

NATIONAL LAW INSTITUTE UNIVERSITY

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NOTICE INVITING TENDER

FOR

Supply of Furniture for Conference Hall at Samadhan Bhawan at NLIU,
Bhopal.



Handwritten signature and date: 27/04/2016



NATIONAL LAW INSTITUTE UNIVERSITY

Kerwa Dam Road, Bhopal - 462044

TENDER NOTICE- NLIU/Furniture/May -04

Estimated Cost exclusive of Taxes (In Rs): Rs 3,99,000/-.

Online item rate tenders are invited by the National Law Institute University for the following work as per tender specifications and bids have to be submitted online on Portal <https://mptenders.gov.in> as per the key dates in the notice published on the above website from Original Furniture Manufacturer/Dealers/Agencies:

S. No	Tender Specification No.	Particulars	Tender Cost (Rs.)	EMD (in Rs.)	Date of Downloading the Tender Documents and Last Date of submission of Tender Document	Due date of opening of tender*
1	NLIU/Furniture/May-04	Supply of Furniture for Conference Hall at NLIU, Bhopal.	1,180.00 including GST @ 18%. (Non-Refundable)	20,000/- (05% of the estimated cost)	04.05.2026 to 18.05.2026	19.05.2026

NOTE: -

- (1) Other details can be seen in the complete tender documents which shall be made available on e-portal <https://mptenders.gov.in> and www.nliu.ac.in/tenders and can be downloaded from the portal.
- (2) Tender documents can be submitted only online from e-portal <https://mptenders.gov.in>. Details of tender document is also visible on the website www.nliu.ac.in/tenders
- (3) The bid data should be filled online and the documents which are to be uploaded by the bidders should be submitted online within time schedule (Key Dates).
- (4) The relevant portion of tender which tenderer have to fill online would be available on above website as per date mentioned in the tender document. The university reserves the right to reject any or all the tender or accept any tender in full or part as considered advantageous to the university, whether it is lowest or not, without assigning any reason whatsoever it may be.
- (5) Since the online bidders are required to sign their bids online using class III Digital Certificates only, hence they are advised to obtain the same at the earliest. Bidders intending to participate in the Tender are required to get themselves trained on the e-Procurement System of MP Tender.
- (6) The bidders are required to invariably upload the documentary evidence of submission of **EMD/TENDER COST in Envelope- A** without which online offer i.e. **Envelope – B (Technical Bid) & C (Financial Bid)** shall not be opened.
- (7) No offer will be accepted without valid Earnest Money Deposit. If on opening of tender, it is revealed that EMD amount is inadequate/ any other discrepancy is noticed, the offer shall be rejected.
- (8) The corrigendum or addendum to the bidding documents, if any, as well as any change in due date(s) of opening of tender will be published on the website: <https://mptenders.gov.in> & also on university website <http://www.nliu.ac.in> and will not be published in newspapers. Hence, participant bidders are advised to regularly visit the websites for latest information in this regard. The university shall not be responsible in any way for any ignorance of the bidders about the corrigendum or addendum or change in the due dates.
- (9) No physical submission of Bid is required. The date of opening of Technical Bid shall be the date of opening of tender for all the purpose.
- (10) The Tender document will be available on portal <https://mptenders.gov.in> on or before from **to 18.05.2026 at 05:00 PM**. The interested bidders are advised to regularly visit the portal for purpose.
- (11) If any of the above happen to be a holiday, the next working day will be the due date.



Online Item Rate Tenders are invited from the from **Original Furniture Manufacturer/Dealers/Agencies** for the work of Supply of Furniture for Conference Hall at NLIU, Bhopal. Evaluation will be done on the basis of the overall lowest cost.

Cost of Tender Document is **Rs. 1,180/-(NON-REFUNDABLE)** including GST @18% which should be deposited electronically. Bidder has to pay the cost after calculating the GST amount. Tender Documents without 'Cost of Tender Document' will be summarily rejected. Tender Documents without requisite EMD will be summarily rejected.

Eligibility Criteria -

Contractors who fulfil the following requirements shall be considered as eligible bidder:

1. The bidder must have completed similar nature of work in any central/state/PSUs/department & Autonomous bodies/similar level highly reputed organization:
 - 01 work of 80% of the estimated cost
or
 - 02 work of 50% of the estimated cost
or
 - 03 work of 40% of the estimated cost.
2. The bidder participating in this tender should be OFM (Original Furniture Manufacturer) or an authorized vendor of OFM only. **The authorized vendor should submit an authorization letter from OFM for participation in this tender** otherwise their bid will not be entertained, further, if authorized vendors are participating in the tender, then experience /credentials of OFM (Original Furniture Manufacturer) can be considered for qualification. If any authorized reseller /Bidder authorized dealer of any reputed, make is participating the tender/ bid he has authorization of manufacturer/ OEM.
3. Bidder should provide 03 years warranty on their letterhead duly signed & sealed.
4. Bidder and OEM to submit the furniture items that have to be supplied ISO Certificates from NABCB accredited agencies (Copies to be enclosed meeting the following ISO's:
 - a. ISO 9001 :2015 Quality management Systems
 - b. ISO 14001:2015 Environmental Management System
 - c. ISO 45001:2018 Occupational Health and safety Management Systems
 - d. ISO 50001:2018 Energy Management Systems

OEM should have valid AIOTA (All India Occupational Therapists Association) for Office Furniture & Educational Range of Furniture and should be verifiable from AIOTA Website.

OEM should be a valid member of BIFMA (Business an Institutional Furniture manufacturers Association). Verification link to be shared for online verification.

GMP certificate, Green Pro Certificate.

5. Self-attested copy of GST No.
6. Self-attested copy of PAN No.
7. Valid Registration Certificate in local government.



8. The OEM/ Manufacturer /Bidder/ authorized reseller should not be blacklisted in any govt. or Semi govt. or PSU during last 01 year where they have supplied any material / product. Undertaking by the agency on Rs. 100/- Non- Judicial Stamp Paper should be enclosed.
9. The OEM/ Manufacturer/Bidder should Have average turnover from similar works of amount at least 2 Laks Or more in last three financial year. (CA certificate with UDIN details to be uploaded)
10. Vendor should have Green Guard Certificate.
11. Vendor should be in India market since last 05 years.
12. Vendor should provide Toll free number/Landline number for after sales service/ complaint resolution.

The tender document (consisting of a schedule of quantities of various types of items to be executed, the set of terms and conditions of the contract and other documents, if any) can be downloaded from the university website www.nliu.ac.in/tenders or www.mptenders.gov.in from **04.05.2026 to 18.05.2026 at 05:00 pm**. *The University shall not be responsible for any delay/difficulties/inaccessibility of downloading facility for any reason whatsoever. In case of any discrepancy between the documents downloaded from the internet. No claim on this account will be entertained.*

Tender should be submitted as per the prescribed format within the specified date and time failing which the offer shall be summarily rejected. **Bid Validity period is 90 Days** from submission of bid. Bid will be opened on **19.05.2026 at 03:00 pm**. The University reserves the right to reject any tender without assigning any reason thereof.

Registrar
On behalf of NLIU, Bhopal



Specifications of the Furniture with the photographs: -

1. Visitor Chair :

Providing and fixing Chair seat dully hand carved having ht.475 mm , Back ht.- 825 mm Arm ht. - 500 mm made out of 2nd quality seasoned teak wood. Seat frame to be constructed with spring, neewar and 70 mm thk. 40D, HD u-foam cushion on seat and 50mm thk 40D ,HD u-foam on back , 25 mm softy foam to be used on top of seat . All foam to be covered with Tapestry on all sides of approved shade & quality. Chair to have hand rest, made out of 50x 37.5 mm hard wood sections. All exposed wooden surfaces shall be duly polished with 3 coats of melamine polish in selected shade.Work shall be carried out as per detail drawing and instruction of Engineer.



2. Visitor Chair

Providing and fixing Chair seat dully hand carved having ht 490 mm , Back ht.- 900 mm Arm ht. - 620 mm made out of 2nd quality seasoned teak wood. Seat frame to be constructed with spring, neewar and 70 mm thk. 40D, HD u-foam cushion on seat and 50mm thk 40D ,HD u-foam on back , 25 mm softy foam to be used on top of seat . All foam to be covered with Tapestry on all sides of approved shade & quality. Chair to have hand rest, made out of 50x 50 mm hard wood sections. All exposed wooden surfaces shall be duly polished with 3 coats of melamine polish in selected shade. Work shall be carried out as per detail drawing and instruction of Engineer.



3. Dais Table:

Providing and fixing of dais table with four wooden legs and wooden top frame with provision for tinted brown glass top as per detail drawing or as shown in image size: 900 x 600 x 450 mm .All Teak wood seasoned second class best quality .Top to be made 18 mm thick ply finish with 4 mm thick veneer and 8 mm thick glass top or 15 mm thk. selected granite / All wooden & veneer surfaces shall be dully melamine polished. This Dias Table is a well-crafted piece of furniture. It shines in elegance and has a modern appeal in its structure. You can easily keep it in any setting and it will just set a style statement. Every single piece of wood is treated with industry specific techniques, making it termite resistant and ensures its safe usage in extreme moist climatic conditions or areas.



INSTRUCTIONS TO THE BIDDER

1. Attention of the tenderer is directed to the conditions of tender and general conditions of the contract of NLIU. The Bidder must read the terms & conditions before submission of the tender.
2. The Tenderer shall visit and inspect the site and obtain all information on his own responsibility and at his own cost, which may be necessary for the purpose of quoting and submitting the tender. No excuse or ignorance as to site conditions and local information shall be accepted after awarding the contract. All costs, charges & expenses that may be incurred in connection with the preparation of his tender shall be borne by him and the University accepts no liability whatsoever therefore. Failure by the tenderer to have done all the things, which in accordance with his condition he is deemed to have done shall not relieve the successful tenderer of the responsibility for satisfactory completion of the work as required. If there is any clarification required, the tenderer shall submit the queries in writing 03 (Three) days before the last date & time of submission of the tender, to the Registrar, NLIU, Kerwa Dam Road, Bhopal. Access to the site will be granted, if necessary, to the party with the prior permission of the University.
3. The time for completion of work is **30 Days** & will be reckoned from the date of issue of Work Order.
4. The **Defect Liability Period will be 36 months** after completion of work. The Contractor shall promptly rectify all defects pointed out by the Engineer well before the end of the Defect Liability Period, if any. The Defect Liability Period shall automatically stand extended until the defect is rectified.
5. **Security Deposit: Security Deposit @ 05% will be deducted from the gross bill and will be valid for the period of defect liability period.**
6. **The quantity mentioned in the BOQ is tentative and the actual quantity of the chairs will be decided at the time of work order.**
7. If the Contractor has not corrected a Defect pertaining to the Defect Liability Period to the satisfaction of the Engineer, within the time specified by the Engineer, the Engineer will assess the cost of having the Defect corrected, and the cost of correction of the Defect shall be recovered from the Performance Security or any amount due or that may become due to the contractor and other available securities.
8. The Earnest Money received shall be refunded to the unsuccessful bidders without any interest, after the finalization of the party. **The Earnest Money Deposit (EMD) of the successful tenderer shall be refunded after the completion of the work.**
9. Earnest Money Deposit (EMD) will be forfeited in the following cases –
 - a. If the tenderer withdraws/modifies his tender during the period of Bid Validity.
 - b. If the tenderer does not accept the correction of arithmetical errors of his tender.
 - c. If the tenderer after awarding of work, does not start the work within the stipulated time period as per Letter of Acceptance / Work Order.
10. During continuance of the Contract, the Contractor and his sub-Contractors shall abide at all times by all existing labour enactments and rules made there under, regulations, notifications and bye laws of the State or Central Government or local authority and any other labour law (including rules), regulations, bye laws that may be passed or notification that may be issued under any labour law in future either by the State or the Central Government or the local authority. Salient features of some of the major labour laws that are applicable to construction industry are given in the Contract Data. The Contractor shall keep the Employer indemnified in case any action is taken against the Employer by the competent authority on account of contravention of any of the provisions of any Act or rules made their under, regulations or notifications including amendments. If the Employer is caused to pay or reimburse, such amounts as may be necessary to cause or observe, or for non-observance of the provisions stipulated in the notifications/bylaws/Acts/Rules/ regulations including amendments, if any, on the part of the



Contractor, the Engineer/Employer shall have the right to deduct from any money due to the Contractor including his amount of performance security. The Employer/Engineer shall also have right to recover from the Contractor any sum required or estimated to be required for making good the loss or damage suffered by the Employer. The employees of the Contractor and the Sub-Contractor in no case shall be treated as the employees of the Employer at any point of time.

11. The Contractor shall be responsible for:

- a. Carrying out the tests prescribed in specifications, and
- b. For the correctness of the test results, whether preformed in his laboratory or elsewhere.

No extra payment will be made to contractor for conducting the test. The Test be carried out through Laboratories accredited by National Accreditation Board of Laboratories (NABL) by the Contractor.

NECESSARY INFORMATION TO THE BIDDERS

1. The bidder shall have to submit self-certified copies of valid PAN, GST registration.
2. All Rates, Prices, Amounts and Sums quoted by the bidder shall be in INR only. The language used throughout shall be English.
3. All Rates, Amounts & Sums shall have to be quoted in both in figures and words. If the rate quoted in words does not tally with the rate quoted in figures, then the rate which corresponds to the lesser amount shall be considered.
4. Tender must be submitted with the rates for all the items of work involved and any incomplete tender documents will not be considered. The items for which the rates are not quoted will be considered as 'Zero' & the agency shall complete that item of work without any claim.
5. No alteration shall be made by the party in the quotation and no conditional tender will be entertained. Tenders with a split rate will not be considered.
6. The bid shall remain valid for a period of **90 Days** from the date of opening of the bid. If before the expiry of the validity period or issue of work order, whichever is earlier, the bidder amends/modifies/withdraws his bid, making it unacceptable to the University, then the Earnest Money Deposit shall be liable to forfeiture at the option of the University.
7. **The Rates quoted by the party should be clear. All the column of the price bid should be filled carefully.** No claim on this account whatsoever shall be entertained at any stage including the extended period, if any.
8. The Intending bidders will have to produce documentary evidence in original in support of their credentials before the competent authority whenever demanded verification. If any information furnished by the bidder is found false/fabricated then his bid will be rejected and treated as cancelled, even if the same is detected at any stage after signing of the contract and would lead to termination of the contract besides the forfeiture of Earnest Money Deposit (EMD) and liabilities towards prosecution under appropriate law. In such cases, the bidder/tenderer will be debarred from participation in the future tendering process.
9. Should there be any doubt or obscurity as to the meaning of any of the tender documents or if any further information is required, the tenderer must address his enquiry in writing in duplicate to Registrar, National Law Institute University, Kerwa Dam Road, Bhopal – 462044.
10. The Bids shall be received on date and time stipulated in the Notice Inviting Tender or Corrigendum otherwise. Tenders that are received after the date and time specified will not be considered.



11. All taxes and statutory obligations will be deducted from the bill as applicable from time to time as per Govt. rules.
12. The Technical Bids will be opened on the specified date and time.
13. The University reserves the right to accept or reject any or all the offers including the lowest without assigning any reason. The Institute does not bind itself to accept the lowest offer.
14. Payment shall be made after the completion of work.
15. No advance payment will be made, any offer linked with advance payment is likely to be ignored. Payment shall be made after the completion of works.
16. After winning the order, if you fail to complete the work your EMD will be forfeited and you will be blacklisted from participating in any future bid/tender.
17. The decision of acceptance of tender will lie with the competent authority of NLIU, who does not bind himself to accept the lowest tender and who reserves the right to himself to reject or partially accept any or all quotations received, without assigning any reason.
18. **A penalty of 1% of the total order value will be imposed per week for late completion of work or a maximum of @10% of the value of work.**
19. Financial bids of those bidders shall be opened who qualified in the Technical Bids.
20. The Employer shall be entitled to make any variation of the quality or quantity of the works or any part thereof that may, in his opinion, be necessary and for that purpose, or if for any other reason it shall, in his opinion be desirable, he shall have power to order the contractor to do and the contractor shall do any of the following:
 - a) Increase or decrease the quantity of work up to plus-minus 20% included in the contract.

ADDITIONAL CONDITIONS OF CONTRACT

- 1 The quantities indicated are approximate and may vary at the time of execution. The University will exercise absolute discretion for operating all or some items of the schedule.
- 2 Contractor has to remove all the debris from the site of execution and dispose of them at suitable places shown by the Engineer or his authorized representative at the site.
- 3 All temporary arrangements, staging, working platforms etc. are to be provided by the tenderer at his own expense to the satisfaction of the University. The University will not, however, be liable to pay any compensation due to accident, injury to the contractor's workmen or any account whatsoever.

Irrespective of rates quoted by the bidder, the contractor shall be solely responsible for payment of *Minimum Wages* as stipulated by the Government from time to time.



FINANCIAL BID

SCHEDULE OF QUANTITY

Sr. No.	Description	Unit	Qty	Rate	Amount
1.	Providing and fixing Chair seat dully hand carved having ht 475 mm , Back ht.- 825 mm Arm ht. - 500 mm made out of 2nd quality seasoned teak wood. Seat frame to be constructed with spring, neewar and 70 mm thk. 40D, HD u-foam cushion on seat and 50mm thk 40D ,HD u-foam on back , 25 mm softy foam to be used on top of seat . All foam to be covered with Tapestry on all sides of approved shade & quality. Chair to have hand rest, made out of 50x 37.5 mm hard wood sections. All exposed wooden surfaces shall be duly polished with 3 coats of melamine polish in selected shade. Work shall be carried out as per detail drawing and instruction of Engineer.	Nos.	50		
2.	Providing and fixing Chair seat dully hand carved having ht 490 mm , Back ht.- 900 mm Arm ht. - 620 mm made out of 2nd quality seasoned teak wood. Seat frame to be constructed with spring, neewar and 70 mm thk. 40D, HD u-foam cushion on seat and 50mm thk 40D ,HD u-foam on back , 25 mm softy foam to be used on top of seat . All foam to be covered with Tapestry on all sides of approved shade & quality. Chair to have hand rest, made out of 50x 50 mm hard wood sections. All exposed wooden surfaces shall be duly polished with 3 coats of melamine polish in selected shade. Work shall be carried out as per detail drawing and instruction of Engineer.	Nos	5		
3.	Providing and fixing of dias table with four wooden legs and wooden top frame with provision for tinted brown glass top as per detail drawing or as shown in image size: 900 x 600 x 450 mm .All Teak wood seasoned second class best quality .Top to be made 18 mm thick ply finish with 4 mm thick veneer and 8 mm thick glass top or 15 mm thk. selected granite / All wooden & veneer surfaces shall be dully melamine polished. This Dias Table is a well crafted piece of furniture. It shines in elegance and has a modern appeal in its structure. You can easily keep it in any setting and it will just set a style statement. Every single piece of wood is treated with industry specific techniques, making it termite resistant and ensures its safe usage in extreme moist climatic conditions or areas.	Nos.	3		
Total Amount without GST					

