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provisions of these Ordinances shall apply with such changes as may be necessary in such a case.

39. HOSTEL RULES

- (1) Students admitted to a regular program of the University shall ordinarily be eligible for hostel accommodation for the minimum duration of her/his program. *Provided*, the University shall have the discretion to allot or not to allot the Hostel accommodation to a particular student or a group of students in the interest of the academic environment of the University. *Provided further*, hostel rooms may be allotted to the residents of Bhopal on first come first serve basis if there remains a vacancy after accommodating the students from outside Bhopal.
- (2) Hostel rooms shall generally be allotted on a double sharing basis. Allotment shall be renewable at the start of each academic year.
- (3) The students, who have been expelled, rusticated or suspended for any reason by the University, shall not be considered for hostel admission. In case, such action is taken during the continuance of the program, such student shall not be entitled to continue to enjoy any hostel facility.
- (4) Unauthorized occupants shall not be allowed to stay in the hostel. It is the responsibility of the hostel residents to report such unauthorized occupation to the Warden of the concerned hostel.
- (5) Hostel shall remain open and closed in accordance with the Academic Calendar. Students shall not be allowed to stay in the hostel during the period of vacation. *Provided*, in exceptional cases, Warden with the approval of the Chief Warden may permit a student to stay in the hostel for a specific period of time subject to payment of charges in advance for accommodation @ ₹200/- (Two Hundred) per day or as may be revised by the Executive Council from time to time. *Provided further*, the University shall not make any arrangement for food during the vacation and the students allowed to stay in the hostel during the vacation shall be required to make their own arrangements for food.
- (6) The Main Gate of the campus shall be closed at 10:00 p. m. *Provided*, a student may be allowed to enter the campus after 10:00 p. m. after recording the reasons of delay in the register kept at the Main Gate of the campus. The register shall be placed before the Chief Warden on a daily basis for appropriate disciplinary action.
- (7) Students shall obtain a permission from the concerned Warden in case they have to go out of campus for any reasons beyond permitted hours in order to establish their identity and to avoid any complications outside the campus.
- (8) Students shall make entry in the incoming/outgoing registers maintained both at Main Gate of the campus and at the Entrance Gate of the concerned hostel in order to ascertain their whereabouts and safety in case of any emergency or otherwise.
- (9) No student resident of the hostel shall be allowed to remain absent from the hostel after 11:59 p.m. unless she/he has taken special permission of the Chief Warden.
- (10) No student resident of the hostel shall remain in the hostel during the class hours except with prior permission of the concerned Warden.



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- (11) No student resident of the hostel shall leave the hostel or remain outside when the University is in session except with the prior permission of the concerned Warden.
- (12) No student resident of the hostel shall leave the hostel without the prior written permission of the concerned Warden. In case of emergency, the student will leave an application, seeking permission from the concerned Warden, with the assistant superintendent deputed at the hostel and email a copy of the application to the concerned Warden and Chief Warden.
- (13) Students going out on authorized tours or for participation in co-curricular or extracurricular activities shall inform the concerned Warden in writing before leaving the hostel.
- (14) Hostel rooms are furnished with essential furniture and fixtures. Occupants of the room shall be responsible for the safety and security of the furniture and fixtures of her/his room. She/he shall hand over the charge of the articles to the concerned Warden at the end of each academic session at the close of the hostel. No furniture or fixtures shall be removed from the hostel or within the hostel from one place to another without the prior permission of the concerned Warden. Bulbs, holders, switches and other fixtures shall not be changed by the student on their own without the permission of the concerned Warden.
- (15) Students desirous of keeping air cooler or small refrigerator not exceeding the capacity of 60 (Sixty) liters shall be required to deposit an amount of ₹500/- (Five Hundred) per month for air cooler and ₹500 (Five Hundred) for refrigerator or as may be revised by the Executive Council from time to time. If the concerned Warden finds that a student is keeping air cooler or small refrigerator in her/his room and has not deposited the charges, such student shall be liable to pay a fine of ₹5,000/- (Five Thousand) plus the outstanding dues relating to air cooler and small refrigerator.
- (16) Students are advised to remain in their allotted room and avoid visiting rooms of others unless it is necessary for discussion or exchange of notes. *Provided*, no student shall visit the rooms of others after 11:00 p.m. The concerned Warden may take appropriate disciplinary action in such cases.
- (17) Students are required to maintain the property of the University and articles issued to them by the University for bonafide use. Any damage or loss to the property by playing game or otherwise shall be borne by the student concerned in addition to the disciplinary actions.
- (18) Student may make requisition for the ambulance services of the University with the prior permission of the concerned Warden in writing strictly on medical grounds. All medical expenses shall be borne by the student herself/himself.
- (19) Use of electric heaters, induction plates, irons, televisions and music systems by the student shall be strictly prohibited. If the concerned Warden finds that a student is keeping electric heaters, irons, televisions and music system in her/his room, such student shall be liable to pay a fine of ₹5,000/- (Five Thousand) and the concerned Warden shall have the power to seize such items.
- (20) No licensed or unlicensed fire arms or any lethal weapons including dagger, lathi, rod, knives, boulder, crackers or any other such items including contraband materials whatsoever in any form shall be allowed in the hostel under any circumstances.



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Breach of this provision by any student shall result not only in expulsion of the student from the hostel but also rustication from the University.

- (21) Possession or use of liquor or drugs or smoking within the hostel or University campus shall be strictly forbidden. Possession or use of any hallucinogenic drugs, narcotic and psychotropic substances, alcoholic drinks or any contraband items shall be strictly prohibited on the campus of the University including the hostels. Even possession of these prohibited articles shall call for not only expulsion of the student from the hostel but also rustication from the University.
- (22) Students residing in the hostel shall not be allowed to keep two-wheelers, four-wheelers or any other automobile vehicles on the campus and/or in the vicinity of the campus under any circumstances. The Dean Students' Welfare shall have the power to get the unauthorized vehicles removed from the campus and impose a fine of ₹5000/- (Five Thousand) on such students.
- (23) Students desirous of keeping expensive items, like personal computers, lap-tops, camera, mobile phones or other similar devices shall do so at their own risk and the University shall not be responsible in any manner for the loss of or damage to such items. Students shall be responsible for the safety and security of their valuables, cash, mobile phones, laptop. Students must ensure that their rooms are locked properly before they leave.
- (24) Students shall be required to accept the membership of the Mess Committee on a rotation basis.
- (25) Students shall take their breakfast, lunch, evening tea, and dinner in the Dining Hall only. The timing for breakfast shall be from 07:00 a.m. to 08:45 a.m., lunch timing shall be from 01:30 p.m. to 02:50 p.m., timing for evening tea shall be between 05:00 p.m. to 06:00 p.m. and timing for dinner shall be from 08:00 p.m. to 10:00 p.m. No meals shall be served in the Hostel Rooms or after the prescribed timings. *Provided*, meals may be served in the Hostel room if it is recommended by the Medical Officer or the concerned Warden and timely intimation for such service is given to the Mess. Mess crockery/utensils shall not be taken out of the Dining Hall.
- (26) No students shall ill-treat or punish any staff of the Mess including a house keeper. Complaint against them shall be made in writing to the concerned Warden who shall take appropriate disciplinary action.
- (27) Proper discipline, etiquette and manner at dining table shall be maintained by the students. Discussion in high pitch over dining table shall be avoided. In case of non-availability of table in the Dining Hall, student should not rush but wait for their turn.
- (28) Students are not permitted to enter into the pantry or cooking area unless specifically authorized by the concerned Warden.
- (29) No female visitor including any girl student shall be allowed inside the Boys' Hostel. No male visitor including any boy student shall be allowed inside the Girls' Hostel. Subject to this and following provisions, close relatives may visit the hostel for a period not exceeding one hour during the day time with the prior written permission of the concerned Warden.
- (30) Students are advised to inform about the visiting hours to their parents, friends so that visit of the guest inside the campus can be facilitated smoothly.



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- (31) Visitors including non-resident students of the campus are permitted to entry up to the Visitors Room only. Students are required to meet their honored guests in visitor's room only.
- (32) Visitors including non-resident students of the campus should not to be taken in the rooms allotted to the students in the premises of the Hostel.
- (33) Visitors' vehicle shall not be permitted beyond the parking area due to security reasons. *Provided*, in case of old age visitors permission may be accorded by the Chief Warden.
- (34) Student residing in the hostel shall be subject to the disciplinary control of the concerned Warden or any other Officer authorized in this regard. Where the concerned Warden or the Officer authorized is of the prima facie opinion that a student has committed an act of indiscipline, she/he shall have to the power to suspend the allotment of the student from the Hostel with immediate effect pending inquiry by the Disciplinary Committee.
- (35) The Disciplinary Committee shall consist of the Dean Students' Welfare as Chairperson, the Chief Warden as Convener and the Wardens of the Hostels as Members. The Committee shall have the power to inquire into the act of alleged indiscipline committed by the student and after conducting due inquiry shall recommend the appropriate disciplinary action to the Vice-Chancellor for her/his approval. The Vice-Chancellor may approve or reject the recommendation of the Committee in whole or in part. The decision of the Vice-Chancellor shall be final.
- (36) Officers of the University or any person authorized by the Vice-Chancellor shall have the power of demanding from the students, their identity cards and such other information as may be required. Students failing to provide the required information shall be liable to disciplinary action.
- (37) Students shall be required to abide by all the Rules, Regulations, Orders and Notifications issued by the University from time to time.
- (38) Any violation of the law of the land by any student may be inquired by the Dean Students' Welfare on a complaint or *suo motu*, who shall after due inquiry, report the matter to the Vice-Chancellor for necessary action.
- (39) A student who has been subjected to any punishment by the concerned Warden or other authorized officer may within two weeks of the order imposing punishment appeal to the Vice-Chancellor. The Vice-Chancellor, after being satisfied may pass necessary order in the matter. The decision of the Vice-Chancellor shall be final in the matter. *Provided*, no appeal shall lie to the Vice-Chancellor, if the punishment has been imposed after the approval of the Vice-Chancellor.

