Economically weaker Section.

- 30 Seats are horizontally reserved for women candidates (excluding NRI/NRI sponsored and supernumerary quota).



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- 5 Seats are horizontally reserved for Persons with Disability (excluding NRI/NRI sponsored and supernumerary quota).

Note:- In addition to the above seats Five Seats are earmark for Foreign Nationals for direct admission without appearing in the CLAT examination.

- (b) Seat distribution and reservation in B.Sc. LL.B.(Hons.) [Cyber Security] Programme:

Category	Number of Seats	Category	Number of Seats
Scheduled Caste (16%)	8 <sup>1</sup>	Scheduled Tribe (20%)	10 <sup>1</sup>
Other Backward Classes* (14%)	7 <sup>1</sup>	Unreserved	26 <sup>1</sup>
Supernumerary Quota (EWS)	6 <sup>2</sup>	J & K Residents (Supernumerary Quota)	2
NRI/NRI Sponsored as per NLIU Rules	9		

1. In addition to the above seats Five Seats are earmarked for Foreign Nationals for direct admission without appearing in the CLAT examination.

2. Seat Conversion as per NLIU Rules.

\*Only those OBC candidates can claim reservation under this category whose parental income is less than the prescribed sum for creamy layer. Such candidates have to produce requisite certificate from competent authority to the effect that their parents at present do not come under creamy layer category.

<sup>1</sup> 50% seats are horizontally reserved for candidates having domicile certificate of State of Madhya Pradesh in the respective category.

<sup>2</sup> Reserved for candidates from the Economically Weaker Section

- ✓ 15 seats are horizontally reserved for women candidates.
- ✓ 3 seats are horizontally reserved for Persons with Disability

- (c) Seat distribution, reservation and specialization in LL.M. Program:

Allocation of LL.M. specialization will be done at the time of admission on the basis of unconditional and irrevocable preference of the student. A specialization will be offered subject to the availability of faculty and at least ten students opting for it. The University shall offer specialization in the following area which may be revised by the Executive Council on the recommendation of the Academic Council:

- (i) Intellectual Property and Business Law;
- (ii) Constitutional and Administrative Law;
- (iii) Human Rights and Criminal Law;



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Seat distribution and reservation shall be as under:

Category	Number of Seats	Category	Number of Seats
Scheduled Caste (16%)	10 <sup>1</sup>	Scheduled Tribe (20%)	12 <sup>1</sup>
Other Backward Class* (14%)	8 <sup>1</sup>	General	30 <sup>1</sup>

\* Only those OBC candidates can claim reservation under this category whose parental income is less than the prescribed sum for creamy layer. Such candidates have to produce requisite certificate from competent authority to the effect that their parents at present do not come under creamy layer category.

<sup>1</sup>50% Seats are horizontally reserved for candidates having domicile certificate of State of Madhya Pradesh in the respective category

- Three seats are horizontally reserved for candidates of Persons with Disability category.
- 18 seats are horizontally reserved for women candidates.

Note: In addition to the above seats Five Seats are earmarked for Foreign Nationals for direct admission without appearing in the CLAT examination.

(d) Seat distribution and reservation in MCLIS Program:

Category	Number of Seats	Category	Number of Seats
Scheduled Caste (16%)	10 <sup>1</sup>	Scheduled Tribe (20%)	12 <sup>1</sup>
Other Backward Class* (14%)	8 <sup>1</sup>	General	30 <sup>1</sup>
		Supernumerary Quota (EWS)	6 <sup>2</sup>

\* Only those OBC candidates can claim reservation under this category whose parental income is less than the prescribed sum for creamy layer. Such candidates have to produce requisite certificate from competent authority to the effect that their parents at present do not come under creamy layer category.

<sup>1</sup>50% Seats are horizontally reserved for candidates having domicile certificate of State of Madhya Pradesh in the respective category

<sup>2</sup>Reserved for candidates from the Economically Weaker Section

- Three seats are horizontally reserved for candidates of Persons with Disability category.
- 18 seats are horizontally reserved for women candidates.



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In addition to the above seats, five seats shall be earmarked for Foreign Nationals. In case of non-availability of Foreign Nationals, the vacant seats will not be converted to any other category.

- (e) Seat distribution and reservation for Graduate Insolvency Program (GIP) Course shall be as under:

Category	Number of Seats	Category	Number of Seats
Scheduled Caste (15%)	6	Scheduled Tribe (7.5%)	3
Other Backward Classes* (27%)	11	Unreserved	20

\* Only those OBC candidates can claim reservation under this category whose family do not fall under creamy layer. Such candidates have to produce requisite certificate from competent authority to the effect that their parents at present do not come under creamy layer category.

- Two seats are horizontally reserved for the PWD Candidates
- 30% seats are horizontally reserved for women Candidates

- (f) Seat distribution and reservation in Ph.D. Program:

- (i) The total number of seats for the Ph.D. Program shall be such as may be fixed by the Vice Chancellor on the basis of number of teachers eligible to become supervisor in accordance with the provisions of the University Grants Commission (Minimum Standards and Procedure for award of M. Phil/Ph.D. Degrees) Regulation 2018 as amended and notified from time to time.
- (ii) The reservation rule in the Ph.D. Program shall be applied if the total number of students admitted to the Ph.D. Program exceeds the number of eligible supervisors.

- (g) Seat distribution and reservation in Post Graduate Diploma and any other Program shall be such as may be fixed by the Executive Council on the recommendation of the Academic Council.

## 14. SEAT CONVERSION IN ALL PROGRAMS

- (1) Subject to horizontal reservation rule, if no candidate is available against the seats vertically reserved for a particular category under All India or State Quota, such unfilled seats of various categories under the All India or State Quota will be converted and filled in order of merit as indicated below:
  - (a) State S.C. -> State S.T. -> All India S.C. -> All India S.T. -> State General -> All India General



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- (b) State S.T. -> State S.C. -> All India S.T. -> All India S.C. -> State General -> All India General
- (c) All India S.C. -> All India S.T. -> All India General
- (d) All India S.T. -> All India S.C. -> All India General
- (e) State O.B.C. -> State General -> All India General
- (2) In case of non-availability of candidates belonging to Supernumerary Quota, Foreign Nationals and NRI / NRI Sponsored Categories, the vacant seats in the said Program shall not be converted to any other category.

### CHAPTER – IV FEE AND CHARGES

#### 15. FEE AND CHARGES

- (1) Fee and Charges for all the Programs shall be such as may be approved by the Executive Council on the recommendation of the Finance Committee of the University from time to time.
- (2) There shall be an annual increase of ₹5,000/- in the tuition fee for Indian Nationals in every academic session. There shall be an annual increase @5% in other fee and charges for all the students of all the Programs.
- (3) The tuition fee of NRI/NRI Sponsored and Foreign Nationals may be fixed and revised upward by the Executive Council on the recommendation of the Finance Committee as the Finance Committee may deem fit.
- (4) Fees and charges other than the tuition fee shall be the same for all the students, except of the students of GIP, of all the Programs. A separate schedule of fee and charges, as may be approved by the Executive Council on the recommendation of Finance Committee, for GIP students shall be notified on annual basis.

### CHAPTER – V AWARD OF SCHOLARSHIPS AND FELLOWSHIPS

#### 16. SCHOLARSHIP FOR B. A. LL. B. (Hons.) and B. Sc. LL. B. (Hons.) [Cyber Security] PROGRAMS

- (1) Two Merit cum Means Scholarships one in the memory of Late Justice J. S. Verma and the other NLIU Merit cum Means Scholarship shall be offered by the University.
- (2) The scholarships shall cover the full tuition fee waiver as under:
  - (a) In the first year, the scholarships shall be awarded to the students securing highest marks in the CLAT, who has taken admission at NLIU.
  - (b) In the second year, the scholarships shall be awarded to the students who secure the highest marks in first year examinations, without appearing in any repeat examination.
  - (c) In the third year, the scholarships shall be awarded to the students who secure the highest marks in second year examinations, without appearing in any repeat examination.



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- (d) In the fourth year, the scholarships shall be awarded to the students who secure the highest marks in third year examinations, without appearing in any repeat examination.
- (e) In the fifth year, the scholarships shall be awarded to the students who secure the highest marks in fourth year examinations, without appearing in any repeat examination.

### **17. SCHOLARSHIP FOR LL.M. PROGRAM**

- (1) One NLIU Merit cum Means Scholarship shall be offered by the University.
- (2) The University shall organize a competitive test in the First Semester for selection of the meritorious student.
- (3) The scholarship shall cover waiver of full tuition fee of the Program.

### **18. SCHOLARSHIP FOR MCLIS PROGRAM**

- (1) One NLIU Merit cum Means Scholarship shall be offered by the University.
- (2) The University shall organize a competitive test in the First Semester for selection of the meritorious student.
- (3) In the second year, the scholarship shall be awarded to the student who secure the highest marks in first year examinations, without appearing in any repeat/improvement examination.
- (4) The scholarships shall cover waiver of full tuition fee of the Program.

### **19. DETERMINATION OF MEANS FOR AWARD OF SCHOLARSHIP**

The annual income of the parents or legal guardian, as the case may be, of the students shall not exceed an amount of ₹8,00,000/- (Eight Lakh Rupees) or as may be revised upward by the Executive Council on the recommendation of the Academic Council from time to time.

### **20. FELLOWSHIPS FOR Ph.D. PROGRAM**

- (1) The students not receiving the Junior Research Fellowship (JRF) from the University Grants Commission (UGC) and not in employment of any organization shall be eligible for award of the NLIU Teaching cum Research Fellowship or NLU Consortium Fellowship per month at such rate and for such duration as may be approved by the Executive Council on the recommendation of the Academic Council.
- (2) The students receiving the Fellowship shall be required to assist their Principal Guide in teaching, research and evaluation work. They shall also be required to perform the invigilation duty in the examinations conducted by the University.
- (3) The University Fellowship shall be discontinued if the recipient fails to do the research work or fails to perform the other duties assigned to him/her by the Principal Guide.



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- (4) The University Fellowship shall be continued only if the Principal Guide recommends the continuance of the fellowship on a monthly basis. The Principal Guide along with the recommendation shall also furnish a progress report to the Dean of the Faculties.

### **21. REFUND OF SCHOLARSHIP AND FELLOWSHIP**

- (1) If the recipient of the scholarship or fellowship in any Program fails to complete the Program, she/he shall be required to refund the total amount of tuition fee waived or total amount of fellowship received. If the recipient fails to refund the amount, the University may initiate appropriate legal proceeding against her/him.
- (2) The above provision shall not apply to the recipient who is incapacitated or has died.
- (3) The recipient who is incapacitated shall furnish a medical certificate from a government hospital.

### **22. SCHOLARSHIP AND FELLOWSHIP FUND**

The University shall create Scholarship and Fellowship Fund and shall also make a budgetary provision in the annual budget of the University.

## **CHAPTER – VI**

### **CONDUCT OF EXAMINATION, APPOINTMENT OF EXAMINERS, THEIR TERMS AND CONDITIONS**

### **23. SCHEME OF EXAMINATION AND EVALUATION**

- (1) Examinations shall not only be a means of evaluating and assessing the abilities of the students but shall also be a means of building the intellectual capacity of the students. Efforts shall be made to design the examination system in such a manner which can assess the knowledge and skills of the students necessarily required in legal and interdisciplinary education, research, and profession.
- (2) Equal weightage shall be assigned to pen paper-based examination and research-based examination.
- (3) The primary objective of the examination shall be to assess the research, analytical, communication skills, critical and creative thinking of the students.
- (4) Questions in written examinations shall ordinarily be problem based. Questions based on theory, concepts and principles should also require the students to identify some problem and apply their knowledge creatively and critically. Descriptive questions shall be avoided as far as possible. However, for English and Social Science courses descriptive questions may be provided.
- (5) In B. A. LL. B. (Hons.), B. Sc. LL. B. (Hons.) [Cyber Security], LL.M. and MCLIS Programs:
  - (a) Examination of every compulsory, honors and elective course shall carry 100 (One Hundred) marks.



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- (b) There shall be a Mid Term Examination of 20 marks and End Term Examination of 50 marks in every Semester. Provided, there shall be no Mid Term Examination in elective courses.
  - (c) During the Semester, students shall be required to write one project work each in compulsory and honors courses and shall also be required to take a Collegiate Viva-Voce Examination on the project work (30 marks), i.e., 20 marks for written work and 10 marks for Collegiate Viva-Voce Examination. Provided, in elective courses students shall be required to write one seminar paper (30 marks) and make preliminary presentation (10 marks) and final presentation (10 marks).
  - (d) Students shall be required to write the project or seminar paper, as the case may be, according to the parameters notified by the University and shall ensure high standard of research quality in the written work. Originality of thought, felicity of expression, meaningful analysis, and coherent discussion should form the bases of written project work. Every submitted project shall be run through the Turnitin software or any other software for similarity check. Evaluation of project work/seminar paper including Collegiate Viva-Voce Examination/Final Presentation shall be completed before the commencement of the End Term Examination.
  - (e) Maximum duration of the written examination shall be three hours. Provided, if any student seeks extra time for writing an examination, she/he may be granted a maximum of 20 minutes per hour only on the basis of medical and other relevant records;
  - (f) Provided further, a student may request for the assistance of a scribe in case of a disability or health reasons. The concerned student shall submit an application seeking permission for the same to the Registrar with the necessary documents at least one week before the commencement of the examination. The University may make arrangement for a scribe who shall be from a class junior to the student requiring the scribe.
  - (g) The dates of Examinations shall be fixed in the Academic Calendar. Schedule of Examination as per the dated fixed in Academic Calendar for each written examination shall be announced by the Examination Section at least ten days before the commencement of the examination.
  - (h) Question paper setting and evaluation of the answer script shall be done by the teacher who has taught the concerned course.
- (6) Examination for Clinical Courses shall be organized in accordance with Rules of Legal Education, 2008. Maximum Marks for Clinical Courses shall such as prescribed by the Bar Council of India from time to time.
- (7) LL.M. and MCLIS students shall be required to submit a dissertation carrying 200 marks, i. e., 30 marks for synopsis presentation, 120 marks for dissertation, and 50 marks for Open Defence Viva-Voce Examination. LL.M. and MCLIS students shall be required to submit a synopsis recommended by the Supervisor to the Examination Section on or before such date as may be notified and shall be required to make a



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Synopsis Presentation on the date as may be notified. To be declared "Pass" in the dissertation, the student must obtain 100 marks in synopsis presentation, written dissertation and viva-voce examination taken together.

- (8) An Examination Committee shall be constituted by the Vice-Chancellor for the smooth conduct of Term Examination, verification and announcement of the result..
- (9) A Question Paper Moderation Committee constituted by the Vice Chancellor shall moderate the question papers in consultation with the concerned course teacher of Term, Repeat and Ex-Student Examination..
- (10) The Vice-Chancellor may appoint a special squad comprising of senior most teachers for supervising the conduct of the examinations.
- (11) The Examination Section shall provide the administrative support for the conduct of the examination.
- (12) The Model Answer of question paper of Term Examination shall be emailed by the teacher concerned to the students' email address before showing of the Answer Scripts.
- (13) A Result Moderation Committee constituted by the Vice-Chancellor shall moderate the result of Examinations, before showing of the answer scripts to the students and announcement of results. Result Moderation Committee shall in consultation with the concerned course teacher who examined the answer scripts, may reduce or increase the marks awarded, only in extra-ordinary circumstances with reasonable justifications. The decision of the Result Moderation Committee shall be considered an exercise of appellate jurisdiction and shall not be challengeable before any other authority within the University.
- (14) Result of Examinations shall be announced on the Notice Board and on the University website.
- (15) Students may see the evaluated answer script of written examination. The teacher concerned shall notify the date, time and place of showing the answer script through email. If any error of posting or calculation has been pointed out by the student to the teacher, the same will be entered in the original award list submitted by the teacher. In exceptional cases, if a teacher has failed to evaluate an answer, the same shall be evaluated and necessary rectification shall be made both in the answer script and in the original award list.
- (16) A student not satisfied with the evaluation of written examination or dissertation may apply for re-evaluation of the answer script or dissertation in the prescribed form along with re-evaluation fee within ten days of the declaration of the result.
- (17) There shall be no re-evaluation of Project Work, Seminar Paper, Collegiate Viva-Voce Examination, and Open Defence Viva-Voce Examinations.
- (18) The marks obtained after re-evaluation shall be final. *Provided* that in the event of a difference of more than 15% marks between the first evaluation and re-evaluation, the Examination Section with the prior approval of the Vice Chancellor shall send it for the third evaluation which shall be final.
- (19) For determination of merit for award of any Medals, the marks obtained as a result of re-evaluation shall not be taken into account because individual examinee's answer script evaluated by another examiner (Criteria Based Examination) cannot be



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treated at par with the End Term Examination (Norm Based Examination). However, the original marks obtained by such students in the main examination shall be taken into account for determination of merit and eligibility for award of medals. In other words, such students shall not become ineligible for the award of medals merely they applied for re-evaluation.

- (20) Duration of Ph.D. Course Work shall be One Semester and at the end of the Semester. There shall be a written examination in accordance with the guidelines notified by the UGC.
- (21) The Vice-Chancellor shall constitute a Research Advisory and Development Committee for implementing the provisions of the UGC Regulation relating to Ph.D. Course. Dean of the Faculties shall be responsible for the co-ordination of the Research Advisory and Development Committee and maintain all records pertaining to each and every candidate.
- (22) Ph.D. students shall be required to submit a thesis. Evaluation of Ph.D. thesis shall be in accordance with the University Grants Commission (Minimum Standards and Procedure for award of M. Phil./Ph.D. Degrees) Regulation 2018 as amended and notified from time to time. The Vice-Chancellor shall appoint examiners comprising of the Principal Guide and two experts from outside the University for evaluation of Ph.D. thesis. If all the three examiners recommend that the Ph.D. Degree be awarded to the student, the Dean of the Faculties shall organize an open defence viva-voce examination on the Ph.D. thesis. If two examiners recommend that Ph.D. Degree be rejected, the student shall be required to resubmit the Ph.D. thesis. If only one examiner recommends that the Ph.D. thesis be rejected, then the Vice-Chancellor shall send the Ph.D. thesis to a fourth examiner whose decision shall be final.
- (23) For all academic purposes at NLIU the mode of citation of legal authorities shall be the Oxford Standard for the Citation of Legal Authorities (OSCOLA) as customized/Indianized by the University.

### 24. PREPARATION OF RESULTS

Preparation of result shall be done under the supervision of the Examination Committee and shall involve the following stages:

- (1) Teacher concerned shall submit the evaluated answer scripts and award list to the Examination Section for decoding of the answer scripts,
- (2) Examination Section shall decode the answer scripts and return the same to the teacher concerned,
- (3) Teacher concerned shall show the answer scripts to the students. If any error of posting, calculation or omission is pointed out by a student, the same shall be examined by the teacher concerned and if found true, the teacher concerned will ask for the award list from the Examination Section and will do the necessary rectification therein, record the reason and shall put her/his signature and date once again clearly writing the exact number of rectification carried out by her/him and shall submit the rectified award list to the Examination Section.



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- (4) An employee (first employee) working in the Examination Section shall verify the entries in the award list and match the same with the answer scripts and attendance sheet. In case of any error of posting, calculation or omission, she/he will bring the matter to the notice of the concerned teacher and the concerned teacher shall rectify the error and will record the reason in a register maintained for the said purpose. After this, the said employee shall prepare the Tabulation Chart by entering the marks obtained by the student and shall put her/his full name, signature and date in the Tabulation Chart. This stage shall be called "Prepared by".
- (5) Another employee (second employee) working in the Examination Section shall match and check the entries in the Tabulation Chart with the entries in the award list, answer script and attendance sheet and shall put her/his full name, signature and date in the Tabulation Chart. In case of any error of posting, calculation or omission, she/he will bring the matter to the notice of the first employee who shall rectify the error committed by him and will record the reason in a register maintained for the said purpose. This stage shall be called "Checked by – I".
- (6) Another employee (third employee) working in the Examination Section shall match and check the entries in the Tabulation Chart with the entries in the award list, answer script and attendance sheet and shall put her/his full name, signature and date in the Tabulation Chart. In case of any error of posting, calculation or omission, she/he will bring the matter to the notice of the second employee who shall rectify the error committed by him and will record the reason in a register maintained for the said purpose. This stage shall be called "Checked by – II".
- (7) Two members of the Examination Committee shall be appointed as Verifying Officers by the Chairperson, Examination Committee, for every Semester, to verify the entries in the Tabulation Chart with the award list. In case, there is no error of posting, calculation or omission, the Verifying Officers shall put their full names, signatures and date on the Tabulation Chart. In case of any error of posting, calculation or omission, the Verifying Officers shall have the power to seek explanation from the concerned employees of the Examination Section. If the Verifying Officers are satisfied with the explanation, the matter will end at their level. However, if in the opinion of the Verifying Officers, the explanation is not satisfactory, the Verifying Officer, through the Chairperson, Examination Committee, shall refer the matter to the Vice-Chancellor for appropriate disciplinary action against the concerned employee. The Verifying Officer shall rectify the error in the Tabulation Chart and record the reasons for rectification in a register maintained for the said purpose.
- (8) The Tabulation Chart as verified by the Verifying Officer shall be placed by the Examination Section before the Registrar for authentication who shall, after being satisfied, place her/his signature along with date on the Tabulation Chart.
- (9) The Tabulation Chart authenticated by the Registrar shall be pasted on a permanent register on the basis of which the first employee shall prepare the Mark Sheet, Transcript, Provisional Degree and Final Degree. The second employee shall do the first check and the third employee shall do the second check. After the second check of the Mark Sheet, Transcript, Provisional Degree and Final Degree, as the case may



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be, the same shall be placed by the Examination Section before the Registrar for authentication who shall, after being satisfied, place her/his signature along with date on the said document. In case any deliberate error of posting, calculation or omission on the Tabulation Chart or otherwise in the Mark Sheet, Transcript, Provisional Degree and Final Degree is found by the Registrar, the concerned employees working in the Examination Section only shall be severally and jointly liable for appropriate disciplinary action.

- (10) After the authentication by the Registrar, the Final Degree shall be placed before the Vice-Chancellor for her/his signature. The Vice-Chancellor shall place the Degree of Ph.D. and Honorary Degree for the signature of the Chancellor and the Visitor.
- (11) The Examination Section shall maintain permanent registers of schedule of examination, question papers, examination attendance sheets, award lists, rectification registers, tabulation charts, and results declared.
- (12) The Examination Section shall paste authenticated copies of the Mark Sheet, Transcript, Provisional Degree and Final Degree on a permanent register maintained for the purpose.
- (13) The Examination Section shall destroy the answer scripts after six years from the date of examination.
- (14) The Examination Section shall maintain separate permanent registers of examination attendance sheets, award lists, tabulation charts, rectification registers, results, mark sheets, transcripts, provisional degrees, degrees and certificates issued by the University. A copy each of mark sheets, transcripts, provisional degrees, degrees and certificates shall be pasted in the register maintained for the purpose. The Examination Section shall also keep soft copies of these registers in the digital form duly authenticated by the Registrar/ Controller of Examination/ Deputy Registrar (Examinations)/ Assistant Registrar (Examinations) as appointed by the Vice-Chancellor.

### 25. RESEARCH WORKS

- (1) The students shall have the option to choose the topic for Project/Seminar Paper only in the first week of the Semester failing which topics shall be allotted by the teacher concerned. Any change or reformulation of topic may be allowed by Course Teacher in writing, provided no change or reformulation of topic shall be permitted by the Course Teacher after four weeks of commencement of the Semester. Students shall be trained in narrowing down the topic and formulation of the topic besides the training in other parameters of project/seminar writing.
- (2) Students shall submit the project work/seminar paper in the manner and on the date and time as notified by the Examination Section. The soft copy of the project work/seminar paper shall be emailed to the official/designated email address as notified for similarity check.
- (3) To promote academic integrity at NLIU, assessment of research work done leading to the partial fulfilment for the award of degrees at Graduate, Post Graduate and Research level by a student or a teacher or a researcher or a staff in the form of Thesis,



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Dissertation, Project, Publication of Research Papers and any other similar work shall be original and devoid of plagiarism.

- (a) Every Research Work shall run through the Turnitin software or any other similar software for similarity check.
- (b) For Project/Seminar and Dissertation work content similarity of a maximum of 30% or as determined by the Academic Council shall be acceptable. Where content similarity is above 30%, the student concerned shall be given another chance to make 'fair' changes to reduce the similarity index before the final submission.
- (c) After final submission, when the final project work is submitted both in hard and soft copy to the Examination Section, if the content similarity is more than 30% or there is any other evidence of plagiarism in the form of non-citation of sources or copying from another student's project work or from her/his own earlier project without acknowledgement of the same, course teacher shall in writing refer the matter to the Examination Section for appropriate action. In case of dissertation, if after the final submission the content similarity is found to be more than 30% or if any evidence of plagiarism, is found by the Supervisor, in the form of non-citation of sources or copying from another student's dissertation or from her/his own earlier project or dissertation without acknowledgement of the same, the Supervisor shall not sign on the Certificate and shall forward the matter to the Examination Section for appropriate decision.
- (d) The teacher shall give the student concerned an opportunity to make a representation regarding the alleged plagiarism before referring the matter to the Examination Section. The intimation to the student in this regard shall be in writing. The Examination Section shall refer the matter to the Unfair Means Committee for appropriate decision.
- (e) The Unfair Means Committee shall provide a hearing to the student and after conducting such inquiry as it may deem fit shall make its recommendation to the Vice Chancellor for approval.
- (f) For the evaluation of Thesis Work submitted for award of Doctoral or Post-Doctoral degree, the University Grants Commission (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulation, 2018 as amended from time to time shall apply.
- (g) If a student fails to submit the written project/seminar paper on the date and time as notified by Examination, such a student shall loose one mark per day out of the total marks assigned for written project/seminar paper subject to maximum of delay of six working days. The Examination Section shall write in clear and legible hand writing the last date of submission and actual date of submission on each such delayed submitted written project/seminar paper and shall also make necessary entries the relevant column of the Award List before sending the same to the teacher concerned. No written project/seminar paper shall be accepted for submission after a delay of seven working days and the student concerned will be marked "ABSENT" in the Award List by the



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Examination Section. Provided such students may submit the written project/seminar paper as part of the Repeat Examination after paying the prescribed fee.

- (4) The collegiate viva voce examination of the project work and presentation in elective courses shall take place after class hours. Scheduling and rescheduling of the viva voce/presentation is subject to the discretion of the concerned course teachers.
- (5) In case a student fails to attend a viva voce/presentation on the scheduled day without prior written permission of the course teacher, the student shall be awarded 0 (zero) marks for the viva-voce/ presentation in the concerned course. However, such student may be allowed to take the repeat examination of the viva voce/presentation in the subsequently following semester on the deposit of prescribed fee.

### 26. PROJECT/SEMINAR PAPER SUBSTITUTION

- (1) Project/Seminar Paper substitution shall be allowed by the Dean of the Faculties on the recommendation of the concerned faculty in-charge as under:
  - (a) substitution for only one Projects/Seminar Paper shall be allowed for the following:
    - (i) participation in National Moot Court Competitions, except Bar Council of India Moot Court Competition,
    - (ii) participation in a National or International Client Counselling or Negotiation Competition involving written submissions,
    - (iii) publication of one article/essay/case comment/book review in a peer reviewed journal, or
    - (iv) any other University-authorized research activity which has a component of written work.
  - (b) substitution for two Projects/Seminar Paper shall be allowed for the following:
    - (i) participation in the Bar Council of India Moot, Philip C. Jessup and Willem C. Vis International Commercial Arbitration Moot Court Competitions, Vienna (*Vis*) and Hong Kong (*Vis East*) and any other competitions authorized by the Vice-Chancellor on the recommendation of the Dean of the Faculties.

*Explanation:* For winners of national moots who subsequently qualify for the international round of the said moot, the second exemption will be available only on the event of qualification; or
    - (ii) publication of two articles/essays/case comments/book reviews, or in any combination thereof, in a peer reviewed journal,
  - (c) substitution for three Projects/Seminar shall be allowed for the following:
    - (i) publication of three articles/essays/case comments/book reviews in a peer reviewed journal, or in any combination thereof, or
    - (ii) any one activity each mentioned in (a) and (b) above.



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- (d) substitution for four Projects/Seminar shall be allowed for the following:
- (i) publication of four articles/essays/case comments/book reviews in a peer reviewed journal, or in any combination thereof, or
  - (ii) all the four activities mentioned in (a) above,
  - (iii) both the activities mentioned in (b) above, or
  - (iv) any two activities mentioned in (a) and anyone activity mentioned in (b) above.
- (e) substitution for five Projects/Seminar shall be allowed for the following:
- (i) publication of five articles/essays/case comments/book reviews in a peer reviewed journal, or in any combination thereof, or
  - (ii) all the four activities or any three activities mentioned in (a) above and one activity mentioned in (b) above, or
  - (iii) any one activity mentioned in (a) above and both the activities mentioned in (b) above.
- (2) The project work/seminar substitution application shall be submitted at least one week before the date of submission of the project in which substitution is sought;
- (3) Ordinarily, the student may be allowed a project substitution/seminar paper in a subject of her/his choice but if she/he is studying the same subject or related subject in the Semester in which she/he is seeking substitution, she/he shall be allowed substitution in the same subject or related subject as the case may be:
- (4) The written work submitted in lieu of the project work in compulsory and honors courses shall be evaluated out of 30 marks and those in elective courses shall be evaluated out of 50 marks. A teacher nominated by the Dean of the Faculties shall conduct the said evaluation. No viva voce examination shall be conducted for the project work in which the student has been granted substitution.
- (5) There shall be no limit on the number of substitutions in a Semester or during the entire duration of the Program.

### 27. MINIMUM PASS MARKS/GRADE FOR ALL PROGRAMS:

- (1) The marks obtained by students shall be converted to grades in a seven-point scale with the corresponding grade values given below:

Percentage of Marks obtained	Grade	Grade Value
80% and above	O+	9
75% to 80%	O	8
70% to <75%	A++	7
65% to <70%	A+	6
60% to <65%	A	5
55% to <60%	B+	4
50% to <55%	B	3
Below 50%	F	0 (Zero)



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- (2) In order to have passed in both individual courses and in the Semester Examinations of any Program a student must secure a minimum of 50 (Fifty) marks (B Grade) and securing less than 50 (Fifty) marks in a course will mean that a student has failed in the course.
- (3) In case a student has failed in any course by two marks or less than two marks, the difference of marks by which she/he has failed shall be awarded by the Examination Section as Grace Marks in all the courses in which she/he has failed by two marks or less than two marks. The Mark Sheet and the Transcript shall show Grace Marks denoted by letters "GM" against the course in which the Grace Marks have been awarded. The students who passed any examination with Grace Marks shall not be eligible for award of any Medals.
- (4) The credits for compulsory, honors and Clinical Courses shall be four and credits for elective courses shall be three.
- (5) The Grade Point Average (GPA) at the end of a Semester shall be calculated as follows:

Total Grade Value / Number of Course: An Example:

Course	Grade obtained	Grade value
Sociology I	A++	7
Economics I	A+	6
Common Law Method	O	8
Law of Contract	B+	4
Torts I	A	5
<b>Total</b>		<b>30</b>
Grade Point Average (GPA) = $30/5 = 6$		

- (6) The Cumulative Grade Point Average (CGPA) shall be calculated by taking into account all the Semesters completed by the student.

### 28. REPEAT EXAMINATION

- (1) A student of any Program who fails to obtain at least Grade B in a course shall be declared as Fail in that course.
- (2) For such student, only one Repeat Examination shall be conducted on payment of prescribed fee. The Repeat Examination shall carry the maximum marks carried by the Written Examination.
- (3) For the students who takes the Repeat Examination, both the Mark Sheet and Transcript shall carry the letter "R" next to the Grade so obtained.
- (4) Schedule of Repeat Examination shall be notified by the Examination Section at least 10 (Ten) days before the commencement of such examination.
- (5) In case a student fails in the seminar of an elective course, she/he may re-submit the project work within 10 (Ten) days of the declaration of results.
- (6) Repeat Examination for the Clinical Courses shall be such as may be notified by the teacher concerned with the approval of the Dean of the Faculties.



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- (7) A student who fails in the Repeat Examination shall automatically become an ex-student and shall not be promoted to the second year, third year, fourth year, or fifth year as the case may be. Such students shall be required to apply for re-admission in the next academic session in the Semester in which they have failed in the Repeat Examination and shall deposit the prescribed re-admission fee and examination fee. Such students shall not be eligible for hostel and shall not be entitled to attend the classes. In case, such students do not apply for re-admission in the next academic session, they shall be deemed to have left the Program and their names shall be removed from the rolls of the University.

### 29. MID TERM EXAMINATION AS PART OF THE END TERM EXAMINATION

- (1) A student:
- (a) who has been admitted to a Program of Study few days before the commencement of the Mid Term Examination or after the Mid Term Examination,
  - (b) represented the University in Moot Court, Client Counseling and Negotiation Competitions and any University sponsored event which clashes with or is within three days from the commencement of Mid Term Examinations, or
  - (c) had serious medical illness leading to hospitalization, provided the student submits a medical certificate from the hospital along with the medical discharge certificate.
- shall be allowed to take the End Term Examination and his/her answer script shall be evaluated out of maximum marks assigned for Mid Term Examination and End Examination taken together.
- (2) The students falling in this category shall be eligible to take the Repeat Examination in those courses in which they fail in the End Term Examination and shall also be eligible for award of Medals if they pass in all the courses of the End Term Examination because they took same such End Term Examination (Norm Based Examination) as taken by all their batchmates.

### 30. DEEMED FIRST ATTEMPT

- (1) A Deemed First Attempt Examination shall be organized with the Repeat Examination.
- (2) A Deemed First Attempt for an examination shall be granted only on the following grounds:
- (a) Representing the University in Moot Court, Client Counseling and Negotiation Competitions and any University sponsored event which clashes with or is within three days from the commencement of End Term Examinations.
  - (b) In case of serious medical illness leading to hospitalization, provided the student submits a medical certificate from the hospital along with the medical discharge certificate.



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- (3) Application of such students seeking permission to appear for Repeat Examination as Deemed First Attempt Examination shall be duly forwarded by the Faculty In-charge concerned to the Examination Section at least 10 (Ten) days before the commencement of the Repeat Examination. If approved by the Chairperson, Examination Committee, the applicant shall be allowed to take the Repeat Examination as Deemed First Attempt Examination. The letter "R" shall not be written on her/his mark sheet and transcript. The students availing the benefit of Deemed First Attempt Examination shall neither be eligible for the Repeat Examination of the Repeat Examination which she/he has taken as Deemed First Attempt Examination nor will she/he be eligible for award of any Medals because Criteria Based Examination cannot be treated at par with the Norm Based Examination described as End Term Examination. A student who fails in the Deemed First Attempt Examination, she/he shall be eligible to take Ex-Student Examination as Repeat Examination and the letter "R" (instead of Ex-Student Examination) shall be written on her/his mark sheet and transcript.

### 31. IMPROVEMENT EXAMINATION

A student who has been declared 'Pass' may make an application in the prescribed form by depositing prescribed fee to take improvement examination in any one of the courses offered in that Semester. The Grade so obtained will be indicated by letter "I" in the mark sheet and transcript. For determination of merit for award of any Medals, the marks obtained in the improvement examination shall not be taken into account, but the marks obtained by such students in the regular examination of which she/he has taken the improvement examination shall be taken into account for determination of merit and eligibility for award of medals.

### 32. PROMOTION RULES

- (1) Promotion rules shall not apply to LL. M. and Ph. D. students.
- (2) Promotion from one Semester to another Semester in the same academic year shall be automatic.
- (3) No student shall be promoted to the second year, unless she/he has cleared the examinations of 07 (Seven) courses of the first year.
- (4) No student shall be promoted to the third year, unless she/he has cleared all the examinations of first year and also the examinations of 07 (Seven) courses of the second year.
- (5) No student shall be promoted to the fourth year, unless she/he has cleared all the examinations of first year and second year and also the examinations of 07 (Seven) courses of the third year.
- (6) No student shall be promoted to the fifth year, unless she/he has cleared all the examinations of first year, second year, third year and also the examinations of 07 (Seven) courses of the fourth year.



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- (7) A student not promoted to second year, third year, fourth year or fifth year, for reason of failure in the required number of courses, shall automatically become an ex-student and may apply for re-admission in the next academic session and shall deposit the prescribed re-admission fee and examination fee. Such student shall not be eligible for hostel accommodation and shall not be entitled to attend the classes. In case, such students do not apply for re-admission in the next academic session, they shall be deemed to have left the Program and their names shall be removed from the rolls of the University.
- (8) A student not promoted to second year, third year, fourth year or fifth year, for reason of shortage of attendance, shall automatically become an ex-student and may apply for re-admission in the next academic session in the same Semester in which she/he has fallen short of attendance. Such student shall be required to deposit the prescribed re-admission fee and all other fees and charges as applicable to regular students in that academic session. Such student shall be eligible for hostel accommodation and shall be entitled to attend the classes. In case, such student does not apply for re-admission in the next academic session, they shall be deemed have left the Course of Study and their names shall be removed from the rolls of the University.
- (9) A student not promoted to second year, third year, fourth year or fifth year, for reason failure in the Repeat Examination, shall automatically become an ex-student and may apply for re-admission in the next academic session in the same Semester in which she/he has failed. Such student shall be required to deposit the prescribed re-admission fee and examination fee. Such student shall not be eligible for hostel accommodation and shall not be entitled to attend the classes. In case, such student does not apply for re-admission in the next academic session, they shall be deemed have left the Program and their names shall be removed from the rolls of the University.

### **33. HONORARIUM FOR QUESTION PAPER SETTING, EVALUATION OF ANSWER SCRIPTS, INVIGILATION DUTY AND SCRIBE**

- (1) As question paper setting, evaluation & supervision are part of the duties of the teachers according to the UGC Regulations. However, a small incentive to maintain the quality id provided as follows:
  - (a). Question Paper setting @ Rs. 500/- (Five Hundred Only) per question paper,
  - (b). First Evaluation of answer script @ Rs. 20/- (Twenty Only) per answer script,
  - (c). Invigilation duty @ Rs. 100/- (One Hundred Only) per invigilation duty,
  - (d). Re-evaluation of answer script @ Rs. 100/- (One Hundred Only) per answer script,
  - (e). Evaluation of LL.M. and MCLIS Dissertation @ Rs. 500 (Five Hundred Only) per Dissertation for both internal and external evaluator,
  - (f). Open Defence Viva-Voce Examination of LL.M. and MCLIS Dissertation @ Rs. 3,000/- (Three Thousand) for Principal Guide per day and @ Rs. 5,000/- (Five Thousand) for external examiner per day.



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- (g). Evaluation of Ph.D. Thesis @5,000/- for external evaluator.
  - (h). Open Defence Viva-Voce Examination of Ph.D. Thesis @ Rs. 3,000/- each for Principal Guide and co-supervisor and @ Rs. 5,000/- for external examiner.
  - (i). Scribe provided by NLIU shall be paid a sum of Rs. 1,000/- for 3hr exam and Rs. 500/- for mid-term exam.
- (2) The Executive Council may upgrade the above rates on the recommendation of the Academic Council.

### CHAPTER – VII AWARD OF DEGREE, CERTIFICATES AND MEDALS

#### 34. AWARD OF DEGREE AND CERTIFICATE

- (1) A student shall not be eligible for the award of the Degree of B. A. LL. B. (Hons.), B. Sc. LL. B. (Hons.) [Cyber Security], LL.M., Graduate Insolvency Program (GIP) or MCLIS unless she/he has been declared “Pass” in the all the examinations prescribed by the Academic Council on the recommendation of the Board of Studies within the period prescribed by these Ordinances.
- (2) A student shall not be eligible for the award of the Degree of Ph.D. unless she/he has been declared “Pass” in the Course Work, has fulfilled all the requirements prescribed by University Grants Commission, and the examiners have unequivocally recommended that the Degree of Ph.D. be awarded to her/him.
- (3) A student shall not be awarded any degree or certificate unless she/he has obtained the pass marks in all the courses prescribed for such Program.

#### 35. AWARD OF MEDALS AND CASH PRIZE

- (1) Subject to the provisions of these Ordinances, Gold Medals, Silver Medals, and Bronze Medals shall be awarded to the students at the Convocation or in a manner as may be decided by the Vice-Chancellor in special circumstances.
- (2) Following Gold, Silver and Bronze Medals shall be awarded to the students of B.A. LL.B.(Hons.) Program:
  - (a). Justice J. S. Verma Memorial Gold Medal to the student who has secured highest marks in the aggregate in all the regular examinations of B. A. LL. B. (Hons.) Program.
  - (b). Justice G. P. Singh Memorial Gold Medal to the student who has secured highest marks in the aggregate in all the regular examinations of B. A. LL. B. (Hons.) Program.



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- (c). Prof V. S. Rekhi Memorial Gold Medal to the student who has secured highest marks in the aggregate in all the regular examinations of B. A. LL. B. (Hons.) Program.
  - (d). Pt. Ramlal Ji Sharma Memorial Gold Medal to the student who has secured highest marks in the aggregate in all the regular examinations of B. A. LL.B.(Hons.) Program.
  - (e). Mrs. Pratibha Dubey Memorial Gold Medal to the female student who has secured highest marks in the aggregate in all the regular examinations of B. A. LL.B.(Hons.) Program.
  - (f). One Pt. Ramlal Ji Sharma Memorial Silver Medals each to the student who has secured highest marks in the aggregate in the regular examinations of First, Second, Third, and Fourth Years of B. A. LL. B. (Hons.) Program.
  - (g). Dr. Ajay Dubey and Dr. Animesh Dubey Silver Medal to the student who has secured second highest marks in the aggregate in all the regular examinations of B. A. LL. B. (Hons.) Program.
  - (h). Dr. Ajay Dubey and Dr. Animesh Dubey Bronze Medal to the student who has secured third highest marks in the aggregate in all the regular examinations of B. A. LL. B. (Hons.) Program.
  - (i). Devansh Srivastava – Khaitan & Co Scholarship consisting of Cash Prize for the amount of 1 (One) Lakh Rupees to the first rank holder of the B. A. LL.B. (Hons.) Program, assessed cumulatively based on performance of the students during the 5 years program, of the National Law Institute University, Bhopal. In the event of any tie for the first rank, the Cash Prize may be equally divided and awarded to both the candidates.
- (3) Following Gold, Silver and Bronze Medals shall be awarded to the students of B. Sc. LL.B.(Hons.) [Cyber Security] Program:
- (a). Justice J. S. Verma Memorial Gold Medal to the student who has secured highest marks in the aggregate in all the regular examinations of B. Sc. LL.B.(Hons.) [Cyber Security] Program.
  - (b). Justice G. P. Singh Memorial Gold Medal to the student who has secured highest marks in the aggregate in all the regular examinations of B. Sc. LL.B.(Hons.) [Cyber Security] Program.
  - (c). Prof V. S. Rekhi Memorial Gold Medal to the student who has secured highest marks in the aggregate in all the regular examinations of B. Sc. LL.B.(Hons.) [Cyber Security] Program.
- (4) Following Gold Medals shall be awarded to the students of LL.M. Program:



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- (a). Justice Nani A. Palkhiwala Memorial Gold Medal to the student who has secured highest marks in the aggregate in all the regular examinations of LL.M. Program in Constitutional and Administrative Law Group.
  - (b). Justice Shacheendra Dwivedi Memorial Gold Medal to the student who has secured highest marks in the aggregate in all the regular examinations of LL.M. Program in Human Rights and Criminal Law Group.
  - (c). Dr. Ajay Dubey and Dr. Animesh Dubey Gold Medal to the student who has secured highest marks in the aggregate in all the regular examinations of LL.M. Program in Intellectual Property and Business Law Group.
- (5) Following Gold Medal shall be awarded to the students of MCLIS Program:
- (a). Mr. Rizwan Shaad Memorial Gold Medal to the student who has secured highest marks in the aggregate in all the regular examinations of MCLIS Program.
- (6) Subject to the provisions of these Ordinances, to be eligible for the award of any medal, the student:
- (a). must have cleared all the examinations of all the courses in first attempt excluding deemed first attempt,
  - (b). must not have been found guilty of any misconduct as prescribed by these Ordinances, and
  - (c). must have scored the highest marks in order of merit in her/his class.
- (7) The name and number of Gold, Silver and Bronze Medals shall be such as may be approved by the Academic Council on the recommendation of the Vice-Chancellor.

### 36. AWARD OF HONORARY DEGREE AND ACADEMIC DISTINCTION

- (1) Subject to the provisions of Section 43 of the Act, the Degree of Doctor of Laws (LL.D.) *Honoris Causa* or academic distinction may be conferred upon persons from India or from a foreign country, of proven exceptional merit, who have made outstanding contribution to law, legal education and research, legal profession, in general or to the progress and development of the National Law Institute University, Bhopal in particular.
- (2) There shall be an Advisory Committee constituted by Academic Council which shall recommend the name(s) for the award of Degree of Doctor of Laws (LL.D.) *Honoris Causa* or academic distinction for the consideration of Academic Council.
- (3) The Academic Council shall examine such recommendation, and if not less than two third of the members of the Academic Council recommend that an honorary degree or academic distinction be conferred on any person on the ground that she/he is in their opinion by reason of eminent attainment and position, fit and proper to receive



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such degree or academic distinction, the General Council may, by a resolution, decide that the same may be conferred on the person recommended.

### CHAPTER – VIII CODE OF CONDUCT AND DISCIPLINE RULES FOR STUDENTS

#### 37. CONDUCT OF STUDENTS

- (1) Students shall be required to:
  - (a) come prepared to the class,
  - (b) be present in the class room before the teacher arrives,
  - (c) be attentive and respond to their roll call,
  - (d) participate in the class discussion,
  - (e) raise questions and dispute the view-points expressed by others in the class,
  - (f) maintain discipline in the class, hostel, mess, on the campus and amongst peers and employees of the University,
  - (g) maintain a decorum commensurate to the student of NLIU in all of her/his conduct and choices whether it be online/offline medium,
  - (h) not indulge in any act that amounts to sexual harassment at work as provided under The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.
  - (i) not indulge in any form of Ragging. For the purpose of this clause, the term “Ragging” shall mean and include every act as indicated in Sections 3:4 and 4 of the University Grants Commission Regulation on Curbing the Menace of Ragging in Higher Education Institutions, 2009 as amended from time to time.
- (2) Ragging is strictly banned on campus and if committed shall attract severe repercussions in compliance with the UGC Regulations as amended from time to time. It shall be compulsory for each student and their parent/guardian to submit an online undertaking each academic year at UGC designated website ([www.antiragging.in](http://www.antiragging.in)).
- (3) No student shall be allowed to enter or exit the campus after 10:00 p.m. except with the prior permission of concerned Warden.
- (4) If a student walks out of a class without the permission of the teacher, after having obtained attendance for that class, the student shall lose three attendances in that particular course. The teacher shall denote the same as ‘WA’ in the attendance register and shall inform the student of such loss of attendance. Repeated violation shall result in disciplinary action by the University.
- (5) A fine of Rs. 2,500/- (Two Thousand and Five Hundred) or as may be revised from time to time shall be imposed on any student found using a mobile phone or any other electronic device in any manner in the classroom. If the same student is found using the mobile phone in the class room on three different occasions, the matter may be referred to the Disciplinary Committee for further action.
- (6) Laptops, mobile phones, or any other electronic gadgets may be used in the classroom, if permitted by the concerned teacher. A fine of Rs. 2,500/- (Two



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Thousand and Five Hundred) or as may be revised from time to time shall be imposed on a student found using the laptop, mobile phones, or any other electronic gadgets without the permission of the teacher.

- (7) Any other behaviour of students not in keeping with the discipline and decorum of the class shall be brought to the notice of the Dean of the Faculties in writing by the course teacher. The Dean of the Faculties shall refer the matter to the Vice-Chancellor for appropriate disciplinary action.

### 38. USE OF UNFAIR MEANS AND DISORDERLY CONDUCT IN THE PROCESS OF EXAMINATION

- (1) For the purposes of this Chapter, examination malpractice, use of unfair means, and disorderly conduct shall include the following:
- (a) taking the examination answer script outside the examination hall at any time during and after the examination,
  - (b) carrying mobile phones or any other electronic gadgets inside the examination hall,
  - (c) carrying into the examination room any book, paper, note, electronic device or other unauthorized material likely to be used, directly or indirectly, by the student in answering the question paper,
  - (d) misbehaving with the invigilator or other staff working at the examination centre in connection with the examination before, during or after the examination hours,
  - (e) assisting in any manner whatsoever, any other candidate in and answering the question paper during the course of examination,
  - (f) taking assistance from any other student(s) or any other person or from any book, paper, note, electronic device or other unauthorized material in answering the question paper during the course of the examination,
  - (g) bringing in or arranging to be brought in the examination room an answer script 'A' or 'B' or any part thereof,
  - (h) bringing out or arranging to send out of the examination room answer script 'A' or 'B' whole or in part.
  - (i) replacing or getting replaced an answer book, A' or' B' in whole or in part during or after the examination,
  - (j) impersonating any person or getting impersonated by any person taking the answer script for the purpose,
  - (k) deliberately disclosing one's identity or making any distinctive marks in the answer script for that purpose,
  - (l) communicating with any other student or unauthorized person in any manner during the examination,
  - (m) communicating with or approaching an examiner, in any, manner so as to influence her/him in evaluating the answer script,



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- (n) threatening, intimidating or assaulting the Superintendent, Invigilator or other staff at the Examination Centre or another student in connection with the examination before, during or after the examination hours,
  - (o) leaving the examination room before the expiry of half an hour after the commencement of the examination or without obtaining the permission of the Invigilator or without handing over the answer script to the Head Invigilator or without signing the attendance sheet,
  - (p) intentionally tearing off any answer script 'A' or 'B' or any part thereof,
  - (q) disturbing or disrupting the conduct of examination or attempting to do so,
  - (r) inciting or compelling any other student to leave the examination room or to disturb or disrupt the examination,
  - (s) carrying into the Examination Centre any weapon of offence, or
  - (t) wearing gadgets supported by Bluetooth or any other communication technology,
  - (u) any other misconduct or examination malpractice, use of unfair means, or disorderly conduct.
- (2) A student found guilty of examination malpractice, use of unfair means, or disorderly conduct shall be liable to penalized as under:
- (a) imposition of fine as may be prescribed by the Executive Council on the recommendation of the Academic Council, or
  - (b) cancellation of the result of the examination of the course for which she/he was found to have been guilty, or
  - (c) cancellation of the result of the whole Term, Repeat, Improvement or Ex-Student examination, as the case may be, or
  - (d) debarring the student from appearing for any future examination of the University for a stated period, or
  - (e) rusticating the student from the rolls of the University for a stated period or forever.
- (3) Any student who is in the opinion of the invigilator on duty or the Chairperson, Examination or a member of the Special Squad contravenes or is suspected of contravening the provisions of this Chapter, shall be required to furnish an explanation in the prescribed form giving particulars of material found in her/his possession. If the student fails to give any explanation or refuses to sign the prescribed form, it shall be deemed that sufficient opportunity has been given to her/him for explaining the charges against her/him and she/he has nothing to say in the matter.
- (4) Where a student has been found using unfair means, doing examination malpractice, or involved in disorderly conduct she/he shall be required to hand over the answer script to the invigilator and a fresh answer script may be issued to her/him. Notwithstanding, anything contained in this provision, the Chairperson, Examination shall have the power to expel a student, who in her/his opinion is not fit to sit in the examination hall, from the Examination Centre for the remaining duration of the examination.



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- (5) The invigilator concerned shall report the matter in writing to the Chairperson, Examination narrating the facts of the case in her/his report and forward with it the statement, if any, made on the occasion by the student. The Chairperson, shall forward the matter to the Unfair Means Committee constituted by the Vice-Chancellor.
- (6) The Unfair Means Committee or any person authorized by it in this behalf shall communicate to the student, in respect of whom a report has been received, the nature of allegations against her/him and shall require her/him to furnish a written explanation within a period of seven days from the date of the receipt of the notice. *Provided* that a student who has already given an explanation or who has refused or intentionally omitted to give such explanation need not be required to furnish an explanation.
- (7) If a student has refused to receive the notice issued by the Committee or has, in the opinion of the Committee avoided its service, the Committee may proceed as if the notice has been served.
- (8) No extension of the time required to submit the explanation shall be permissible except where, for reasons shown to the satisfaction of the Committee or any person authorized by the Committee in this behalf the student is unfit to furnish such explanation.
- (9) On receipt of the explanation from the student or if no explanation is received from her/him, the Committee shall conduct an inquiry into the matter. No student shall have a right to be represented by a counsel before the Committee.
- (10) After considering the material or record including the explanation, if any, submitted by the student, the Committee is satisfied that a student is guilty of examination malpractice, the use of unfair means or disorderly conduct in the examination, it may recommend to the Dean of the Faculties any penalty prescribed in this Chapter. The Dean of the Faculties shall have the power to approve or modify the recommendation of the Committee. In case, the Dean of the Faculties rejects the recommendation of the Committee, she/he shall record the reason in writing. The Dean of the Faculties, for reasons shown to her/his satisfaction may revise any punishment imposed by her/him. Appeal from decision of the Dean of the Faculties shall lie with the Vice-Chancellor, whose decision shall be final.
- (11) If within four months from the date of declaration of the result, it is brought to the notice of the Registrar that a student was guilty of the use of unfair means during the examination in respect of which her/his result was declared, the provision of these Ordinances shall apply with such changes as may be necessary to the case of such a student, provided that before imposing any punishment she/he shall be given an opportunity to explain the charges against her/him.
- (12) If a person not otherwise covered by these Ordinances is found guilty of having impersonated a student or of having written the answer(s) outside the Examination Hall for being smuggled into the Examination Hall or of having managed otherwise to replace an answer book or any of its pages after the examinations to the benefit of any student(s), the student shall be deemed guilty of use of unfair means and the



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provisions of these Ordinances shall apply with such changes as may be necessary in such a case.

### 39. HOSTEL RULES

- (1) Students admitted to a regular program of the University shall ordinarily be eligible for hostel accommodation for the minimum duration of her/his program. *Provided*, the University shall have the discretion to allot or not to allot the Hostel accommodation to a particular student or a group of students in the interest of the academic environment of the University. *Provided further*, hostel rooms may be allotted to the residents of Bhopal on first come first serve basis if there remains a vacancy after accommodating the students from outside Bhopal.
- (2) Hostel rooms shall generally be allotted on a double sharing basis. Allotment shall be renewable at the start of each academic year.
- (3) The students, who have been expelled, rusticated or suspended for any reason by the University, shall not be considered for hostel admission. In case, such action is taken during the continuance of the program, such student shall not be entitled to continue to enjoy any hostel facility.
- (4) Unauthorized occupants shall not be allowed to stay in the hostel. It is the responsibility of the hostel residents to report such unauthorized occupation to the Warden of the concerned hostel.
- (5) Hostel shall remain open and closed in accordance with the Academic Calendar. Students shall not be allowed to stay in the hostel during the period of vacation. *Provided*, in exceptional cases, Warden with the approval of the Chief Warden may permit a student to stay in the hostel for a specific period of time subject to payment of charges in advance for accommodation @ ₹200/- (Two Hundred) per day or as may be revised by the Executive Council from time to time. *Provided further*, the University shall not make any arrangement for food during the vacation and the students allowed to stay in the hostel during the vacation shall be required to make their own arrangements for food.
- (6) The Main Gate of the campus shall be closed at 10:00 p. m. *Provided*, a student may be allowed to enter the campus after 10:00 p. m. after recording the reasons of delay in the register kept at the Main Gate of the campus. The register shall be placed before the Chief Warden on a daily basis for appropriate disciplinary action.
- (7) Students shall obtain a permission from the concerned Warden in case they have to go out of campus for any reasons beyond permitted hours in order to establish their identity and to avoid any complications outside the campus.
- (8) Students shall make entry in the incoming/outgoing registers maintained both at Main Gate of the campus and at the Entrance Gate of the concerned hostel in order to ascertain their whereabouts and safety in case of any emergency or otherwise.
- (9) No student resident of the hostel shall be allowed to remain absent from the hostel after 11:59 p.m. unless she/he has taken special permission of the Chief Warden.
- (10) No student resident of the hostel shall remain in the hostel during the class hours except with prior permission of the concerned Warden.



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- (11) No student resident of the hostel shall leave the hostel or remain outside when the University is in session except with the prior permission of the concerned Warden.
- (12) No student resident of the hostel shall leave the hostel without the prior written permission of the concerned Warden. In case of emergency, the student will leave an application, seeking permission from the concerned Warden, with the assistant superintendent deputed at the hostel and email a copy of the application to the concerned Warden and Chief Warden.
- (13) Students going out on authorized tours or for participation in co-curricular or extracurricular activities shall inform the concerned Warden in writing before leaving the hostel.
- (14) Hostel rooms are furnished with essential furniture and fixtures. Occupants of the room shall be responsible for the safety and security of the furniture and fixtures of her/his room. She/he shall hand over the charge of the articles to the concerned Warden at the end of each academic session at the close of the hostel. No furniture or fixtures shall be removed from the hostel or within the hostel from one place to another without the prior permission of the concerned Warden. Bulbs, holders, switches and other fixtures shall not be changed by the student on their own without the permission of the concerned Warden.
- (15) Students desirous of keeping air cooler or small refrigerator not exceeding the capacity of 60 (Sixty) liters shall be required to deposit an amount of ₹500/- (Five Hundred) per month for air cooler and ₹500 (Five Hundred) for refrigerator or as may be revised by the Executive Council from time to time. If the concerned Warden finds that a student is keeping air cooler or small refrigerator in her/his room and has not deposited the charges, such student shall be liable to pay a fine of ₹5,000/- (Five Thousand) plus the outstanding dues relating to air cooler and small refrigerator.
- (16) Students are advised to remain in their allotted room and avoid visiting rooms of others unless it is necessary for discussion or exchange of notes. *Provided*, no student shall visit the rooms of others after 11:00 p.m. The concerned Warden may take appropriate disciplinary action in such cases.
- (17) Students are required to maintain the property of the University and articles issued to them by the University for bonafide use. Any damage or loss to the property by playing game or otherwise shall be borne by the student concerned in addition to the disciplinary actions.
- (18) Student may make requisition for the ambulance services of the University with the prior permission of the concerned Warden in writing strictly on medical grounds. All medical expenses shall be borne by the student herself/himself.
- (19) Use of electric heaters, induction plates, irons, televisions and music systems by the student shall be strictly prohibited. If the concerned Warden finds that a student is keeping electric heaters, irons, televisions and music system in her/his room, such student shall be liable to pay a fine of ₹5,000/- (Five Thousand) and the concerned Warden shall have the power to seize such items.
- (20) No licensed or unlicensed fire arms or any lethal weapons including dagger, lathi, rod, knives, boulder, crackers or any other such items including contraband materials whatsoever in any form shall be allowed in the hostel under any circumstances.



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Breach of this provision by any student shall result not only in expulsion of the student from the hostel but also rustication from the University.

- (21) Possession or use of liquor or drugs or smoking within the hostel or University campus shall be strictly forbidden. Possession or use of any hallucinogenic drugs, narcotic and psychotropic substances, alcoholic drinks or any contraband items shall be strictly prohibited on the campus of the University including the hostels. Even possession of these prohibited articles shall call for not only expulsion of the student from the hostel but also rustication from the University.
- (22) Students residing in the hostel shall not be allowed to keep two-wheelers, four-wheelers or any other automobile vehicles on the campus and/or in the vicinity of the campus under any circumstances. The Dean Students' Welfare shall have the power to get the unauthorized vehicles removed from the campus and impose a fine of ₹5000/- (Five Thousand) on such students.
- (23) Students desirous of keeping expensive items, like personal computers, lap-tops, camera, mobile phones or other similar devices shall do so at their own risk and the University shall not be responsible in any manner for the loss of or damage to such items. Students shall be responsible for the safety and security of their valuables, cash, mobile phones, laptop. Students must ensure that their rooms are locked properly before they leave.
- (24) Students shall be required to accept the membership of the Mess Committee on a rotation basis.
- (25) Students shall take their breakfast, lunch, evening tea, and dinner in the Dining Hall only. The timing for breakfast shall be from 07:00 a.m. to 08:45 a.m., lunch timing shall be from 01:30 p.m. to 02:50 p.m., timing for evening tea shall be between 05:00 p.m. to 06:00 p.m. and timing for dinner shall be from 08:00 p.m. to 10:00 p.m. No meals shall be served in the Hostel Rooms or after the prescribed timings. *Provided*, meals may be served in the Hostel room if it is recommended by the Medical Officer or the concerned Warden and timely intimation for such service is given to the Mess. Mess crockery/utensils shall not be taken out of the Dining Hall.
- (26) No students shall ill-treat or punish any staff of the Mess including a house keeper. Complaint against them shall be made in writing to the concerned Warden who shall take appropriate disciplinary action.
- (27) Proper discipline, etiquette and manner at dining table shall be maintained by the students. Discussion in high pitch over dining table shall be avoided. In case of non-availability of table in the Dining Hall, student should not rush but wait for their turn.
- (28) Students are not permitted to enter into the pantry or cooking area unless specifically authorized by the concerned Warden.
- (29) No female visitor including any girl student shall be allowed inside the Boys' Hostel. No male visitor including any boy student shall be allowed inside the Girls' Hostel. Subject to this and following provisions, close relatives may visit the hostel for a period not exceeding one hour during the day time with the prior written permission of the concerned Warden.
- (30) Students are advised to inform about the visiting hours to their parents, friends so that visit of the guest inside the campus can be facilitated smoothly.



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- (31) Visitors including non-resident students of the campus are permitted to entry up to the Visitors Room only. Students are required to meet their honored guests in visitor's room only.
- (32) Visitors including non-resident students of the campus should not to be taken in the rooms allotted to the students in the premises of the Hostel.
- (33) Visitors' vehicle shall not be permitted beyond the parking area due to security reasons. *Provided*, in case of old age visitors permission may be accorded by the Chief Warden.
- (34) Student residing in the hostel shall be subject to the disciplinary control of the concerned Warden or any other Officer authorized in this regard. Where the concerned Warden or the Officer authorized is of the prima facie opinion that a student has committed an act of indiscipline, she/he shall have to the power to suspend the allotment of the student from the Hostel with immediate effect pending inquiry by the Disciplinary Committee.
- (35) The Disciplinary Committee shall consist of the Dean Students' Welfare as Chairperson, the Chief Warden as Convener and the Wardens of the Hostels as Members. The Committee shall have the power to inquire into the act of alleged indiscipline committed by the student and after conducting due inquiry shall recommend the appropriate disciplinary action to the Vice-Chancellor for her/his approval. The Vice-Chancellor may approve or reject the recommendation of the Committee in whole or in part. The decision of the Vice-Chancellor shall be final.
- (36) Officers of the University or any person authorized by the Vice-Chancellor shall have the power of demanding from the students, their identity cards and such other information as may be required. Students failing to provide the required information shall be liable to disciplinary action.
- (37) Students shall be required to abide by all the Rules, Regulations, Orders and Notifications issued by the University from time to time.
- (38) Any violation of the law of the land by any student may be inquired by the Dean Students' Welfare on a complaint or *suo motu*, who shall after due inquiry, report the matter to the Vice-Chancellor for necessary action.
- (39) A student who has been subjected to any punishment by the concerned Warden or other authorized officer may within two weeks of the order imposing punishment appeal to the Vice-Chancellor. The Vice-Chancellor, after being satisfied may pass necessary order in the matter. The decision of the Vice-Chancellor shall be final in the matter. *Provided*, no appeal shall lie to the Vice-Chancellor, if the punishment has been imposed after the approval of the Vice-Chancellor.



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### CHAPTER – IX MISCELLANEOUS

#### 40. EXCHANGE PROGRAM

- (1) The University may enter into Memorandum of Understanding with Indian or Foreign Universities (*hereinafter*, other University) for the exchange of students and teachers.
- (2) The University may select students of any program to spend one Semester in an Indian or a Foreign University.
- (3) Selection of students for exchange program shall be made by a Committee constituted by the Vice-Chancellor. Preference shall be given to senior students of the program.
- (4) Selected students shall be required to pay the fee and charges, excluding mess charges, for the Semester they are going to spend in the other University. Such students shall be required to meet all the expenses from their own pocket for attending a Semester Course/ Program in the other University.
- (5) No student shall be selected more than once to attend a Semester Course/ Program in any other University.
- (6) Students on an exchange program to another University shall complete, in the other University, number of subjects of four credits each equal to the number of subjects offered by this University in the concerned semester. Completion of any additional credits will not offset credits of the concerned semester at this University.
- (7) The subjects and grades obtained in the subjects by the student at the other University shall be mentioned in the Mark Sheet/Transcript issued by NLIU clearly mentioning, "The grades shown above have been awarded by \_\_\_\_\_ (name of the other University) under the exchange program."
- (8) Students on an exchange program to another University shall be eligible to be considered for the award of Medal(s) provided they fulfill the requirements prescribed in these Ordinances. However, the grades obtained at the other University shall not be taken into account for determination of merit and award of any Medal(s) but the marks obtained in the remaining nine semesters spent at NLIU shall be taken into account for determination of merit and award of any Medal(s). In other words, for determining the merit for the award of Gold Medal, total marks obtained by such students in nine semesters shall be divided by nine and marks obtained by students who have completed all the semesters at NLIU and have not gone on any exchange program shall be divided by ten for purposes of equalization.
- (9) The Exchange program shall be available to the students of IV and V Years of B. A. LL. B. (Hons.) and B. Sc. LL. B. (Hons.) [Cyber Security]; II Year of MCLIS; and all the students of LL.M.
- (10) The Exchange program shall be so organized as to enable the student to avail the summer vacation along with the preceding or succeeding Semester.
- (11) The exchange program opportunity shall not in any way affect the fulfillment of the requirements of the Internship program at the University.



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- (12) The Exchange Program Coordinator shall coordinate the details of the exchange programs (the files of which shall remain with the Examination Section of the University) before the end of the previous academic year in consultation with the Dean of the Faculties in order to align the same with the academic programs of the University.

### **41. VISITING PROFESSORS, ASSOCIATE PROFESSORS, ASSISTANT PROFESSORS**

- (1) Distinguished/superannuated persons from India and abroad, having special competence in any field of study of relevance to the University may be invited by the Vice-Chancellor to function as Visiting Professors and their appointment shall be reported to the Executive Council in the next meeting.
- (2) According to the arrangement entered into in each individual case, such visiting Professors, Associate Professors, Assistant Professors will deliver a course of lectures or take seminars or participate in such other manner as may be deemed appropriate in the teaching and research work of the University.
- (3) Persons invited as Visiting Professors, Associate Professors, Assistant Professors may be paid such travelling expenses and hospitality as may be decided in each case by the Vice-Chancellor. The honorarium to be paid to such faculty may be decided in each case by the Vice-Chancellor and placed before the Executive Council.
- (4) The Vice-Chancellor will determine at her/his discretion such other terms and conditions as may be required in the case of any Visiting Professor, Associate Professor, Assistant Professor, including the duration of the appointment.

### **42. ONE CREDIT COURSE**

- (1) The University may organize One Credit Courses during the Academic Year based on the experts available. Such One Credit Courses shall be open to all the undergraduate, post-graduate and research scholars of the University. These Courses may also be made available to the law students from various law colleges located in Bhopal.
- (2) The experts who would like to offer such One Credit Courses shall provide the Course content, reading materials and the method of evaluation well in advance. The same shall be notified by the University to the students by circular, and the same shall also be uploaded on the website of the University. The experts shall also notify the maximum number of the students who could be accommodated in the One Credit Course. However, if there are less than 15 (Fifteen) students in any given One Credit Course, the Vice-Chancellor may postpone the Course to the next Semester.
- (3) The experts offering the One Credit Courses shall be provided all academic and administrative support required by them. The University shall compensate their travel and accommodation as may be fixed by the Executive Council of University from time to time. If two experts join together to offer a One Credit Course, the honorarium provided by the University may be shared between them.



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- (4) The One Credit Courses shall broadly adhere to the regulations given below:
- a) One Credit Courses shall have a minimum of 15 (Fifteen) class hours;
  - b) All the One Credit courses shall be organized only between 02:00 and 05:00 p.m. without affecting the regular teaching at the University;
  - c) To secure the full attendance mark, a student must attend 75% of classes;
  - d) No make-up in attendance will be provided in any of the One Credit Courses;
  - e) Once a student has enrolled in any One Credit Course by signing the Register in the Examination Department, she/he can withdraw only before the commencement of the Course;
  - f) Once the Course commences, no enrollment or cancellation shall be permitted;
  - g) The grade secured in the One Credit Course shall be mentioned in the Final Transcript issued by the University;
  - h) If any candidate fails to attend 70% of classes or fails to attend the test conducted in any of these One Credit Courses, the Final Transcript issued by University shall mention as "Ab";
  - i) Failure in a One Credit Course will be indicated as "F" grade in the Final Transcript in that particular course.
- (5) The grade obtained in the One Credit Course shall not be used for the calculation of a student's CGPA or her/his eligibility for any Medal(s) or other academic awards / purposes.

### 43. REMOVAL OF DIFFICULTIES

In the event of any doubt, the Vice-Chancellor may interpret the provisions of these Ordinances on his own or may constitute a Committee comprising of teachers of the University for interpreting the provisions of these Ordinances. The Vice-Chancellor will apply the interpreted provision on the basis of recommendation of the Committee and take a decision. All decisions taken by the Vice-Chancellor shall be reported to the Academic Council of the University in the following meeting for information.

### 44. REPEAL AND SAVING

- (1) All Orders made and actions taken under the Rules and Regulations made under the provisions of the Rashtriya Vidhi Sansthan Vishwavidyalaya Adhiniyam, 1997 (Act No. 41 of 1997) shall continue and shall be deemed to be made or taken under the Madhya Pradesh National Law Institute University Act, 2018 (Act No. 6 of 2018).
- (2) The provisions of the Academic and Examination Regulations of NLIU, 2017 and the provisions of the Academic and Examination Regulations of NLIU, 2018 shall stand repealed with the commencement of the Statutes, Regulations and Ordinances framed under the Act.

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