



NATIONAL LAW INSTITUTE UNIVERSITY
Kerwa Dam Road, Bhopal-462044

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Ref. No. /682/NLIUB

Dated: 21-05-2024

Notice Inviting Quotations

Sealed quotations are invited by Registrar on Behalf of University from reputed Licensed Firms/Contractors/Agencies experienced in similar nature of work of Disposal of Old Newspaper/Magazines at NLIU, Bhopal. The agency has to strictly visit the Gyan Mandir (Library) and has to evaluate the weight of the old newspapers and magazines and their quoted rates should be inclusive of material, and labour complete in all respect. The Agency has to enclose its self-attested copies of PAN Card and GST Number along with the sealed envelope. The quotations with specific rates for the under mentioned item will be received up to 12.00 pm on 31.05.2024 and will be opened on the same day at 3.30 PM. The taxes, if any are to be clearly mentioned in the sealed quotation. The agency shall download the prescribed format our website: www.nliu.ac.in/tender.

Sr. No	Description	Quantity	Unit
1	Disposal of old Newspaper /magazines	500(Approximate)	KiloGram

The quotation should be addressed to the REGISTRAR, NATIONAL LAW INSTITUTE UNIVERSITY, NEAR KERWA DAM ROAD, BHOPAL-462044, superscribing the envelope with “Disposal of old Newspaper /Magazines at NLIU, Bhopal”.



Terms and Conditions:

1. Sealed bids are invited for disposal of old newspaper/magazines on "As is where condition" basis. Bid should be sealed in a cover duly super scribed as "Tender for disposal of Waste Paper."
2. The bidders should quote their highest rates based upon the Terms and Conditions forming part of tender document.
3. In case, the date of submission/opening of tenders happens to be holiday, the tenders shall be received / opened on the next working day.
4. The right to accept a bid will rest with the Registrar, National Law Institute University, Bhopal.
5. In case, the vendor fails to comply the terms & conditions, the Institute may terminate the contract without assigning any reason and is free to dispose of the waste paper items in such amanner as may be deemed appropriate.
6. The successful bidder will be liable to complete the work of lifting the material from the Library of the Institute within a period of 3 to 5 days of getting the order. If the successful bidder does not start work in time or stops the work midway or leaves the work altogether, the Institute shall have the right to cancel the Order.
7. It will be the responsibility of the vendor to pack the material by his own laborers and the cost towards transportation, packing, loading, unloading etc. will also be borne by the vendor himself.
8. The weighing machine should be certified for proper functioning and this will be verified by the representatives of National Law Institute University, Bhopal. as well as the weighing of old Newspapers and magazines will be done in the presence of representatives of National Law Institute University, Bhopal.
9. Any Statutory variation in the rate of taxes/duties are to be borne by the purchaser. VAT/GST rates as applicable on the date shall be payable by the successful bidders directly to the seller at the time of taking delivery of materials. In order to avoid the imposition of penalty, the amount deposited by the successful bidder towards taxes and duties will be immediately deposited with the concerned tax authorities without waiting for actual delivery.
10. Vendor will be responsible for proper disposal of Old Newspaper and Magazines as per the guidelines of Government/Tribunals from time to time.
11. Quotation should reach the Registrar office as mentioned. University is not responsible for any kind of postal delay.

✓
21/5/24
(Registrar)
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Financial Estimate

Sr. No	Description	Price* to be quoted by Contractor (In Figure)	Price to be quoted by Contractor (In Words)
1	Old Newspaper(In Kg)	Rs.....	Rs.....
2	Magazines(In Kg)	Rs.....	Rs.....

*Price should be exclusive of all taxes that is GST@05% and TCS@1%

(Signature of bidder)
with seal

Name of firm.....

Address.....

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.....

Contact No.....

GST No.....

PAN No.....

