

NATIONAL LAW INSTITUTE UNIVERSITY

Kerwa Dam Road, Bhopal-462044 Email: nliu@nliu.ac.in

Contact us: +91-755-2696965/970 Fax: 2696724

TENDER DOCUMENTS

FOR

Supply, Installation and Commissioning
Batteries for online UPS



NATIONAL LAW INSTITUTE UNIVERSITY

Kerwa Dam Road, Bhopal - 462044

TENDER NOTICE- SITC / Jun-02

Sealed Bid(single) are invited from the reputed firms for Supply, Installation and Commissioning of Online UPS Battery on the basis of Buy Back 10 Old Batteries. (Exide make)

The Specification and quantity of Online UPS as under:

S. No	Tender Specification No.	Description	Quantity
1	NIT/SITC /NLIU/June-02	UPS Batteries 65 AH, 12 Volt with 3 Year Warranty	10

General Terms and Conditions:

1. The cost of form ₹ 118/- (including GST) shall be submitted along with quotation in the form of demand draft from the Nationalized Bank only in favour of Vice-Chancellor NLIU, Bhopal
2. Following document with self-attested must be enclosed with price bid.
 - a. Registration of firms
 - b. Copy of PAN, Aadhaar
 - c. GST Certificate
3. The firms must quote the price in the Performa given the Bid Document along with Rate for Buy Back 10 old Batteries with Similar Specification
4. All required document must be enclosed with price bid any of them not enclosed with price bid in case any of them not enclosed shall be disqualified.

5. Important Dates:

Sl.No.	Work	Date
a.	Bid Document upload	22.06.2023
b.	Last date to download	03.07.2023
c.	Bid Submission	03.07.2023 till 03:00 p.m.
d.	Bid opening	03.07.2023 till 03:30 p.m.

6. Sealed Bid duly mentioned in Price Bid for Batteries in the envelop.
7. Bid shall be submitted in the office of the registrar, NLIU, Kerwa Dam Road on or before date given above.
8. The Price shall be inclusive of Supply, Installation, Testing and Commissioning and transportation.
9. All matter will be deal with in the jurisdiction of Bhopal district.



Eligibility Criteria

Contractors who fulfil the following requirements shall be considered as Eligible Bidder:

1. Valid authorised dealer Certificate from OEM.
2. The Bidder must be in the business of Supply and installation of UPS Batteries last 3 (three) year. **(Enclose Proof)**
3. The bidder must have completed similar work of Supply and installation of 10 UPS Batteries. **(Enclose copy of work order/Invoices).**
4. Must have registration of the firm for the business of supply of batteries
5. A Self attested Photocopy of GST of firm issued by concerned department.
6. A Self attested Photocopy of PAN card of the firm issued by the Income Tax Department.
7. Self- attested photocopy of certificate of Shops Establishment.
8. The Bidder should not have been blacklisted by any Government/PSU organization.

NECESSARY INFORMATION TO THE BIDDERS

1. The bidder shall have to submit self-certified copies of valid PAN, GST registration.
2. All Rates, Prices, Amounts and Sums quoted by the bidder shall be in INR only. The language used throughout shall be English.
3. All Rates, Amounts & Sums shall have to be quoted in both in figures and words. If the rate quoted in words does not tally with the rate quoted in figures, then the rate which corresponds to the lesser amount shall be considered.
4. Tender must be submitted with the rates for all the items of work involved and any incomplete tender documents will not be considered. The items for which the rates are not quoted will be considered as 'Zero' & the agency shall complete that item of work without any claim.
5. No alteration shall be made by the party in the quotation and no conditional tender will be entertained. Tenders with a split rate will not be considered.
6. The bid shall remain valid for a period of **60 Days** from the date of opening of the bid. If before the expiry of the validity period or issue of work order, whichever is earlier, the bidder amends/modifies/withdraws his bid, making it unacceptable to the University, then the Earnest Money Deposit shall be liable to forfeiture at the option of the University.
7. **The Rates quoted by the party should be clear. All the column of the price bid should be filled carefully.** No claim on this account whatsoever shall be entertained at any stage including the extended period, if any.
8. The Intending bidders will have to produce documentary evidence in original in support of their credentials before the competent authority whenever demanded verification. If any information furnished by the bidder is found false/fabricated then his bid will be rejected and treated as cancelled.
9. Should there be any doubt or obscurity as to the meaning of any of the tender documents or if any further information is required, the tenderer must address his enquiry in writing in duplicate to Registrar, National Law Institute University, Kenwa Dam Road, Bhopal – 462044.



- The Bids shall be received on date and time stipulated in the Notice Inviting Tender or Corrigenda otherwise. Tenders that are received after the date and time specified will not be considered.
11. All taxes and statutory obligations will be deducted from the bill as applicable from time to time as per Govt. rules.
 12. The University reserves the right to accept or reject any or all the offers including the lowest without assigning any reason. The Institute does not bind itself to accept the lowest offer.
 13. Payment shall be made after the completion of work.
 14. No advance payment will be made, any offer linked with advance payment is likely to be ignored. Payment shall be made after the completion of works.
 15. The decision of acceptance of tender will Comply with the competent authority of NLIU, who does not bind himself to accept the lowest tender and who reserves the right to himself to reject or partially accept any or all quotations received, without assigning any reason.
 16. **A penalty of 1% of the total order value will be imposed per week for late completion of work or a maximum of @10% of the value of work.**
 17. The Employer shall be entitled to make any variation of the quality or quantity of the works or any part thereof that may, in his opinion, be necessary and for that purpose, or if for any other reason it shall, in his opinion be desirable, he shall have power to order the contractor to do and the contractor shall do any of the following:
 - a) Increase or decrease the quantity of any work up to plus-minus 20% included in the contract.
- The quantities indicated are approximate and may vary at the time of execution. The University will exercise absolute discretion for operating all or some items of the schedule
18. **The bid shall be decided on the bids of the bottom total as prescribed in the financial bid.**



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TENDER NOTICE- 04/NLIU

FINANCIAL BID					
10 UPS Batteries with Installation and Commissioning					
Sr. No.	Name of the Item	Specifications	Make/Manufacture	Unit Rate (In INR) For 1 Battery (One)	Total Amount (10 Batteries) Inclusive of GST
1	Batteries for Online UPS	12 Volt 65AH 3 Years Warranty			
		Mention GST in percentage (%)			
		Total Only for New Batteries			
	In Words				

Sl. No.	Name of Item	Amount
1.	Buyback of 10 Exide Batteries 65 AH 12 Volt.	

Name of the Firm: _____

Seal of the Firm: _____

Contact No: _____

Authorized signature: _____

