

# NATIONAL LAW INSTITUTE UNIVERSITY

Kerwa Dam Road, Bhopal-462044 Email: [nliu@nliu.ac.in](mailto:nliu@nliu.ac.in)

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## TENDER DOCUMENTS

FOR

Supply, Installation Testing and Commissioning of Expansion of Existing  
CCTV Network





**NATIONAL LAW INSTITUTE UNIVERSITY**

Kerwa Dam Road, Bhopal - 462044

**TENDER NOTICE- NLIU-IT/02/July**

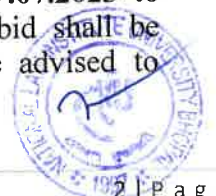
**Estimated cost of work (inclusive of GST)- Rs. 12,98,000/-**

Online tenders are invited by the National Law Institute University for the following work as per tender specifications and bids have to be submitted online on Portal <https://mptenders.gov.in> as per the key dates in the notice published on the above website.

S. No	Tender Specification No.	Particulars	Tender Cost (Rs.)	EMD (in Rs.)	Date of Downloading the Tender Documents and Last Date of submission of Tender Document	Due date of opening of tender*
1	NLIU-IT/02/July	Tender for SITC of expansion of existing CCTV Network	1000.00 + GST @18% (Rs 1180/-)	26,000/-	<b>17.07.2023 to 31.07.2023</b>	01.08.2023

**NOTE: -**

- (1) Other details can be seen in the complete tender documents which shall be made available on e-portal <https://mptenders.gov.in> and [www.nliu.ac.in/tenders](http://www.nliu.ac.in/tenders) and can be downloaded from the portal.
- (2) Tender documents can be submitted only online in the e-portal <https://mptenders.gov.in>. Details of tender document is also available on the website [www.nliu.ac.in/tenders](http://www.nliu.ac.in/tenders)
- (3) The bid data should be filled online and the documents which are to be uploaded by the bidders should be submitted online within time schedule (Key Dates).
- (4) The relevant portion of tender which tenderer have to fill online would be available on above website as per date mentioned in the tender document. The university reserves the right to reject any or all the tender or accept any tender in full or part as considered advantageous to the university, whether it is lowest or not, without assigning any reason whatsoever it may be.
- (5) Since the online bidders are required to sign their bids online using class III Digital Certificates only, hence they are advised to obtain the same at the earliest. Bidders intending to participate in the Tender are required to get themselves trained on the e-Procurement System of MP Tender.
- (6) The bidders are required to invariably upload the documentary evidence of submission of **EMD/TENDER COST in Envelope- A** without which online offer i.e. **Envelope – B (Technical Bid) & C ( Financial Bid)** shall not be opened.
- (7) No offer will be accepted without valid Earnest Money Deposit. If on opening of tender, it is revealed that EMD amount is inadequate/ any other discrepancy is noticed, the offer shall be rejected.
- (8) The corrigendum or addendum to the bidding documents, if any, as well as any change in due date(s) of opening of tender will be published on the website: <https://mptenders.gov.in> & also on university website <http://www.nliu.ac.in> and will not be published in newspapers. Hence, participant bidders are advised to regularly visit the websites for latest information in this regard. The university shall not be responsible in any way for any ignorance of the bidders about the corrigendum or addendum or change in the due dates.
- (9) No physical submission of Bid is required. The date of opening of Technical Bid shall be the date of opening of tender for all the purpose.
- (10) The Tender document will be available on portal <https://mptenders.gov.in> from **17.07.2023 to 31.07.2023 till 03:00**. In Case of any changes in the dates or any change in bid shall be mentioned in the university website and M.P. Tender portal therefore you are advised to regularly visit the portal and university website for purpose.
- (11) If any of the above happen to be a holiday, the next working day will be the due date.





Cost of Tender Document is **Rs. 1000/-(NON-REFUNDABLE)** excluding GST @18% which should be deposited electronically. Bidder has to pay the cost after calculating the GST amount. Tender Documents without 'Cost of Tender Document' will be summarily rejected. Tender Documents without requisite EMD will be summarily rejected.

**Eligibility Criteria -**

Contractors who fulfil the following requirements shall be considered as eligible bidder:


1. OEM to have its valid GST Certificate.
2. The OEM of the CCTV equipment should not be debarred/banned/blacklisted or imposed sanctions by any Country or Government institution globally. OEM declaration to be submitted.
3. CCTV Camera OEM should be a full-time member of ONVIF, and quoted models should be listed on ONVIF official website (All the certifications & Credentials should be valid on the date of technical evaluation). The CCTV OEM should not be suspended/ blacklisted by ONVIF.
4. CCTV cameras and NVR offered in the project should be UL, CE, FCC, and RoHS, BIS certified.
5. The CCTV OEM should have its office and service/ support Centre in MP. Required sales and service tax number/ certificate to be provided along with the bid.
6. Service Centre of OEM/Bidder should be nearly 200 KM from the buyer's location for better service support.
7. BoQ with part code on OEM letterhead for all the products.
8. All Cameras, lenses, Housing, and solutions should be of Single OEM.
9. OEM Should be ISO 9001, ISO 14001, ISO 27001, CMMI Level 5 Certified Company.
10. OEM Brand should have been established in India at least for 10 years, its presence should be supported with brand registration certificates like TM, COI, etc.
11. The OEM should not be banned/debarred/blacklisted by any government/ institution globally. The OEM must submit the self-declaration regarding the same.
12. OEM of the equipment/ solution shall have a positive Net Worth during the last 3 years.
13. GST No. of Bidder
14. PAN No. of Bidder
15. Work order of similar nature of work at least 15 Lac in Last Three-year Testing and Commissioning of CCTV work and Prepare the Storage System no other work will be considered. The Self attested order copy must be enclosed.

The tender document (consisting of a schedule of quantities of various types of items to be executed, the set of terms and conditions of the contract and other documents, if any) can be downloaded from the university website [www.nliu.ac.in/tenders](http://www.nliu.ac.in/tenders) or [www.mptenders.gov.in](http://www.mptenders.gov.in) from 17.07.2023 to 31.07.2023 at 03:00 pm. However, the Tender must be submitted online only on M.P. Tender. *The University shall not be responsible for any delay/difficulties/inaccessibility of downloading facility for any reason whatsoever. In case of any discrepancy between the documents downloaded from the internet. No claim on this account will be entertained.*

*The OEM / Bidder must have all necessary clearance certificate from Govt. of India.*

Tender should be submitted as per the prescribed format within the specified date and time failing which the offer shall be summarily rejected. **Bid Validity period is 60 Days** from submission of bid. Technical Bid will be opened on 01.08.2023 at 03:30 pm. The date of financial bid shall be declared after evaluation of technical bid. The University reserves the right to reject any tender without assigning any reason thereof.



  
**Registrar**  
**On behalf of NLIU, Bhopal**



## **INSTRUCTIONS TO THE BIDDER**

1. Attention of the tenderer is directed to the conditions of tender and general conditions of the contract of NLIU. The Bidder must read the terms & conditions before submission of the tender.
2. An undertaking along with all requisite documents must be sealed and signed and attached with the bid document.
3. The Tenderer shall visit and inspect the site and obtain all information on his own responsibility and at his own cost, which may be necessary for the purpose of quoting and submitting the tender. No excuse or ignorance as to site conditions and local information shall be accepted after awarding the contract. All costs, charges & expenses that may be incurred in connection with the preparation of his tender shall be borne by him and the University accepts no liability whatsoever therefore. Failure by the tenderer to have done all the things, which in accordance with his condition he is deemed to have done shall not relieve the successful tenderer of the responsibility for satisfactory completion of the work as required. If there is any clarification required, the tenderer shall submit the queries in writing 01 (One) day before the last date & time of submission of the tender, to the Registrar, NLIU, Kerwa Dam Road, Bhopal. Access to the site will be granted, if necessary, to the party with the prior permission of the University.
4. The time for completion of work is **20 Days** & will be reckoned from the date of issue of Work Order.
5. The **Defect Liability Period will be 36 months** after completion of work. The Contractor shall promptly rectify all defects pointed out by the Engineer well before the end of the Defect Liability Period, if any. The Defect Liability Period shall automatically stand extended until the defect is rectified.
6. If the Contractor has not resolved a Defect pertaining to the Defect Liability Period to the satisfaction of the Engineer, within the time specified by the Engineer, the Engineer will assess the cost of having the Defect corrected, and the cost of correction of the Defect shall be recovered from the Performance Security or any amount due or that may become due to the contractor and other available securities.
7. The Earnest Money received shall be refunded to the unsuccessful bidders without any interest, after the finalization of the party. The Earnest Money Deposit (EMD) of the successful tenderer shall be refunded after the submission of performance bank guarantee.
8. **In the case of a successful bidder, the bidder has to furnish performance bank guarantee of 05% of the awarded contract value for the entire duration of defect liability period/extended period. University is not liable to pay any interest on that amount after the completion of the contract period.**
9. Earnest Money Deposit (EMD) will be forfeited in the following cases –
  - a. If the tenderer withdraws/modifies his tender during the period of Bid Validity.
  - b. If the tenderer does not accept the correction of arithmetical errors of his tender.
  - c. If the tenderer after awarding of work, does not start the work within the stipulated time period as per Letter of Acceptance / Work Order.







## **Submission of Bid**

The bids shall be submitted in electronically on M.P. Tender

1. **Envelope-A :** will comprise of -

- **Cost of Tender Documents** Rs. 1180/- (NON-REFUNDABLE) including GST @ 18%. Tender without 'Cost of Tender Document' will be treated as cancelled.
- **EMD** of requisite amount of Rs. 26,000/-. Bid without EMD would be summarily rejected.

2. **Envelope-B : Technical Bid (All document should be self attested)** will comprise of -

1. The OEM of the CCTV equipment should not be debarred/banned/blacklisted or imposed sanctions by any Country or Government institution globally. OEM declaration to be submitted.
2. CCTV Camera OEM should be a full-time member of ONVIF, and quoted models should be listed on ONVIF official website (All the certifications & Credentials should be valid on the date of technical evaluation). The CCTV OEM should not be suspended/ blacklisted by ONVIF.
3. CCTV cameras and NVR offered in the project should be UL, CE, FCC, and RoHS, BIS certified.
4. The CCTV OEM should have its office and service/ support Centre in Bhopal. Required sales and service tax number/ certificate to be provided along with the bid.
5. BoQ with part code on OEM letterhead for all the products.
6. All Cameras, lenses, Housing, and solutions should be of Single OEM.
7. OEM Should be ISO 9001, ISO 14001, ISO 27001, CMMI Level 5 Certified Company.
8. OEM Brand should have been established in India at least for 10 years, its presence should be supported with brand registration certificates like TM, COI, etc.
9. OEM/Bidder of the equipment/ solution shall have a positive Net Worth during the last 3 years.
10. GST No of Bidder
11. PAN No of Bidder
12. Work order of similar nature of work at least 15 Lac in Last Three-year Testing and Commissioning of CCTV work and Preparation the Storage System no other work will be considered. The Self attested order copy must be enclosed.
13. Self-attested copy of Shop Establishment of Bidder
14. Self-attested copy of Aadhar

3. **Envelope – 3:** will comprise of - Financial Bid in the prescribed format given in the Bid Document

Tender Documents will be received on date and time as indicated in NIT / further corrigenda.





## **NECESSARY INFORMATION TO THE BIDDERS**

1. The bidder shall have to submit self-certified copies of valid PAN, GST registration.
2. All Rates, Prices, Amounts and Sums quoted by the bidder shall be in INR only. The language used throughout shall be English.
3. All Rates, Amounts & Sums shall have to be quoted in both in figures and words. If the rate quoted in words does not tally with the rate quoted in figures, then the rate which corresponds to the lesser amount shall be considered.
4. Tender must be submitted with the rates for all the items of work involved and any incomplete tender documents will not be considered. The items for which the rates are not quoted will be considered as 'Zero' & the agency shall complete that item of work without any claim.
5. No alteration shall be made by the party in the quotation and no conditional tender will be entertained. Tenders with a split rate will not be considered.
6. The bid shall remain valid for a period of **60 days** from the date of opening of the bid. If before the expiry of the validity period or issue of work order, whichever is earlier, the bidder amends/modifies/withdraws his bid, making it unacceptable to the University, then the Earnest Money Deposit shall be liable to forfeiture at the option of the University.
7. **The Rates quoted by the party should be clear. All the column of the price bid should be filled carefully.** No claim on this account whatsoever shall be entertained at any stage including the extended period, if any.
8. The Intending bidders will have to produce documentary evidence in original in support of their credentials before the competent authority whenever demanded verification. If any information furnished by the bidder is found false/fabricated then his bid will be rejected and treated as cancelled, even if the same is detected at any stage after signing of the contract and would lead to termination of the contract besides the forfeiture of Earnest Money Deposit (EMD) and liabilities towards prosecution under appropriate law. In such cases, the bidder/tenderer will be debarred from participation in the future tendering process.
9. Should there be any doubt or obscurity as to the meaning of any of the tender documents or if any further information is required, the tenderer must address his enquiry in writing in duplicate to Registrar, National Law Institute University, Kerwa Dam Road, Bhopal – 462044.
10. The Bids shall be received on date and time stipulated in the Notice Inviting Tender or Corrigenda otherwise. Tenders that are received after the date and time specified will not be considered.





11. All taxes and statutory obligations will be deducted from the bill as applicable from time to time as per Govt. rules.
12. The Technical Bids will be opened on the specified date and time.
13. The University reserves the right to accept or reject any or all the offers including the lowest without assigning any reason. The Institute does not bind itself to accept the lowest offer.
14. Payment shall be made after the completion of work and the EMD of the successful bidder shall be refunded after the date of completion of work.
15. No advance payment will be made, any offer linked with advance payment is likely to be ignored. Payment shall be made after the completion of works.
16. After winning the order, if you fail to complete the work your EMD will be forfeited and you will be blacklisted from participating in any future bid/tender.
17. The decision of acceptance of tender will comply with the competent authority of NLIU, who does not bind himself to accept the lowest tender and who reserves the right to himself to reject or partially accept any or all quotations received, without assigning any reason.
18. **A penalty of 1% of the total order value will be imposed per week for late completion of work or a maximum of @10% of the value of work.**
19. Financial bids of those bidders shall be opened who qualified in the Technical Bids.
20. The Employer shall be entitled to make any variation of the quality or quantity of the works or any part thereof that may, in his opinion, be necessary and for that purpose, or if for any other reason it shall, in his opinion be desirable, he shall have power to order the contractor to do and the contractor shall do any of the following:
  - a) Increase or decrease the quantity of any work up to plus-minus 20% included in the contract.

The Annexure A, must be comprising of compliance report, Annexure B all required documents including cost of Tender form and EMD and Annexure C Price Bid should be submitted by the bidder on M.P. Tender port on or before last date of submission.





**Undertaking from the Bidder**

From: \_\_\_\_\_  
M/s-----  
\_\_\_\_\_  
(Tenderer)

To: The Registrar  
NLIU Bhopal  
Bhopal- 462 044

**SUB: Tender for SITC of expansion of existing CCTV Network at NLIU Bhopal .**

- 1) Having carefully examined the Tender Document, we offer our services for the aforesaid work in conformity with all the terms and conditions stated therein.
- 2) We certify that we have carefully read each and every condition and the scope of work given in the Tender document and having understood the same we confirm our acceptance without any condition or deviation.
- 4) Should this Bid be accepted, we hereby agree to abide by and fulfill all terms and conditions of the Bid document and in default thereof, to debar for tendering. We understand that NLIU Bhopal is not bound to accept the lowest or any other Bid received, fully or in part thereof.
- 6) *I/We declare that no contract/work order has been terminated due to unsatisfactory performance and/or default in payment of statutory liabilities on time, if at any stage of tender it comes to University knowledge our firm may be debarred from participating in this Tender or any other tender in future related to NLIU Bhopal.*
- 7) We hereby submit our offer in two parts as required.
- 8) **Opening of Tender:**
  - i) Firstly, the technical bids of the bidders shall be opened.
  - ii) Secondly, the price bid of technically qualified bidders will be opened.

**For and on behalf of Director /  
Chairman of company**

**Seal & signature of the company)**

Name:

Date:







**Annexure-A (Compliance sheet)**  
**Technical specification of NVR, Hard disk, POE Switch PTZ Camera& OUT Door Rack**  
**Technical Bid**

S.No	Item	Description	Yes /No
1.	128 Channel NVR 8 SATA	<ul style="list-style-type: none"> <li>•Upto 12 MP resolution preview and playback</li> <li>•Maximum 384 incoming bandwidth</li> <li>•Support 8 SATA HDDs upto 8TB Each</li> <li>•2 HDMI/ 1VGA Simultaneous video output</li> <li>•Support Multibrand network camera</li> <li>•Redundant power supply</li> </ul>	
2.	Hard Disk 10 TB	10 TB surveillance Hard disk	
3.	POE Switch 8 Port	<ul style="list-style-type: none"> <li>• 8 Port switch</li> <li>•POE</li> <li>•2Giga SFP port</li> </ul>	
4.	Ptz Camera	<ul style="list-style-type: none"> <li>•1 /2.8" 2 MP CMOS image Sensor</li> <li>•Powerful 25X optical and 16x digital zoom camera</li> <li>•Upto 300 presets, auto scan, 8 tour, 5 Pattern, auto pan</li> <li>•Night Vision Camera</li> <li>•alarm</li> </ul>	
5.	Outdoor Rack	6U outdoor Pole Mount rack	
6.	Aluminum/Iron Pole for PTZ 30 Feet	<b>30 Feet Straight pole</b>	

Name of the Firm: \_\_\_\_\_

Seal of the Firm: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_





### Annexure B

Sl.No.	Documents	Yes/No.
1.	Tender Fees	
2.	EMD	
3.	Authorization from OEM	
4.	CCTV Camera OEM should be a full-time member of ONVIF, and quoted models should be listed on ONVIF official website (All the certifications & Credentials should be valid on the date of technical evaluation).	
5.	CCTV cameras and NVR offered in the project should be UL, CE, FCC, and RoHS, BIS certified.	
6.	OEM Brand should have been established in India at least for 10 years, its presence should be supported with brand registration certificates like TM, COI, etc.	
7.	BoQ with part code on OEM letterhead for all the products.	
8.	All Cameras, lenses, Housing, and solutions should be of Single OEM.	
9.	OEM Should be ISO 9001, ISO 14001, ISO 27001, CMMI Level 5 Certified Company.	
10.	The CCTV Bidder should have its office and service/ support Centre in Bhopal. Required sales and service tax number/ certificate to be provided along with the bid.	
11.	The OEM should not be banned/debarred/blacklisted by any government/ institution globally. The OEM must submit the self-declaration regarding the same.	
12.	Work order of similar nature of work at least 15 Lac in Last Three-year Testing and Commissioning of CCTV work and Prepare the Storage System no other work will be considered. The Self attested order copy must be enclosed.	
13.	OEM/Bidder of the equipment/ solution shall have a positive Net Worth during the last 3 years.	
14.	Undertaking From the Bidder	
15.	Self-attested copy of GST Registration	
16.	Self-attested copy of PAN card	
17.	Self-attested copy of Aadhar Card	
18.	Self-attested copy of Shop Establishment	

Name of the Firm: \_\_\_\_\_

Seal of the Firm: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_





FINANCIAL BID							
BILL OF QUANTITIES							
S.No	Item	Description	Make & Model	Unit Price	Qty.	Rate	Amount
1.	128 Channel NVR 8 SATA	<ul style="list-style-type: none"> <li>•Upto 12 MP resolution preview and playback</li> <li>•Maximum 384 incoming bandwidth</li> <li>•Support 8 SATA HDDs upto 8TB Each</li> <li>•2 HDMI/ 1VGA Simultaneous video output</li> <li>•Support Multibrand network camera</li> <li>•Redundant power supply</li> </ul>			02		
2.	Hard Disk 8 TB	8 Tb surveillance Hard disk			16		
3.	POE Switch 8 Port	<ul style="list-style-type: none"> <li>• 8 Port switch</li> <li>•POE</li> <li>•2Giga SFP port</li> </ul>			01		
4.	Ptz Camera	<ul style="list-style-type: none"> <li>•1 /2.8" 2 MP CMOS image Sensor</li> <li>•Powerful 25X optical and 16x digital zoom camera</li> <li>•Upto 300 presets, auto scan, 8 tour, 5 Pattern, auto pan</li> <li>•Night Vision Camera</li> <li>•alarm</li> </ul>			03		
5.	Outdoor Rack	•6U outdoor Pole Mount rack			01		
6.	Aluminum/Iron Pole for PTZ 30 Feet	30 Feet Straight pole			03		
		<b>TOTAL</b>					
		Add GST @18%					
		<b>GRAND TOTAL</b>					

Name of the Firm: \_\_\_\_\_

Seal of the Firm: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_



