

NATIONAL LAW INSTITUTE UNIVERSITY

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TENDER DOCUMENTS

FOR

Providing and Fixing of Electric Sanitary Napkin Incinerator at NLIU,
Bhopal



V
04/11/2023



NATIONAL LAW INSTITUTE UNIVERSITY

Kerwa Dam Road, Bhopal - 462044

TENDER NOTICE- NLIU/Engg./ElectMiscell/December-04

Estimated cost of work (inclusive of GST)- Rs. 4,62,000/-

Online tenders are invited by the National Law Institute University for the following work as per tender specifications and bids have to be submitted online on Portal <https://mptenders.gov.in> as per the key dates in the notice published on the above website from appropriate class of contractors, registered in CPWD/MPPWD/Other State Govt. PWD under the Centralized registration system.

S. No	Tender Specification No.	Particulars	Tender Cost (Rs.)	EMD (in Rs.)	Date of Downloading the Tender Documents and Last Date of submission of Tender Document	Due date of opening of tender*
1	NLIU/Engg/ ElectMiscell /December-04	Providing and Fixing of Electric Sanitary Napkin Incinerator at NLIU, Bhopal.	500.00 + GST @18% (Rs 590/-)	23000/-	05.12.2023 to 18.12.2023	19.12.2023

NOTE: -

- (1) Other details can be seen in the complete tender documents which shall be made available on e-portal <https://mptenders.gov.in> and www.nliu.ac.in/tenders and can be downloaded from the portal.
- (2) Tender documents can be submitted only online from e-portal <https://mptenders.gov.in>. Details of tender document is also visible on the website www.nliu.ac.in/tenders
- (3) The bid data should be filled online and the documents which are to be uploaded by the bidders should be submitted online within time schedule (Key Dates).
- (4) The relevant portion of tender which tenderer have to fill online would be available on above website as per date mentioned in the tender document. The university reserves the right to reject any or all the tender or accept any tender in full or part as considered advantageous to the university, whether it is lowest or not, without assigning any reason whatsoever it may be.
- (5) Since the online bidders are required to sign their bids online using class III Digital Certificates only, hence they are advised to obtain the same at the earliest. Bidders intending to participate in the Tender are required to get themselves trained on the e-Procurement System of MP Tender.
- (6) The bidders are required to invariably upload the documentary evidence of submission of **EMD/TENDER COST in Envelope- A** without which online offer i.e. **Envelope – B (Technical Bid) & C (Financial Bid)** shall not be opened.
- (7) No offer will be accepted without valid Earnest Money Deposit. If on opening of tender, it is revealed that EMD amount is inadequate/ any other discrepancy is noticed, the offer shall be rejected.
- (8) The corrigendum or addendum to the bidding documents, if any, as well as any change in due date(s) of opening of tender will be published on the website: <https://mptenders.gov.in> & also on university website <http://www.nliu.ac.in> and will not be published in newspapers. Hence, participant bidders are advised to regularly visit the websites for latest information in this regard. The university shall not be responsible in any way for any ignorance of the bidders about the corrigendum or addendum or change in the due dates.



- (9) No physical submission of Bid is required. The date of opening of Technical Bid shall be the date of opening of tender for all the purpose.
- (10) The Tender document will be available on portal <https://mptenders.gov.in> on or before from 05.12.2023 to **18.12.2023 at 03:00 PM and the date & time of received of tender on 18.12.2023**. The interested bidders are advised to regularly visit the portal for purpose.
- (11) If any of the above happen to be a holiday, the next working day will be the due date.



ESTIMATED COST INCLUSIVE GST- Rs. 4,62,000/-

Online Item Rate Tenders are invited from the contractors who are registered in CPWD/MPPWD/ Other State Govt. PWD in the appropriate class for the work of "Providing and Fixing of Electric Sanitary Napkin Incinerator at NLIU, Bhopal".

Cost of Tender Document is **Rs. 500/-(NON-REFUNDABLE)** excluding GST @18% which should be deposited electronically. Bidder has to pay the cost after calculating the GST amount. Tender Documents without 'Cost of Tender Document' will be summarily rejected. Tender Documents without requisite EMD will be summarily rejected.

Eligibility Criteria -

Contractors who fulfil the following requirements shall be considered as eligible bidder:

1. GST No.
2. PAN No.
3. Work order of similar nature of work at least 01 work in any state/central government.

The tender document (consisting of a schedule of quantities of various types of items to be executed, the set of terms and conditions of the contract and other documents, if any) can be downloaded from the university website www.nliu.ac.in/tenders or www.mptenders.gov.in from **05.12.2023 to 18.12.2023 at 03:00 pm**. *The University shall not be responsible for any delay/difficulties/inaccessibility of downloading facility for any reason whatsoever. In case of any discrepancy between the documents downloaded from the internet. No claim on this account will be entertained.*

Tender should be submitted as per the prescribed format within the specified date and time failing which the offer shall be summarily rejected. **Bid Validity period is 60 Days** from submission of bid. Bid will be opened on 19.12.2023 **at 03:00 pm**. The University reserves the right to reject any tender without assigning any reason thereof.

Registrar
On behalf of NLIU, Bhopal



INSTRUCTIONS TO THE BIDDER

1. Attention of the tenderer is directed to the conditions of tender and general conditions of the contract of NLIU. The Bidder must read the terms & conditions before submission of the tender.
2. The Tenderer shall visit and inspect the site and obtain all information on his own responsibility and at his own cost, which may be necessary for the purpose of quoting and submitting the tender. No excuse or ignorance as to site conditions and local information shall be accepted after awarding the contract. All costs, charges & expenses that may be incurred in connection with the preparation of his tender shall be borne by him and the University accepts no liability whatsoever therefore. Failure by the tenderer to have done all the things, which in accordance with his condition he is deemed to have done shall not relieve the successful tenderer of the responsibility for satisfactory completion of the work as required. If there is any clarification required, the tenderer shall submit the queries in writing 03 (Three) days before the last date & time of submission of the tender, to the Registrar, NLIU, Kerwa Dam Road, Bhopal. Access to the site will be granted, if necessary, to the party with the prior permission of the University.
3. The time for completion of work is **30 Days** & will be reckoned from the date of issue of Work Order.
4. The **Defect Liability Period will be 12 months** after completion of work. The Contractor shall promptly rectify all defects pointed out by the Engineer well before the end of the Defect Liability Period, if any. The Defect Liability Period shall automatically stand extended until the defect is rectified.
5. If the Contractor has not corrected a Defect pertaining to the Defect Liability Period to the satisfaction of the Engineer, within the time specified by the Engineer, the Engineer will assess the cost of having the Defect corrected, and the cost of correction of the Defect shall be recovered from the Performance Security or any amount due or that may become due to the contractor and other available securities.
6. The Earnest Money received shall be refunded to the unsuccessful bidders without any interest, after the finalization of the party. The Earnest Money Deposit (EMD) of the successful tenderer shall be refunded after the completion of the work.
7. Security Deposit shall be deducted from the bill at the rate of 05 (five) percent of the gross amount of the bill. The Security Deposit shall be refunded on completion of Defect Liability Period.
8. Earnest Money Deposit (EMD) will be forfeited in the following cases –
 - a. If the tenderer withdraws/modifies his tender during the period of Bid Validity.
 - b. If the tenderer does not accept the correction of arithmetical errors of his tender.
 - c. If the tenderer after awarding of work, does not start the work within the stipulated time period as per Letter of Acceptance / Work Order.
9. During continuance of the Contract, the Contractor and his sub-Contractors shall abide at all times by all existing labour enactments and rules made there under, regulations, notifications and bye laws of the State or Central Government or local authority and any other labour law (including rules), regulations, bye laws that may be passed or notification that may be issued under any labour law in future either by the State or the Central Government or the local authority. Salient features of some of the major labour laws that



are applicable to construction industry are given in the Contract Data. The Contractor shall keep the Employer indemnified in case any action is taken against the Employer by the competent authority on account of contravention of any of the provisions of any Act or rules made their under, regulations or notifications including amendments. If the Employer is caused to pay or reimburse, such amounts as may be necessary to cause or observe, or for non-observance of the provisions stipulated in the notifications/byelaws/Acts/Rules/regulations including amendments, if any, on the part of the Contractor, the Engineer/Employer shall have the right to deduct from any money due to the Contractor including his amount of performance security. The Employer/Engineer shall also have right to recover from the Contractor any sum required or estimated to be required for making good the loss or damage suffered by the Employer. The employees of the Contractor and the Sub-Contractor in no case shall be treated as the employees of the Employer at any point of time.

10. The Contractor shall be responsible for:

- a. Carrying out the tests prescribed in specifications, and
- b. For the correctness of the test results, whether preformed in his laboratory or elsewhere. No extra payment will be made to contractor for conducting the test. The Test be carried out through Laboratories accredited by National Accreditation Board of Laboratories (NABL) by the Contractor.

Eligibility Criteria

Contractors who fulfil the following requirements shall be considered as Eligible Bidder:

- a.) GST No. (Enclose self-attested copy)
- b.) PAN No. (Enclose self-attested copy)
- c.) Cost of Tender Fee Rs. 590/- including GST @ 18% (Non-refundable).
- d.) EMD of Rs. 23,000/-
- e.) Work order of similar nature of work at least 01 work in any state/central government.

NECESSARY INFORMATION TO THE BIDDERS

1. The bidder shall have to submit self-certified copies of valid PAN, GST registration.
2. All Rates, Prices, Amounts and Sums quoted by the bidder shall be in INR only. The language used throughout shall be English.
3. All Rates, Amounts & Sums shall have to be quoted in both in figures and words. If the rate quoted in words does not tally with the rate quoted in figures, then the rate which corresponds to the lesser amount shall be considered.
4. Tender must be submitted with the rates for all the items of work involved and any incomplete tender documents will not be considered. The items for which the rates are not quoted will be considered as 'Zero' & the agency shall complete that item of work without any claim.
5. No alteration shall be made by the party in the quotation and no conditional tender will be entertained. Tenders with a split rate will not be considered.
6. The bid shall remain valid for a period of **60 days** from the date of opening of the bid. If before the expiry of the validity period or issue of work order, whichever is earlier, the



bidder amends/modifies/withdraws his bid, making it unacceptable to the University, then the Earnest Money Deposit shall be liable to forfeiture at the option of the University.

7. **The Rates quoted by the party should be clear. All the column of the price bid should be filled carefully.** No claim on this account whatsoever shall be entertained at any stage including the extended period, if any.
8. The Intending bidders will have to produce documentary evidence in original in support of their credentials before the competent authority whenever demanded verification. If any information furnished by the bidder is found false/fabricated then his bid will be rejected and treated as cancelled, even if the same is detected at any stage after signing of the contract and would lead to termination of the contract besides the forfeiture of Earnest Money Deposit (EMD) and liabilities towards prosecution under appropriate law. In such cases, the bidder/tenderer will be debarred from participation in the future tendering process.
9. Should there be any doubt or obscurity as to the meaning of any of the tender documents or if any further information is required, the tenderer must address his enquiry in writing in duplicate to Registrar, National Law Institute University, Kerwa Dam Road, Bhopal – 462044.
10. The Bids shall be received on date and time stipulated in the Notice Inviting Tender or Corrigenda otherwise. Tenders that are received after the date and time specified will not be considered.
11. All taxes and statutory obligations will be deducted from the bill as applicable from time to time as per Govt. rules.
12. The Technical Bids will be opened on the specified date and time.
13. The University reserves the right to accept or reject any or all the offers including the lowest without assigning any reason. The Institute does not bind itself to accept the lowest offer.
14. No advance payment will be made, any offer linked with advance payment is likely to be ignored. Payment shall be made after the completion of works.
15. The EMD can be converted into performance security @5% of the entire duration of the defect liability period.
16. After winning the order, if you fail to complete the work your EMD will be forfeited and you will be blacklisted from participating in any future bid/tender.
17. The decision of acceptance of tender will lie with the competent authority of NLIU, who does not bind himself to accept the lowest tender and who reserves the right to himself to reject or partially accept any or all quotations received, without assigning any reason.
18. **A penalty of 1% of the total order value will be imposed per week for late completion of work or a maximum of @10% of the value of work.**
19. Financial bids of those bidders shall be opened who qualified in the Technical Bids.
20. The Employer shall be entitled to make any variation of the quality or quantity of the works or any part thereof that may, in his opinion, be necessary and for that purpose, or if for any other reason it shall, in his opinion be desirable, he shall have power to order the contractor to do and the contractor shall do any of the following:
 - a) Increase or decrease the quantity of any work up to plus-minus 20% included in the contract.



ADDITIONAL CONDITIONS OF CONTRACT

- 1 The quantities indicated are approximate and may vary at the time of execution. The University will exercise absolute discretion for operating all or some items of the schedule.
- 2 Contractor has to remove all the debris from the site of execution and dispose of them at suitable places shown by the Engineer or his authorised representative at the site.
- 3 All temporary arrangements, staging, working platforms etc. are to be provided by the tenderer at his own expense to the satisfaction of the University. The University will not, however, be liable to pay any compensation due to accident, injury to the contractor's workmen or any account whatsoever.

Irrespective of rates quoted by the bidder, the contractor shall be solely responsible for payment of *Minimum Wages* as stipulated by the Government from time to time.



SCHEDULE OF QUANTITIES

Description of Work: Providing and Fixing of Electric Sanitary Napkin Incinerator at NLIU, Bhopal.

Name of the Firm:

BILL OF QUANTITIES					
S.No	Description	Unit	Qty.	Rate	Amount
1	ELECT. SANITARY NAPKIN INCINERATOR Supply, Installation, Testing and Commissioning of Electrical Napkin Incinerator Wall mounted factory fabricated with CRCA sheet steel of 1.2mm thickness duly powder coated suitable for 230V 50Hz AC Supply with auto cut-off feature having insulation of thermal ceramic sheet with glass wool of 4- 5mm thick with MCB protection & aprox.2-meter flexible flue gas pipe with clamp. Sanitary Napkin Incinerator (Capacity 50 per Day) The work should be completed with all the electrical fixtures nothing extra shall be paid.	Each	10		
2	ELECT. SANITARY NAPKIN INCINERATOR Supply, Installation, Testing and Commissioning of Electrical Napkin Incinerator Wall mounted factory fabricated with CRCA sheet steel of 1.2mm thickness duly powder coated suitable for 230V 50Hz AC Supply with auto cut-off feature having insulation of thermal ceramic sheet with glass wool of 4- 5mm thick with MCB protection & aprox.2-meter flexible flue gas pipe with clamp. Sanitary Napkin Incinerator (Capacity 10 per Day) The work should be completed with all the electrical fixtures nothing extra shall be paid.	Each	05		
3	Supply and installation of Hose pipe/Flue gas pipe (50-inch Dia) from the out point of the incinerator machine to the top of the building.	Meter	130		
	TOTAL				
	Add GST @18%				
	GRAND TOTAL				

Note:- Before quoting the price, agency has to mandatorily visit the site to understand the nature and extent of job.

Date:
Place:

Signature:
Name:
Designation:
Firm seal:



