



NATIONAL LAW INSTITUTE UNIVERSITY

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Ref. No. 3300 / NLIUB

Dated: 28/6/23

Notice Inviting Quotations

Sealed quotations are invited by Registrar on Behalf of University from reputed Licensed Firms/Contractors/Agencies experienced in similar nature of work of "Cleaning of cushions of chairs and Vertical Blinds at Gyan Mandir of NLIU, Bhopal". The agency has to strictly visit the Gyan Mandir for site and their quoted rates should be inclusive of material, and labour complete in all respect. The Agency has to enclose its self-attested copies of PAN Card and GST Number along with the sealed envelope. The quotations with specific rates for the under mentioned item will be received up to 12.00 pm on 05.07.2023 and will be opened on the same day at 3.30 PM. The taxes, if any are to be clearly mentioned in the sealed quotation. The agency shall download the prescribed format our website: www.nliu.ac.in/tender.

The quotation should be addressed to the REGISTRAR, NATIONAL LAW INSTITUTE UNIVERSITY, NEAR KERWA DAM ROAD, BHOPAL-462044, superscribing the envelope with "Cleaning of cushions of chairs and Vertical Blinds at Gyan Mandir of NLIU, Bhopal".

Terms and Conditions:

1. Sealed bids are invited for "Cleaning of cushions of chairs and Vertical Blinds at Gyan Mandir of NLIU, Bhopal".
2. Bid should be sealed in a cover duly super scribed as "Cleaning of cushions of chairs and Vertical Blinds at Gyan Mandir of NLIU, Bhopal."
3. The bidders should quote their best rates based upon the Terms and Conditions forming part of Notice Inviting Quotation document.
4. In case, the date of submission/opening of tenders happens to be holiday, the tenders shall be received / opened on the next working day.
5. The right to accept a bid will rest with the National Law Institute University, Bhopal.

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Assistant Engineer
National Law Institute University
Bhopal



6. In case, the vendor fails to comply the terms & conditions, the Institute may terminate the contract without assigning any reason and is free to dispose of the waste paper items in such a manner as may be deemed appropriate.
7. The successful bidder will be liable to complete the job of within a period of 10 days of getting the work order. If the successful bidder does not start work in time or stops the work midway or leaves the work altogether, the University shall have the right to cancel the Order.
8. It will be the responsibility of the vendor for the safety towards work and the cost towards transportation, packing, loading, unloading etc. will also be borne by the vendor himself.
9. University is not responsible for any kind of postal delay.
10. Contractor shall abide by labor rules and regulations.
11. All the applicable taxes shall be deducted from bill.
12. Compensation of delay of work will @ 1.0% per week or part thereof maximum to 10% on account of non-completion of work within stipulated period.
13. All material to be used on the work will have to be got approved from the Engineer-in-charge.
14. The University may increase/decrease the scope of the work up to 10% of the total work.
15. The vendor shall take utmost care in handling of items and if any damage occurs during the work, he/she shall be responsible for making goods and damages at no extra cost to the university.
16. Payment shall be made as per actual quantities of executed works. Payment will be only after satisfactory delivery / commissioning of material and after inspection by the NLIU, Bhopal.

(Assistant Registrar)


Assistant Engineer
National Law Institute University
Bhopal



Financial Estimate

Sr. No	Description	Total Quantity (A)	Rate (In Rupees) (B)	Total Amount (In Rupees) (C=A * B)
1	Vacuuming the upholstery, cleaning the stains, applying a cleaning solution, scrubbing gently, Rinsing off the cleanser, extracting the moisture to dry the chair.	151 Nos./-Per Nos.	Rs..... /-
2	Dry-cleaning of Vertical Blind.	600 Sqft./- Per Sqft.	Rs...../-
	GST @18%			
	Grand Total (In Rupees) In Figures			
	Grand Total (In Rupees) In Words			

(Signature of bidder)
with seal



Mr. Pradyumn Prasad
Assistant Engineer
National Law Institute University
Bhopal

