



# NATIONAL LAW INSTITUTE UNIVERSITY

Kerwa Dam Road, Bhopal-462044

Phone: (0755)- 2696777(O)

Fax: (0755)- 2696965 (O)

E-mail: nliu@nliu.ac.in

Website: www.nliu.ac.in

Ref. No. <sup>4075</sup> / NLIUB

Dated: 22-08-2023

## Notice Inviting Quotations

Sealed quotations are invited by Registrar on Behalf of University from reputed authorized dealers/suppliers for the supply of utensils/crockery at NLIU, Bhopal as specified in specification. The agency quoted rates should be inclusive of transportation, material, and labour complete in all respect. **The Agency has to enclose its self-attested copies of PAN Card and GST Number along with the sealed envelope.** The quotations with specific rates for the under mentioned item will be received up to 12.00 pm on 24.08.2023 and will be opened on the same day at 3.30 PM. The agency shall download the prescribed format our website: [www.nliu.ac.in/tender](http://www.nliu.ac.in/tender).

The quotation should be addressed to the REGISTRAR, NATIONAL LAW INSTITUTE UNIVERSITY, NEAR KERWA DAM ROAD, BHOPAL-462044, superscribing the envelope with "Supply of utensils/crockery at NLIU, Bhopal".

### Terms and Conditions:

1. Sealed Quotations are invited for "Supply of utensils/crockery at NLIU, Bhopal".
2. The work is of urgent nature and is to be completed within 2 days after issue of work order.
3. The bidders should quote their rates based upon the Terms and Conditions forming part of quotation document.
4. In case, the date of submission/opening of tenders happens to be holiday, the tenders shall be received / opened on the next working day.
5. The right to accept a bid will rest with the National Law Institute University, Bhopal.
6. In case, the vendor fails to comply the terms & conditions, the University may terminate the contract without assigning any reason and is free to dispose of the waste paper items in such a manner as may be deemed appropriate.
7. It will be the responsibility of the vendor for the safety towards work and the cost

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towards transportation, packing, loading, unloading etc. will also be borne by the vendor himself.

8. Quotation should reach the Registrar office as mentioned. University is not responsible for any kind of postal delay.
9. All the applicable taxes shall be deducted from bill.
10. Compensation of delay of work will @ 1% per week on account of non-completion of work within stipulated period maximum up to 10% of the total work value.
11. Payment will be made within 10 days after acceptance of the items and on submission of the following document. a) Invoice of Bills in Duplicate b) Guarantee/Warranty Certificate c) Bank Account Details for e-payment.
12. Bidder shall not pay any bribe to any officer of NLIU for awarding this contract at any stage during its execution or at the time of payment of bills, and further if any officer of NLIU asks for bribe/gratification, It shall immediately report it to the Appropriate Authority in NLIU.
13. Canvassing in any form in connection with the tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing are liable for rejection. Such rejected tenders will not be returned. No bidder shall try to influence directly or through external source, the Buyer on any matter relating to its bid, from the time of publication of NIQ till the time the contract is awarded.

**(Assistant Registrar)**

  
**Assistant Engineer**  
**National Law Institute University**  
**Bhopal**



## Schedule of Quantities

Name of Work: Supply of utensils/crockery at NLIU, Bhopal.

Sr. No.	Description of Items	Qty	Unit	Rate per piece ( In Rupees)	Total Amount with GST (In Rs.) = Quantity * Rate per piece
				(In Figures)	
1	S.S Donga Set	01	Each		
2	S.S Glass Set(6 Pcs.)	01	Set		
3	S.S Utensils	01	Set		
4	Casserole	01	Nos.		
5	Caserole 1500	01	Nos.		
6	Appa maker	01	Nos		
7	Dosa Tawa	01	Nos		
8	Casorle Set (1500/2500/3500)	03	Pcs		
9	Tiffin	01	Pcs		
10	Casserole Set	03	Pcs		
11	Induction 2200	01	Pcs		
12	Knife Gold Color	12	Nos.		
13	Spoon	12	Nos.		
14	Fork Gold	12	Nos		
15	Spoon	02	Nos		
16	Glee pot	01	Nos		
17	Tono	01	Nos		
18	Channi (tea sieve)	02	Nos		
19	Casserole	01	Nos		

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20	Oil Can 1 Ltr	01	Nos		
21	Griller(microwave griller)	01	Nos		
22	Kadai	01	Nos		
23	Borosilicate Caserole Set	01	Set		
24	Flask(hot & Cold) 1 Ltr	01	Nos		
25	Kettle 1 Ltr	01	Nos		
26	S.S Bucket/Dalia	01	Nos		
27	Soup Strainer	01	Nos		
28	Stand for cylinder/matks	01	Nos.		
29	SS Dabba Set	04	Nos		
30	Container Sugar/Coffee SS (500 gm)	02	Nos		
31	Jhara SS	01	Nos		
32	Chopping Board	01	Nos.		
33	Bhagona SS Set	05	Nos		
34	Dhakkan SS	05	Nos		
35	Copper Matka 10 Ltr	01	Nos		
36	Glass	01	Nos		
37	Bowl Melamine	04	Nos		
38	Bowl	04	Nos		
39	Borosil Glass	04	Nos		
40	Glass Steel	03	Set		
41	Saucer Bonechina	12	Nos		

42	Soup Bowl + Soup Spoon(1+1)	12	Pcs		
43	Quarter Plate	06	Nos		
44	Dinner Set	02	Set		
45	Plastic Mug	01	Nos		
	Total (In Figures)				
	GRAND TOTAL (In Words)				

- Note:** 1. All Statutory deduction will be made as per prevailing rates.  
2. Rate quoted shall be inclusive of GST/Sales Tax, Transportation, Insurance etc.  
3. No rows and columns should be left blank. In case price already included in the basic price and break up cannot be given or there is no cost, same may be indicated in the column or row as "Included " or "Not applicable " or "Nil" as may be appropriate.

I / We agree to all terms and conditions and Notes above.

Name:

Address:

E-mail:

Telephone No.:

(Signature of bidder with seal)

  
Assistant Engineer  
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